

**MINUTES OF THE REGULAR MEETING OF COUNCIL
of the Town of Wembley, in the Province of Alberta
held in the Wembley Municipal Office
this 13th day of October 2020.**

1. CALL-TO-ORDER

Present: Mayor Turnmire called the meeting to order at 7:01 p.m.
CAO Noreen Zhang
Councillor Peterson
Councillor McCallum
Councillor Gundersen
Councillor Guimond

Regrets: Councillor Johnson
Councillor Underwood

2. APPROVAL OF AGENDA

MOTION # 2020-0287

Moved by Councillor McCallum Council approve the Agenda, with the addition of Item 11.3 Council Remuneration, under New Business.

CARRIED UNANIMOUSLY

3. ADOPTION OF MINUTES

3.1 Minutes of Regular Meeting of Council held on September 28, 2020.

MOTION # 2020-0288

Moved by Councillor Guimond Council adopt the minutes of the September 28, 2020 Council meeting as presented.

CARRIED UNANIMOUSLY

4. DELEGATIONS

4.1 None

5. FINANCE

5.1 Accounts Payable

MOTION #2020-0289

Moved by Councillor Gundersen Council ratify the accounts payable, as identified in Schedule "A", cheque #20200777 to cheque #20200807, totaling \$486,629.57.

CARRIED UNANIMOUSLY

5.2 Revenue & Expense and Monthly Statement for the Month of September 2020.

MOTION #2020-0290

Moved by Councillor Peterson Council accept the revenue & expense and monthly statement for the month of September 2020 for information.

CARRIED UNANIMOUSLY

6. PUBLIC HEARING

6.1 None

7. BYLAW

7.1 None

8. POLICIES

8.1 None

9. CAO REPORT

9.1 Local Authorities Election Act – Bill 29 Information Session

- Attended a virtual information session along with other office staff members in preparation for the local election 2021. Municipal Affairs and LAEA staff briefly went over information pertaining to the major changes that was brought on by Bill 29.

9.2 Expenses for Municipal Operating Support Transfer (MOST) Grant

- Staff are currently putting together proposals for items that qualify for the MOST grant that assists in dealing with the additional expenses and lost revenue due to the COVID-19 pandemic.

Initials

- 9.3 Revenue Sharing Costs
- As part of the revenue sharing agreement with Aquatera, the Town is obligated to compensate the City of Grande Prairie for new residential and non-residential development in Wembley as of August 2019.
- 9.4 Yield Sign Between 98 Street and 96 Avenue
- As part of a resident's request and after careful consideration, the yield sign between 98 Street and 96 Avenue was moved to assist in the traffic flow and in accordance to typical location of yield signs in an intersection.
- 9.5 Speed Limit Sign 101 Street near Township 712
- For safety reasons and consideration of concerns raised by residents, a 50 Km/h sign is now situated at 101 Street soon after turning in from Township 712.
- 9.6 Meetings Attended
- None Currently
- MOTION #2020-0291**
Moved by Councillor Guimond Council accept the CAO's report as information

CARRIED UNANIMOUSLY

10. OLD BUSINESS

- 10.1 None

11. NEW BUSINESS

- 11.1 Wembley and District Agricultural Society Arena Garbage Fees – Waiver Costs Request
- MOTION #2020-0292**
Moved by Councillor McCallum Council approve the waiver, in the amount of \$1,140.00, for the Wembley and District Agricultural Society's arena garbage fees.

CARRIED UNANIMOUSLY

- 11.2 RCMP Admin Position
- MOTION #2020-0293**
Moved by Councillor Gundersen Council does not renew the agreement for the RCMP Admin position in Beaverlodge.

CARRIED UNANIMOUSLY

- 11.3 Council Remuneration
- MOTION #2020-0294**
Moved by Councillor Gundersen Council leave the monthly remuneration amount as is.

CARRIED UNANIMOUSLY

12. REPORTS

- 12.1 Audit Committee
- 12.2 Community Futures
- 12.3 FCSS Advisory Board
- 12.3.1 September 22, 2020 Meeting Minutes**
- 12.3.1.1 ACTION: With respect FCSS makes a formal request that the three County Connector bus stop signs be removed, and the two metal bus benches moved to Sunset Park or alternate locations along the walking trail.**
- MOTION #2020-2095**
Moved by Councillor McCallum Council approve the removal of the three County Connector bus stop signs and the two-metal bus benches be moved to Sunset Park or alternate locations along the walking trails.

