

**MINUTES OF THE REGULAR MEETING OF COUNCIL
of the Town of Wembley, in the Province of Alberta
held in the Wembley Municipal Office/Zoom Meeting
this 26th day of October 2020.**

1. CALL-TO-ORDER

Present: Mayor Turnmire called the meeting to order at 7:00 p.m.
CAO Noreen Zhang
Councillor Peterson
Councillor Gundersen
Councillor Guimond (via Zoom)
Councillor Johnson
Councillor Underwood

Regrets: Councillor McCallum

2. APPROVAL OF AGENDA

MOTION # 2020-0299

Moved by Councillor Peterson Council approve the Agenda as presented.

CARRIED UNANIMOUSLY

3. ADOPTION OF MINUTES

3.1 Minutes of Organizational Meeting held on October 13, 2020.

MOTION #2020-0300

Moved by Councillor Johnson Council adopt the minutes of the Organizational Meeting as presented.

CARRIED UNANIMOUSLY

3.2 Minutes of Regular Meeting of Council held on October 13, 2020.

MOTION # 2020-0301

Moved by Councillor Johnson Council adopt the minutes of the October 13, 2020 Council meeting as presented.

CARRIED UNANIMOUSLY

4. DELEGATIONS

4.1 None

5. FINANCE

5.1 Accounts Payable

MOTION #2020-0302

Moved by Councillor Gundersen Council ratify the accounts payable, as identified in Schedule "A", cheque #20200808 to cheque #20200850, totaling \$59,457.62.

CARRIED UNANIMOUSLY

6. PUBLIC HEARING

6.1 None

7. BYLAW

7.1 None

8. POLICIES

8.1 None

9. CAO REPORT

9.1 Land Use Bylaw Draft

- Preliminary draft copy has been developed and will be presented to Council in November 2020.

9.2 Update on Tax Payment

- As of October 21st, there is still \$667,451.69 outstanding from the \$2,490,600.97 levied. Outstanding Residential taxes is \$235,445.67 and Non-Residential taxes is \$432,006.22.

Initials

- 9.3 Regional Economic Development Project Update
- An updated Regional Economic Development Project plan was unveiled. Key points are the changes to the engagements planned as the completion date has been proposed to be in March rather than September 2021. The change is due to the upcoming municipal elections in 2021.
- 9.4 Municipal Indicators
- For 2019, the Town did not trigger any of the 13 municipal indicators. Municipal Affairs measures performance that calculates the percentage of municipalities that are deemed to be “not at risk” based on defined financial, governance, and community indicators.
- 9.5 Meetings Attended
- October 16, 2020 - (Attended via Zoom) Regional Economic Development Project Update
 - October 21, 2020 - (Attended via Zoom) Cyber Awareness in the Not for Profit and Public Sector and also Municipal Reserves 101 Webinar (via Zoom).

MOTION #2020-0303

Moved by Councillor Underwood Council accept the CAO’s report as information

CARRIED UNANIMOUSLY

10. OLD BUSINESS

- 10.1 Deputy Mayor Appointment
Councillor Johnson took the Oath of Office as Deputy Mayor.

- 10.2 Letter from 1640579 Alberta Ltd.
Council reviewed and discussed the request for tax relief.

MOTION #2020-0304

Moved by Councillor Gundersen Council decline the request for tax relief for 1640579 Alberta Ltd.

CARRIED UNANIMOUSLY

11. NEW BUSINESS

- 11.1 Council Meeting Date for December 2020

MOTION #2020-0305

Moved by Councillor Johnson Council approve December 14th as the last regular Council meeting for 2020.

CARRIED UNANIMOUSLY

12. REPORTS

- 12.1 Audit Committee
- 12.2 Community Futures
- 12.3 FCSS Advisory Board
- 12.4 Grande Prairie Regional Emergency Partnership
- 12.5 Grande Prairie Regional Emergency Partnership Committee
- 12.6 Grande Prairie Regional Tourism
- 12.7 Grande Spirit Foundation
- 12.8 HR Committee
- 12.9 Helen E. Taylor Advisory School Council
- 12.10 ICF & IDP Steering Committee
- 12.11 Joint Grande Prairie Area Recreation Committee
- 12.12 Parks and Recreation
- 12.13 Peace Airshed Zone Association (PAZA)
- 12.14 Peace Library System Board
- 12.15 Public Works

12.15.1 Meeting Minutes – October 7, 2020

The F-350 truck item to be tabled and be brought back to next Council meeting.

