TOWN OF WEMBLEY
BYLAW NO. 710

BEING A BYLAW OF THE TOWN OF WEMBLEY, IN THE PROVINCE OF ALBERTA, TO PROVIDE FOR THE ORDERLY NUMBERING OF PARCELS OF LANDS AND BUILDINGS.

WHEREAS pursuant to the Municipal Government Act, R.S.A. 2000, c. M-26, and amendments thereto, authorizes the municipality to assign a means of identification to buildings or parcels of land and to require an owner or occupant of a building or a parcel of land to display the identification in a certain manner;

AND WHEREAS in accordance with the Act, Council desires to maintain a civic address system to identify properties and to assist emergency response vehicles in locating the appropriate address;

THEREFORE, the Council of the Town of Wembley in the Province of Alberta, duly assembled, hereby enacts as follows:

1. TITLE

1.1 This Bylaw is to be cited as the "Civic Addressing Bylaw".

2. DEFINITIONS

a) "Address Number" means the number of a Property designated by the Town, which may include a combination of numbers and/or words.

b) "Construction Site" means development of a new primary building and includes exterior renovations to an existing building if the exterior renovations exceed 30 days.

c) "Council" means the Council of the Town of Wembley.

d) "Owner" means with respect to a property, the person who is registered under the Land Titles Act as owner of the property.

e) "Peace Officer" means a member of the Royal Canadian Mounted Police, a Peace Officer appointed pursuant to the Alberta Peace Officer Act, or a Bylaw Enforcement Officer appointed by the Town.

f) "Person" means the Owner, occupier, tenant, renter, leaseholder, construction company, or any other person otherwise in control or possession of any Property.

g) "Property" means a parcel of land, on which a structure has been erected.

h) "Roadway" as defined by the Traffic Safety Act means that part of a highway intended for use by vehicular traffic and for the purpose of this Bylaw provides the primary means of vehicle access to any Property.

i) "Town" means the Town of Wembley, a Municipal Corporation of the Province of Alberta.

3. GENERAL

3.1 Every Property within the Town shall be designated an Address Number by the Town as soon as possible.

3.2 An Address Number assigned to the Property by the Town shall be displayed at All times in a conspicuous manner so as to be plainly visible from the Roadway.

3.3 All Address Numbers required to be displayed pursuant to this Bylaw shall be displayed, at all times, in a conspicuous manner so as to be plainly visible from the Roadway.

3.4 Address Numbers shall be displayed and maintained in good condition and shall not cause, allow, or permit the visibility, as required pursuant to this Bylaw, to be obscured.

3.5 The Address Number required to be displayed pursuant to this Bylaw shall be on a contrasting background. The minimum size of the characters shall be as follows:

Distance Building Setback from Curb	**Minimum Character Size**
0 – 15 meters (0 – 49.2 feet)	10 cm (4 inches)
15 – 20 meters (49.2 – 65.6 feet)	15 cm (6 inches)
Greater than 20 meters (65.6 feet)	20 cm (8 inches)

3.6 No Person shall display, or permit the displaying of, any Address Number on a Property other than the number assigned by the Town.

3.7 A temporary Address Number shall be displayed at all times at a Construction Site in a conspicuous manner so as to be plainly visible from the adjacent Roadway.

4. PENALTIES

4.1 Any Person who contravenes any provision of this Bylaw is guilty of an offense and is liable on summary conviction to a fine of not less than Fifty Dollars ($50.00) and not more than One Thousand Dollars ($1,000.00).

4.2 The offences under this Bylaw in which a voluntary penalty may be made are set out in the attached Schedule A. The specific amount of the penalty payable is set out in the column headed “Specified Penalties”.

4.3 A violation ticket as distributed by the Province of Alberta and set out in the Provincial Offence Procedures Act and Regulation may be issued by a Peace Officer for any contravention of this Bylaw.

4.4 A violation ticket is deemed sufficiently served if the processes under the Provincial Offences Procedures Act and Regulation have been followed.

4.6 Wherever in this Bylaw it is directed that a Person shall do any matter or thing, then in default of it being done, the same may be done by the Town at the expense of the Owner and the Town may recover the expenses, with costs, as a charge against the Property as taxes due and owing in respect of that Property.

a) Prior to the Town undertaking work when an Owner is in default of it being done, written notice must be served in accordance with Section 545 of the Municipal Government Act.

5. GENERAL PROVISIONS

5.1 Should any provision of this Bylaw become invalid, void, illegal or otherwise unenforceable, it shall be considered separate and severable from the Bylaw and the remainder shall remain in force and be binding as though such provision had not been invalid.

6. ENACTMENT

6.1 This Bylaw shall come into force and effect when it receives third reading and is duly signed.

READ A FIRST, SECOND AND BY UNANIMOUS CONSENT OF ALL COUNCILLORS PRESENT, A THIRD AND FINAL TIME AND FINALLY PASSED THIS 27TH DAY OF AUGUST, A.D. 2018

_____	_____
Mayor – Chris Turnmire	CAO – Lori Parker

SCHEDULE A

SPECIFIED PENALTIES

Section	Offence (Description)	Specified Penalty		
		1st offence	2nd offence	3rd offence
3.2	Fail to display an address number as required	50.00	150.00	Court
3.3	Fail to ensure address number plainly visible from roadway.	50.00	150.00	Court
3.4	Fail to properly maintain address number	50.00	150.00	Court
3.5	Fail to display address number in the required size	50.00	150.00	Court
3.6	Display incorrect/improper address number	50.00	150.00	Court
3.7	Fail to display temporary address number at construction site as required	50.00	150.00	Court