

**MINUTES OF THE REGULAR MEETING OF COUNCIL  
of the Town of Wembley, in the Province of Alberta  
held in the Wembley Municipal Office/Zoom Meeting  
this 14<sup>th</sup> day of September 2020.**

1. CALL-TO-ORDER

Present: Mayor Turnmire called the meeting to order at 7:02 p.m.  
CAO Noreen Zhang  
Councillor Peterson  
Councillor McCallum  
Councillor Gundersen  
Councillor Johnson  
Councillor Guimond

Regrets: Councillor Underwood

2. APPROVAL OF AGENDA

**MOTION # 2020-0256**

**Moved by** Councillor Peterson Council approve the Agenda as presented.

**CARRIED UNANIMOUSLY**

3. ADOPTION OF MINUTES

3.1 Minutes of Regular Meeting of Council held on August 24, 2020.

**MOTION # 2020-0257**

**Moved by** Councillor Guimond Council adopt the minutes of the August 24, 2020 Council meeting with said corrections.

**CARRIED UNANIMOUSLY**

4. DELEGATIONS

4.1 None

5. FINANCE

5.1 Accounts Payable

**MOTION #2020-0258**

**Moved by** Councillor Peterson Council ratify the accounts payable, as identified in Schedule "A", cheque #20200680 to cheque #20200730, totaling \$122,395.29.

**CARRIED UNANIMOUSLY**

5.2 Revenue & Expense and Monthly Statement for the Month of August 2020

**MOTION #2020-0259**

**Moved by** Councillor Gundersen Council accept the Revenue & Expense and Monthly Statement for the month of August 2020, for information.

**CARRIED UNANIMOUSLY**

6. PUBLIC HEARING

6.1 None

7. BYLAW

7.1 None

8. POLICIES

8.1 None

9. CAO REPORT

9.1 Fall Clean-Up

- Mail out inserts were included in the recent Aquatera statements to residents.
- Town's website and Facebook will have information posted on details which includes bins being available from September 17th – 18th and curbside pickup September 19th.

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Initials

- 9.2 Expiring County Agreements
  - Administration is currently reviewing agreements with the County to ensure that the changing needs of the Town are considered upon renewal.
- 9.3 Land Use Bylaw Update
  - Changes to the current Land Use Bylaw are being made. ISL Engineering is assisting in upgrading the current bylaw to ensure that the Town's MDP and Strategic Plan Framework are integrated in the update.
- 9.4 Departments Priorities
  - In order to have a more accurate interim budget for Council's consideration and optimal planning, each department is in the midst of compiling priorities for the upcoming year.
- 9.5 Meetings Attended
  - Municipal Corporate Planning and Finance Course (ongoing for 4 weeks)– September 10, 2020 (via Zoom)
  - GPREP Planning and Coordinating Committee – September 10, 2020 (via Zoom)

**MOTION #2020-0260**

**Moved by** Councillor Peterson Council accept the CAO's report as information

**CARRIED UNANIMOUSLY**

10. OLD BUSINESS

10.1 None

11. NEW BUSINESS

- 11.1 Municipal Stimulus Program – Sunset Lake Park  
Ms. Christina Ketchum, Public Works Manager, was also present to address queries Council had regarding the PowerPoint presentation and the options available.

**MOTION #2020-0261**

**Moved by** Councillor Peterson Council direct Administration to apply for the Municipal Stimulus Program funding to upgrade the Sunset Lake Park, as per Phase I and Phase 5, with Parks & Recreation being the lead on the project.

**CARRIED UNANIMOUSLY**

- 11.2 Request for Change in Discretionary Use – Urban Reserve

**MOTION #2020-0262**

**Moved by** Councillor Peterson Council direct Administration bring back recommendations for the change of use request.

**CARRIED UNANIMOUSLY**

- 11.3 ATCO Electric – Franchise Fee

**MOTION #2020-0263**

**Moved by** Councillor Johnson Council leave the Franchise Fee at the current 6%.

**CARRIED UNANIMOUSLY**

- 11.4 Letter of Support – Wembley & District Agricultural Society

**MOTION #2020-0264**

**Moved by** Councillor McCallum Council accept the Letter of Support as information at this time and see further information.

