

**MINUTES OF THE REGULAR MEETING OF COUNCIL
of the Town of Wembley, in the Province of Alberta
held in the Wembley Municipal Office
this 13th day of January 2020.**

1. CALL-TO-ORDER

Present: Mayor Turnmire called the meeting to order at 7:00 p.m.
CAO Noreen Zhang
Councillor Gundersen
Councillor Peterson
Councillor Guimond

Regrets: Councillor McCallum
Councillor Johnson
Councillor Underwood

2. APPROVAL OF AGENDA

MOTION # 2020-0001

Moved by Councillor Gundersen Council approve the Agenda as presented.

CARRIED UNANIMOUSLY

3. ADOPTION OF MINUTES

3.1 Minutes of December 9, 2019 Council Meeting
Correction under Round Table – Mayor Turnmire – should read “AUMA has requested a survey be completed regarding to where the Town is at with their ICF’s.”

MOTION # 2020-0002

Moved by Councillor Guimond Council adopt the minutes of the December 9, 2019 Council meeting as amended.

CARRIED UNANIMOUSLY

4. DELEGATIONS

4.1 County of Grande Prairie No. 1 - Bylaw Enforcement Services
Superintendent Rempel, Sgt. Donecz, Sgt. Fry and Sgt. Rigler submitted a report to Council that was an overview of 2019. Superintendent Rempel also informed Council that 2019 was one of the busiest years in their forty-two (42) year history. Discussion centered on recruitment, monies generated from issuing of violation tickets and service contracts.

5. FINANCE

5.1 Accounts Payable

MOTION # 2020-0003

Moved by Councillor Peterson Council ratify accounts payable, as identified in Schedule “A”, cheque #20191174 to cheque #20200006, totaling \$1,041,410.14

CARRIED UNANIMOUSLY

5.2 Monthly Statement for December 2019

MOTION #2020-0004

Moved by Councillor Peterson Council accept the Monthly Statement for December 2019.

CARRIED UNANIMOUSLY

6. PUBLIC HEARING

6.1 None

7. BYLAW

7.1 Bylaw #724 – Borrowing Bylaw – A Bylaw of the Town of Wembley in the Province of Alberta to establish and regulate borrowing.

MOTION #2020-0005

Moved by Councillor Gunderson Council give first reading to Bylaw #724, being the Borrowing Bylaw.

CARRIED UNANIMOUSLY

Bylaw #724 was read for the first time.

MOTION #2020-0006

Moved by Councillor Peterson Council give second reading to Bylaw #724

CARRIED UNANIMOUSLY

Bylaw #724 was then read for the second time.

MOTION #2020-0007

Moved by Councillor Guimond Council have third reading of Bylaw #724 at this meeting.

CARRIED UNANIMOUSLY

MOTION #2020-0008

Moved by Councillor Guimond Council give third reading to Bylaw #724 - Borrowing Bylaw – A Bylaw of the Town of Wembley in the Province of Alberta to establish and regulate borrowing.

CARRIED UNANIMOUSLY

Bylaw #724 was read for the third time and finally passed.

8. POLICIES

- 8.1 Health & Safety Policy Statement
- 8.2 Workplace Harassment Prevention Policy
- 8.3 Workplace Violence Prevention Policy

MOTION #2020-0009

Moved by Councillor Peterson Council accept, and sign off on, the Health & Safety Policy Statement, the Workplace Harassment Prevention Policy and the Workplace Violence Prevention Policy.

CARRIED UNANIMOUSLY

9. CAO REPORT

- 9.1 Year End
Completing year end processes and procedures.
- 9.2 Culture and Heritage
Culture and Heritage were not able to secure funding to move Community Hall.
- 9.3 ICF Update
Discussions are moving forward with the County, and the Negotiating Committee will be meeting on January 14, 2020. Council members outside of the Negotiating Committee are welcome to attend and observe.
- 9.4 High Speed Internet
Recently met with Eastlink representatives with Mayor Turnmire in attendance. Eastlink stated that the Wembley area is currently in a much better state than other rural area in terms of internet speed.
- 9.5 CN 97th Street Crossing
Met with CN representatives in December 2019 and informed the Town of plans to overhaul the deteriorating pavement on the crossing. This overall is planned to start in the Spring of 2020, with the costs of approximately \$100,000 to be billed to the Town.
- 9.6 RCMP Initiative
Sgt. Browne reached out to Wembley, Beaverlodge, Horse Lake and Sexsmith CAOs for input on family violence input initiative fund application. Sgt. Browne would like to know on what type o activities, presentations or workshops the fund could be used for.
- 9.7 OH&S Orientation & Training
Orientation and training have been moved to March 16, 2020 due to scheduling issues for staff and facilitator in Beaverlodge, Hythe, Sexsmith and Wembley.
- 9.8 Easement Flooding Update

- a. Helix Engineering was made aware of Council’s request for an independent assessment of the damages, and residents were contacted during the holidays.
- b. RMA adjuster is in the process of assessing damages and are in contact with the affected residents.

MOTION #2020-0010

Moved by Councillor Peterson Council accept the CAO’s report as information.

CARRIED UNANIMOUSLY

10. OLD BUSINESS

10.1 None

11. NEW BUSINESS

11.1 Shallow Gas Tax Relief Initiative

MOTION # 2020-0011

Moved by Councillor Gundersen that Council approve the following tax relief:

Pursuant to section 347 of the Municipal Government Act, for all properties identified in the appendix – Summary of Tax Relief by Company, attached to and forming part of the council minutes, Council authorizes the: • Refund of the 2019 property taxes paid by NuVista Energy Ltd for tax roll number 548500 and 552000 so as to reduce by 35 per cent property taxes levied as per section 353(2) of the Municipal Government Act, which includes municipal property taxes, requisition detailed in section 326(1)(a) and 359(1)(2), as well as special taxes levied under section 382(1) where the tax rate is based on the assessment.

