

**MINUTES OF THE REGULAR MEETING OF COUNCIL
of the Town of Wembley, in the Province of Alberta
held in the Wembley Municipal Office
this 9th day of March 2020.**

1. CALL-TO-ORDER

Present: Mayor Turnmire called the meeting to order at 7:00 p.m.
CAO Noreen Zhang
Councillor Peterson
Councillor McCallum
Councillor Guimond
Councillor Gundersen

Regrets: Councillor Underwood

2. APPROVAL OF AGENDA

MOTION # 2020-0057

Moved by Councillor Guimond Council approve the Agenda as presented.

CARRIED UNANIMOUSLY

3. ADOPTION OF MINUTES

3.1 Minutes of regular February 24, 2020 Council Meeting

MOTION # 2020-0058

Moved by Councillor Gundersen Council adopt the minutes of the February 24, 2020 Council meeting as presented.

CARRIED UNANIMOUSLY

4. DELEGATIONS

4.1 Dave McRae, Land Use Planning Manager, ISL Engineering and Land Services – Municipal Development Plan

Mr. McRae presented the first draft of the Municipal Development Plan, which will receive first reading at this Council meeting and then go to Public Hearing on April 14, 2020. Mr. McRae gave a brief rundown on what was in the report and addressed queries Council had. Council was also informed that any changes to the Plan could be made at this Council meeting and incorporated into first reading. Changes to the Plan can also be made right up to the time of the Public Hearing.

5. FINANCE

5.1 Accounts Payable

MOTION # 2020-0059

Moved by Councillor McCallum Council ratify the accounts payable, as identified in Schedule "A", cheque #20200124 to cheque #20200177, totaling \$208,825.76.

CARRIED UNANIMOUSLY

5.2 Revenue & Expense and Monthly Statement for the Month of February 2020

MOTION # 2020-0060

Moved by Councillor Gundersen Council approve the revenue & expense and monthly statement for the month of February 2020.

CARRIED UNANIMOUSLY

6. PUBLIC HEARING

6.1 None

7. BYLAW

7.1 Bylaw 725 – Procedural Bylaw – A Bylaw of the Town of Wembley in the Province of Alberta to Regulate the Procedure and Conduct of Council meetings.

Initials

MOTION #2020-0061

Moved by Councillor Peterson Council give third and final reading, with amendments, to Bylaw 725, being the Procedural Bylaw.

CARRIED UNANIMOUSLY

Bylaw 725 was then read for the third and final time.

7.2 Bylaw 663 – Procedural Bylaw

MOTION #2020-0062

Moved by Councillor Peterson Council rescind Bylaw 663

CARRIED UNANIMOUSLY

7.3 Bylaw 726 – Municipal Development Plan

MOTION #2020-0063

Moved by Councillor Gundersen Council give first reading, with amendments, to Bylaw 726, being the Municipal Development Plan, and direct administration to schedule a Public Hearing on April 14, 2020 at 7:00 p.m. as part of the regular Council meeting in the Town Office Council Chambers.

CARRIED UNANIMOUSLY

Bylaw 726 was then read for the first time.

8. POLICIES

8.1 None

9. CAO REPORT

9.1 GPREP – Pandemic Planning

- Received e-mails on what the municipality should do in terms of any potential outbreak in municipalities that are part of GPREP. Dan Lemieux, County of Grande Prairie is the head of Task Force for strategic planning. Communication will be going out to staff on how to prevent the spreading of the coronavirus.

9.2 OH&S Training

- Doreen von Gradeluwski of DAVG Consulting is coming March 16, 2020 to do the OH&S manual and program orientation with Council and staff members. The Town Office and Public Works yard will be closed on that day.

9.3 Regional Economic Development Strategy - Summit

- The Regional Economic Development Strategy, which consist of Beaverlodge, Hythe, Sexsmith, Wembley and the City of Grande Prairie, are planning an economic development summit for May of this year. The goal is to invite economic development stakeholders from each municipality including members of their respective Council to get a good overview of the region's economic goals.

9.4 Water Treatment Plant Updates

- The water treatment plants had been listed on Govdeals.com for a few months now and there were no offers made during those months.
- A company in Illinois who buys and sells water treatment plants inquired about the plants, further conversations are planned to see whether they are going to purchase them out right or just list them on consignment.
- Spoke to Ritchie Bros. Auction to see if there is another option the Town could consider even though their commission rate is higher than Govdeals.com. Further conversations are also planned with them to explore other options.

9.5 Evaluating Service Agreements

- Printer/internet/security and phone provider agreements are currently being considered for better pricing and agreements.
- Cost savings and better service are the main issues that administration is trying to address.