- 12.16 West Grande Prairie County Regional Landfill
- 12.17 South Peace Physician Attraction & Retention Committee
- 12.18 Wapiti Area Synergy Group (WASP)
- 12.19 Wembley and District Agricultural Society
- 12.20 Wembley-Dimsdale-Saskatoon Lake Recreation Board
- 12.21 Wembley Public Library
- 12.22 911 and Emergency Services
- 12.23 Healthy Communities Committee

12.24 **Fire Department – August and September Fire Service Reports**

MOTION #2020-0306

Moved by Councillor Peterson Council accept the reports as information.

CARRIED UNANIMOUSLY

13. CORRESPONDENCE

13.1 Harvest Dine and Dance Non-Event Invitation November 14, 2020 - Grande Spirit Foundation

MOTION #2020-0307

Moved by Councillor Johnson Council donate \$200.00 to the Harvest Dine and Dance Non-Event and Administration decide best choice as to how the money is to be utilized.

CARRIED UNANIMOUSLY

13.2 Letter from Finance Minister Travis Toews – Municipal Operating Support Transfer (MOST) Allocation

MOTION #2020-0308

Moved by Councillor Underwood Council accept correspondence as information.

CARRIED UNANIMOUSLY

14. COUNCIL REPORTS

14.1 None

15. ROUND TABLE

CAO Zhang

- Remembrance Day – due to the COVID virus, AHS is recommending smaller and more private gatherings. CAO Zhang working with the Fire Chief to explore options available for the Town of Wembley on how to celebrate Remembrance Day this year.
- Expiring County Agreements – CAO Zhang distributed a list of Agreements that will be expiring soon and asked Council for their feedback regarding renewals.
- Chuckegg Wildfire Payment – the County has informed the Town of Wembley there will be a cheque forthcoming shortly to cover the expenses the Town incurred assisting with the Chuckegg wildfire.
- CAO Zhang also informed the Mayor and Council that the Town Office will be distributing Halloween treats from 1:00 p.m. to 4:00 p.m., on Friday, October 30, 2020. All Alberta Health Services guidelines will be adhered to.

Councillor Underwood

- The Food Bank is not working in that capacity anymore due to staffing issues. Hampers for Christmas will still be made up though.
- Pipestone Energy Corporation’s contributions to the community have been quite significant and they continue to assist with community projects.

MOTION #2020-0309

Moved by Councillor Johnson Council direct Administration write a letter to Pipestone Energy thanking them for their commitment to the Community and how much it is appreciated.

CARRIED UNANIMOUSLY

Councillor Johnson

- Due to increase in COVID cases, new rules have been implemented at the Fire Department such as limited number of participants for training and smaller groups for meetings, etc.
- Resident expressed concern over bump in road on 97 Street that continues to increase in size. Administration will have Public Works to look at this.
- Another resident Informed Councillor Johnson that the people are ignoring the “No Parking” sign on 93 Avenue thereby causing a problem should a fire truck need to go there. Bylaw Enforcement needs to address this issue by writing tickets for this violation. Bylaw Enforcement issues will also be brought up with the County at next Service Agreement negotiations.

Councillor Gundersen

- Reported on the progress of the Ag Society pertaining to arena repairs.
- The issue with the Wembley Library Board has also been rectified.

Councillor Peterson

- Nothing to report.

Councillor Guimond

- Nothing to report.

Mayor Turnmire

- The Alberta Police Interim Advisory Quarterly Report was sent out to everyone and they are looking for responses to their survey which closes November 6, 2020.
- October 21, 2020 the Mayor and CAO sat in on a cyber security webinar and found it informative and interesting.
- Councillors received the Grande Prairie Business Support Network newsletter outlining upcoming events.
- Mayor Turnmire talked about the changes to the Local Authorities Act pertaining to elections.
- Remembrance Day Ceremony options still being considered due to COVID virus. Public Works to ensure that clearing of cenotaph area be undertaken.
- Councillors had been provided information pertaining to the review of the assessment models for wells, pipelines, and wellsite machinery and equipment.
- The City of Grande Prairie has now implemented their Mandatory Mask Bylaw due to increase in COVID cases.
- The Rural Municipalities of Alberta will be holding their virtual conference on November 3rd and 4th, 2020.

16. CLOSE SESSION

16.1 None

17. ADJOURNMENT

MOTION #2020-0310

MOVED by Councillor Peterson the meeting be adjourned at 7:51 p.m.

CARRIED UNANIMOUSLY

Mayor – Chris Turnmire

CAO – Noreen Zhang