



## POLICY MANUAL

<b>Legal References:</b>  MGA	<b>Policy Department:</b>  Council
<b>Cross References:</b>	<b>Policy Number:</b>  C5
<b>Adoption Date:</b> September 25, 2017  <b>Revision Date:</b>	<b>Policy Title:</b> Town Representation on Boards and Committees <hr/> <b>Review Date:</b>

### POLICY PURPOSE

To establish criteria for considering requests from organizations for appointment of Council representation on boards or committees.

### POLICY STATEMENT AND GUIDELINES:

1. The Mayor will consider all requests from organizations desiring appointment of Council representatives on Boards or Committees.
2. The Mayor will forward to Council those requests which meet one or both of the following criteria;
  - a. The Town financially contributes to the organization or its events.
  - b. The Town maintains a membership in the organization.

Policy Name: Town Representation on Boards and Committees  
Policy Number: C5

3. The Mayor may forward any request to Council, which does not meet the criteria in the policy if, in his/her opinion, it will be in the best interest of the residents of the Town for Council to be represented on a Board or Committee.
4. The Mayor will recommend appointment on individuals to an organization, board or committee in accordance with the process set out in the Town's Procedure Bylaw.