



POLICY MANUAL

Legal References: 	Policy Department: Administration
Cross References: 	Policy Number: A14
Adoption Date: December 1989 Revision Date: September 25, 2017	Policy Title: Christmas Bonus <hr/> Review Date:

POLICY PURPOSE

To establish staff gift certificates

POLICY STATEMENT

Christmas gift certificates in the amount of \$50.00 to be given each year to each Town employee.