Initials

- 9.6 Fees/Rates Update
- The rates have been compared and ready for Council's consideration.
 - In order to change the current fees and rates, the corresponding bylaws that will be affected by the change will also requires updating. Administration will be submitting the recommendations for Council's consideration at the next Council meeting.

- 9.7 Meetings Attended
- Regional Economic Development Strategy – Teleconference (February 26, 2020)
 - GPREP – Teleconference (March 4, 2020)

MOTION #2020-0064

Moved by Councillor Guimond Council accept the CAO's report as information.

CARRIED UNANIMOUSLY

10. OLD BUSINESS

10.1 None

11. NEW BUSINESS

11.1 None

12. REPORTS

12.1 Audit Committee

12.2 Community Futures

12.3 FCSS Advisory Board

12.4 Grande Prairie Regional Emergency Partnership

12.5 Grande Prairie Regional Emergency Partnership Committee

12.6 Grande Prairie Regional Tourism

12.7 Grande Spirit Foundation

12.8 HR Committee

12.9 Helen E. Taylor Advisory School Council

12.10 ICF & IDP Steering Committee

12.11 Joint Grande Prairie Area Recreation Committee

12.12 Parks and Recreation

12.13 Peace Airshed Zone Association (PAZA)

12.14 Peace Library System Board

12.14.1 Peace Library System Board Meeting Highlights – February 22, 2020

12.15 Public Works

12.5.1 Public Works Committee Meeting – February 5, 2020

12.16 West Grande Prairie County Regional Landfill

12.17 South Peace Physician Attraction & Recreation Committee

12.7.1 SPPARC Minutes – November 21, 2019

12.18 Wapiti Area Synergy Group (WASP)

12.19 Wembley and District Agricultural Society

12.20 Wembley-Dimsdale-Saskatoon Lake Recreation Board

12.21 Wembley Public Library

12.22 911 and Emergency Services

12.22.1 Wembley Fire Department General Meeting – March 2020

12.22.2 Wembley Fire Department – Call Update January and February 2020

12.23 Bylaw Enforcement Monthly Report – February 20, 2020

MOTION #2020-0065

Moved by Councillor Peterson Council accept the reports as information.

CARRIED UNANIMOUSLY

13. CORRESPONDENCE

13.1 Grande Prairie Stompede Association

Councillor Guimond has expressed interest in accepting the invitation extended by the Grande Prairie Stompede Association.

13.2 Volunteer Appreciation Banquet – Invitation and Letter to Mayor

MOTION #2020-0066

Moved by Councillor Gundersen Council accept the correspondence as information.

CARRIED UNANIMOUSLY

Initials

14. CLOSE SESSION

14.1 ICF – Legal Matter (Section 23 – Local Body Confidences)

MOTION #2020-0067

Moved by Councillor Guimond Council move into closed session – 8:46 p.m.

CARRIED UNANIMOUSLY

MOTION #2020-0068

Moved by Councillor Guimond Council come out of closed session – 9:29 p.m.

CARRIED UNANIMOUSLY

MOTION #2020-0069

Moved by Councillor Gundersen that the Recreation Service Agreement – March 6, 2020 version, as presented by the negotiating committee, between the Town of Wembley and County of Grande Prairie No. 1 be approved for signing by the Mayor and CAO.

CARRIED UNANIMOUSLY

MOTION #2020-0070

Moved by Councillor Peterson that the Mayor write a letter to the County of Grande Prairie that the Town of Wembley would like to discontinue the Intermunicipal Development Plan discussion at this time and to support the County of Grande Prairie in providing notice to Municipal Affairs of such decision.

CARRIED UNANIMOUSLY

15. COUNCIL REPORTS

15.1 None

16. ROUND TABLE

Councillor Peterson

- Nothing to report

Councillor Gundersen

- Nothing to report

Councillor McCallum

- Nothing to report

Councillor Guimond

- Nothing to report

CAO Zhang

- Reminded Council about attending the Municipal Official Elective Training course hosted by GPREP, which is compulsory.

Mayor Turnmire

- Mayor Turnmire and CAO Zhang were in contact with Hemmera regarding air quality monitoring. To monitor a couple of areas in Wembley would be an expense of about \$35,000. Discussion on this will be ongoing.
- On February 28, 2020, AUMA held a webinar regarding the Provincial Budget. Mr. Travis Toews, Minister of Finance, will be in Beaverlodge on March 12, 2020 when various budget items will be addressed.
- CAO Annual Performance Review – Councillors were to return forms to the Mayor by March 6, 2020.
- Medical Clinic Update – received a note from a local physician that are willing to further discuss the medical clinic. Mayor Turnmire and CAO Zhang will be meeting with the physician on Friday to see where a further discussion will lead.

17. ADJOURNMENT

MOTION #2020-0071

MOVED by Councillor Guimond the meeting be adjourned at 9:32 p.m.

CARRIED UNANIMOUSLY