**CARRIED UNANIMOUSLY**

- 11.5 Letter of Support – Beaverlodge Victim Services

**MOTION #2020-0265**

**Moved by** Councillor Johnson Council direct Administration to write a Letter of Support for the Beaverlodge Victim Services.

**CARRIED UNANIMOUSLY**

12. REPORTS

- 12.1 Audit Committee
- 12.2 Community Futures
- 12.3 FCSS Advisory Board
- 12.4 Grande Prairie Regional Emergency Partnership

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Initials

- 12.5 Grande Prairie Regional Emergency Partnership Committee
- 12.6 Grande Prairie Regional Tourism
- 12.7 Grande Spirit Foundation
- 12.8 HR Committee
- 12.9 Helen E. Taylor Advisory School Council
- 12.10 ICF & IDP Steering Committee
- 12.11 Joint Grande Prairie Area Recreation Committee
- 12.12 Parks and Recreation
- 12.13 Peace Airshed Zone Association (PAZA)
- 12.14 Peace Library System Board
- 12.15 Public Works
- 12.16 West Grande Prairie County Regional Landfill
- 12.17 South Peace Physician Attraction & Retention Committee
- 12.18 Wapiti Area Synergy Group (WASP)
- 12.19 Wembley and District Agricultural Society
  - 12.19.1 Meeting Minutes – August 18, 2020**
- 12.20 Wembley-Dimsdale-Saskatoon Lake Recreation Board
- 12.21 Wembley Public Library
- 12.22 911 and Emergency Services
- 12.23 Healthy Communities Committee
- 12.24 **Bylaw Enforcement – August 2020 Report**  
**MOTION #2020-0266**  
**Moved by** Councillor McCallum Council accept the reports as information.

**CARRIED UNANIMOUSLY**

13. CORRESPONDENCE

- 13.1 Potential for a Regional AUMA Convention Viewing Party
- 13.2 MLA Travis Toews – Outdoor Town Hall – September 18, 2020  
**MOTION #2020-0267**  
**Moved by** Councillor Guimond Council accept correspondence as information.

**CARRIED UNANIMOUSLY**

14. COUNCIL REPORTS

- 14.1 Councillor Johnson reported on attending the Fire Service Agreement meeting.

15. ROUND TABLE

Councillor Peterson

- Also attended the Fire Service Agreement meeting and felt it was very productive.
- Commented on how great the CN crossing is now.

Councillor Gundersen

- The Wembley Ag Society raffle was a great success. The revised part of the Land Use Bylaw pertaining to driving an ATV in Town, has cut way down on the noise issue. There is a problem now though that some ATV riders are using a field and dirt pile on the south end of town as an ATV playground.

Councillor Johnson

- Would like to bring forward to the next Council meeting a review of the RV Parking Bylaw. People are parking them on their lawns, and some are living in them. Councillor Johnson also had a query whether the Fire Chief should be watering Aquatera's sod or if a Public Works employee could do this instead. Administration will check further into this.

Councillor Guimond

- Nothing to report.

Councillor McCallum

- Reported on attending the GPRTA. Councillor McCallum felt that the time and money spent being part of this Association did not benefit the Town of Wembley.

**MOTION #2020-0268**

**Moved by** Councillor McCallum that Council withdraw the Town of Wembley's membership from the Grande Prairie Regional Tourism Association.

**CARRIED UNANIMOUSLY**

CAO Zhang

- Preparing for a better interim budget for Council consideration. Exploring different ideas for staff and Council Christmas parties including Halloween.

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Initials

- Gave Council an update on new office staff member.

Mayor Turnmire

- August 26, 2020, the Mayor and CAO attended the ribbon cutting at Aquatera's new booster station and bulk water at Dimsdale. Approximately 25 to 30 in attendance for this occasion.
- The Town of Wembley sent a congratulatory note to Tracy Allard for her appointment as Alberta's Minister of Municipal Affairs.
- The Mayor queried if there were any plans in the works yet for Remembrance Day. CAO Zhang is in contact with individuals who would be interested in assisting with Remembrance Day events.

16. CLOSE SESSION

16.1 None

17. ADJOURNMENT

**MOTION #2020-0269**

**MOVED by** Councillor Peterson the meeting be adjourned at 8:50 p.m.

**CARRIED UNANIMOUSLY**

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Mayor – Chris Turnmire

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CAO – Noreen Zhang