CARRIED UNANIMOUSLY

12. REPORTS

12.1 Audit Committee – NO REPORT

12.2 Community Futures – NO REPORT

12.3 FCSS Advisory Board – NO REPORT

12.4 Grande Prairie Regional Emergency Partnership – NO REPORT

12.5 Grande Prairie Regional Emergency Partnership Committee – NO REPORT

12.6 Grande Prairie Regional Tourism

12.6.1 December 5, 2019 Meeting Minutes

12.7 Grande Spirit Foundation – NO REPORT

12.8 HR Committee – NO REPORT

12.9 Helen E. Taylor Advisory School Council – NO REPORT

12.10 ICF & IDP Steering Committee – NO REPORT

12.11 Joint Grande Prairie Area Recreation Committee – NO REPORT

12.12 Parks and Recreation

12.12.1 November 7, 2019 Meeting Minutes

12.12.1.1 “we are requesting to use \$50,000 from our reserve to complete both projects (\$20,000 for the Spray Park & \$30,000 for Ducky Park)”.

MOTION #2020-0012

Moved by Councillor Gundersen Council approve the request to use \$50,000 from the Parks and Rec reserve to complete both projects (\$20,000 for the Spray Park & \$30,000 for Ducky Park).

CARRIED UNANIMOUSLY

12.12.2 December 4, 2019 Meeting Minutes

12.13 Peace Airshed Zone Association (PAZA) – NO REPORT

12.14 Peace Library System Board – NO REPORT

12.15 Public Works – NO REPORT

12.16 West Grande Prairie County Regional Landfill – NO REPORT

12.17 South Peace Physician Attraction & Recreation Committee – NO REPORT

12.18 Wapiti Area Synergy Group (WASP) – NO REPORT

12.19 Wastewater Treatment Committee – NO REPORT

12.20 Water West Steering Committee – NO REPORT

12.21 Wembley and District Agricultural Society – NO REPORT

12.22 Wembley-Dimsdale-Saskatoon Lake Recreation Board – NO REPORT

12.23 Wembley Public Library – NO REPORT

12.24 911 and Emergency Services

12.24.1 November Call Update

12.24.2 January 2, 2020 Minutes

- 12.25 RCMP Quarter 4 Stats
12.26 Bylaw Enforcement Report – December 2019
MOTION #2020-0013
Moved by Councillor Guimond Council accept the reports as information.

CARRIED UNANIMOUSLY

13. CORRESPONDENCE

- 13.1 County of Grande Prairie – ICF Re: Council Members Participation
13.2 Assessment Review Board Training
13.3 AUMA President’s Summit on Municipal Finances
MOTION #2020-0014
Moved by Councillor Peterson Council approve the CAO attend the AUMA President’s Summit on Municipal Finances on January 22 and 23, 2020 in Edmonton.

CARRIED UNANIMOUSLY

- 13.4 Assessment Review Model
13.5 Fletcher & Mudryk – Auditor Letter
13.6 Family Day Community Letter
13.7 State of the Region Event
13.8 Letter of Invitation to Town of Wembley – Northern Hospitality Night Event February 18 to 20, 2020.
13.9 Aquatera Rate Increase – January 2020
MOTION #2020-0015
Moved by Councillor Gundersen Council accept the correspondence as information.

CARRIED UNANIMOUSLY

14. CLOSE SESSION

- 14.1 ICF – Legal Matter
MOTION #2020-0016
Moved by Councillor Peterson Council go into close session at 9:24 p.m.

CARRIED UNANIMOUSLY

MOTION #2020-0017

Moved by Councillor Peterson Council come out of close session at 9:41 pm.

CARRIED UNANIMOUSLY

15. COUNCIL REPORTS

- 15.1 Councillor Gundersen
- Attended a Library Board meeting and an Agricultural Society Board meeting. Agricultural Society also seeing more activity due to the closure of the Clairmont arena.

16. ROUND TABLE

Councillor Peterson

- Nothing to report except Happy New Year.

Councillor Gundersen

- The Gala was amazing and well attended.

Councillor Guimond

- None to report.

CAO Zhang

- Parks and Rec were asking if anyone from Council, and the CAO, would like to take part in the Nerf War against some of the local kids.

Mayor Turnmire

- On December 10, 2019 the Mayor and the CAO had a teleconference with Lucas Neil with Hemmera regarding air quality.
- December 11, 2019 had a meeting with Brad Jones, D.J. Golden, Jason Sawatzky and Rey Gabriel, Wembley Rx Pharmacy, regarding a medical clinic in Wembley.

Initials

- December 13, 2019 attended Workplace Harassment seminar.
- December 14, 2019 attended the Firefighters' Social.
- December 17, 2019 the Mayor and the CAO met with Eastlink regarding high speed internet.
- December 17, 2019 the Mayor and the Public Works foreman met with Finning regarding an estimate on the shared equipment.
- December 19, 2019 met with CN along with CAO and Councillor Peterson.

16. ADJOURNMENT

MOTION #2020-0018

MOVED by Councillor Peterson that the meeting be adjourned at 9:41 p.m.

CARRIED UNANIMOUSLY

Mayor – Chris Turnmire

CAO – Noreen Zhang