CARRIED UNANIMOUSLY

- 12.3.1.2 ACTION: With respect FCSS would like to request that the Community Christmas Tree be located on the sidewalk in front of the Telus Building (100 St) and plugged into the Wembley Hall for 2020 festive season.**
- MOTION #2020-2096**
Moved by Councillor Guimond that Council approve the location of the Community Christmas Tree to be in front of Town Office.

CARRIED UNANIMOUSLY

- 12.4 Grande Prairie Regional Emergency Partnership
- 12.4.1 October 6, 2020 Meeting Minutes**

Initials

- 12.5 Grande Prairie Regional Emergency Partnership Committee
12.5.1 February 5, 2020 Meeting Minutes
- 12.6 Grande Prairie Regional Tourism
12.6.1 GRTA Media Release October 5, 2020
- 12.7 Grande Spirit Foundation
- 12.8 HR Committee
- 12.9 Helen E. Taylor Advisory School Council
- 12.10 ICF & IDP Steering Committee
- 12.11 Joint Grande Prairie Area Recreation Committee
- 12.12 Parks and Recreation
- 12.13 Peace Airshed Zone Association (PAZA)
- 12.14 Peace Library System Board
- 12.15 Public Works
- 12.16 West Grande Prairie County Regional Landfill
- 12.17 South Peace Physician Attraction & Retention Committee
- 12.18 Wapiti Area Synergy Group (WASP)
- 12.19 Wembley and District Agricultural Society
- 12.20 Wembley-Dimsdale-Saskatoon Lake Recreation Board
- 12.21 Wembley Public Library
- 12.22 911 and Emergency Services
- 12.23 Healthy Communities Committee
- 12.24 **Bylaw Enforcement – September 2020**
MOTION #2020-0297
Moved by Councillor Peterson Council accept the reports as information.

CARRIED UNANIMOUSLY

13. CORRESPONDENCE

- 13.1 Notification of Proposed Multi-Well Gas Battery 03-12-071-08 W6M

14. COUNCIL REPORTS

- 14.1 None

15. ROUND TABLE

Councillor Gundersen

- Attended Agri meeting and provided Council with an update on the status of the arena. Also informed Council that that County has a staff member who is knowledgeable with insurance issues and the Town would have access to him.

Councillor McCallum

- Working and researching on establishing Economic Development Advisory Board Committee. Several developers have contacted Councillor McCallum and expressed an interest in being on the Committee. Mayor Turnmire suggested that Terms of Reference be worked on and then brought to Council for approval.

Councillor Guimond

- Nothing to report.

Councillor Peterson

- Nothing to report.

CAO Zhang

- New Town swag, such as hats with Town logo and tumblers, are available for sale in the Town Office. The Town swag can be incorporated into gift baskets, etc. for various events. New items will also be listed on Town website and social media.
- Municipal Affairs contacted CAO Zhang to inform her that the Town of Wembley will be part of the next Municipal Accountability Program (MAP). This Program is a check and balance for municipalities regarding minute taking/writing, adhering to policies and bylaws, etc. Also keeping up with legislation and changes thereto. This Accountability Program is undertaken every five (5) years.
- Habitat for Humanity is inviting two (2) Councillors to represent the Town of Wembley at their next groundbreaking event for a new home. This groundbreaking event will take place on October 20, 2020 in Grande Prairie.

Initials

- The two water treatment plants are now in Nisku at Ritchie Bros. and the Town will be advised if there is any action on it.

Mayor Turnmire

- Mayor Turnmire reported he will be attending a Cyber Awareness 2020 information session for non-profit organizations and municipalities on October 21, 2020.

16. CLOSE SESSION

16.1 None

17. ADJOURNMENT

MOTION #2020-0298

MOVED by Councillor Gundersen the meeting be adjourned at 8:16 p.m.

CARRIED UNANIMOUSLY

Mayor – Chris Turnmire

CAO – Noreen Zhang