

**MINUTES OF THE REGULAR MEETING OF COUNCIL
of the Town of Wembley, in the Province of Alberta
held in the Wembley Municipal Office
this 8th day of June 2020.**

1. CALL-TO-ORDER

Present: Mayor Turnmire called the meeting to order at 7:00 p.m.
CAO Noreen Zhang
Councillor Peterson
Councillor McCallum
Councillor Gundersen
Councillor Underwood (video conference)

Regrets: Councillor Johnson
Councillor Guimond

2. APPROVAL OF AGENDA

MOTION # 2020-0171

Moved by Councillor McCallum Council approve the Agenda with the following addition:
New Business – Item 11.2 Canada Day Contest

CARRIED UNANIMOUSLY

3. ADOPTION OF MINUTES

3.1 Minutes of Regular Meeting of Council held on May 25, 2020.

MOTION # 2020-0172

Moved by Councillor Gundersen Council adopt the minutes of the May 25, 2020 Council meeting as presented.

CARRIED UNANIMOUSLY

4. DELEGATIONS

4.1 None

5. FINANCE

5.1 Accounts Payable

MOTION #2020-0173

Moved by Councillor Peterson Council ratify the accounts payable, as identified in Schedule "A" cheque #20200374 to cheque #20200410, totaling \$93,176.16.

CARRIED UNANIMOUSLY

5.2 Revenue & Expense and Monthly Statement for the Month of May 2020

MOTION #2020-0174

Moved by Councillor Peterson Council accept the revenue & expense and monthly statement as information for the month of May 2020.

6. PUBLIC HEARING

6.1 Bylaw 726 – Municipal Development Plan

6.1.1 Call to Order

The Public Hearing was called to order at 7:30 p.m.

MOTION #2020-0184

Moved by Councillor Peterson Council call the Public Hearing to order.

CARRIED UNANIMOUSLY

MOTION #2020-0185

Moved by Councillor Peterson Council commence with the Public Hearing of Bylaw 726 – Municipal Development Plan.

CARRIED UNANIMOUSLY

6.1.2 Introduction by Administration

The Municipal Development Plan is the primary planning policy document for use at the municipal level. It is intended to provide a framework for the ongoing development of the Town of Wembley (Town).

Initials

6.1.3 Presentation/Submission

Dave McRae, ISL, was present via video conference and provided Council with the comments the public made regarding the proposed Wembley Municipal Development Plan.

6.1.4 Close Public Hearing

MOTION #2020-0186

Moved by Councillor Underwood Council close the Public Hearing.

CARRIED UNANIMOUSLY

6.1.5 Business Arising from the Hearing

Due to an oversight, Bylaw 726 will be brought forward to the next Council meeting for second and third readings.

7. BYLAW

7.1 Bylaw 729 – Franchise Agreement ATCO Electric

A Bylaw of the Municipality to authorize the Mayor and Chief Administrative Officer to enter into an agreement granting ATCO ELECTRIC LTD. the right to provide electric distribution service within the geographical area within the legal boundaries of the Town of Wembley, as altered from time to time.

MOTION #2020-0175

Moved by Councillor Peterson Council introduce the motion to rescind the previous 2nd and 3rd readings of Bylaw 729.

CARRIED UNANIMOUSLY

MOTION #2020-0176

Moved by Councillor Peterson Council rescind 2nd reading of Bylaw 729.

CARRIED UNANIMOUSLY

MOTION #2020-0177

Moved by Councillor Peterson Council rescind 3rd and final reading of Bylaw 729.

CARRIED UNANIMOUSLY

MOTION #2020-0178

Moved by Councillor Peterson Council give 2nd reading to Bylaw 729.

CARRIED UNANIMOUSLY

MOTION #2020-0179

Moved by Councillor Underwood Council give third reading to Bylaw 729, A Bylaw of the Municipality to authorize the Mayor and Chief Administrative Officer to enter into an agreement granting ATCO ELECTRIC LTD. the right to provide electric distribution service within the geographical area within the legal boundaries of the Town of Wembley,

CARRIED UNANIMOUSLY

Bylaw 729 was then read a third time and finally passed.

8. POLICIES

8.1 None

9. CAO REPORT

9.1 Council Meetings for July and August

- Recommending July 13th and August 24th be the summer Council meeting dates.

MOTION #2020-0180

Moved by Councillor Peterson that Council set the dates for the July 13th and August 24th, 2020 as summer Council meeting dates.

CARRIED UNANIMOUSLY

Initials

- 9.2 AMWWP Request for Change of Scope
- A request was sent to the province to change the scope from Wastewater Membrane Bioreactor Container Project to Lagoon Expansion.
 - The proposed new process is to expand the lagoon system by adding capacity to the facultative cell and building a second storage cell. The expanded capacity will allow additional treatment/holding time. With the lagoon system expansion, the lagoon will change to an annual discharge in the fall from the current bi-annual discharge (spring/fall) which will improve the quality of the release water. The expansion will be sized to accommodate the anticipated 2040 design population.
- 9.3 Playgrounds and Emergency Call Centre Operations
- Playgrounds within the region were opened to the public June 1, 2020 with the provisions that the public are responsible for adhering to the AHS guidelines in preventing the spread of the COVID-19 virus.
 - The group agreed to demobilization of the ECC on June 12, 2020.
 - The group agreed with GPREP's recommendation to keep the ECC active until the move to the Bowes Event Centre is complete.
 - A plan is being prepared to ensure critical operations (ie. Isolation program, Cot program) continue under a modified model (perhaps departmental responsibility).
 - The plan will include options to ramp up operations again should the region experience an outbreak of a second wave of infections.
- 9.4 Town Office Reopens
- The Town Office is now open to the public starting June 8, 2020.
- 9.5 Meetings Attended
- GPREP DEM & AEMA meetings
 - ARMA/LGAA Meeting (Association of Records Managers & Administrators/Local Government Administration Association -AB)
- MOTION #2020-0181**
Moved by Councillor McCallum Council accept the CAO's report as information

CARRIED UNANIMOUSLY

10. OLD BUSINESS

- 10.1 Town Support – Physicians' Clinic

MOTION #2020-0182

Moved by Councillor McCallum that Council provide financial support of \$50,000 as a grant, and direct Administration to draft an agreement between the Town and the physician's clinic stating the financial support with terms and conditions set by Council.

CARRIED UNANIMOUSLY

11. NEW BUSINESS

- 11.1 Updated Organizational Chart

MOTION #2020-0183

Moved by Councillor Gundersen Council approve the new organizational chart as recommended by Administration.

CARRIED UNANIMOUSLY

- 11.2 Canada Day Contest

CAO Zhang informed Council that plans are in the works to have a yard/house decorating contest for Canada Day. Judging will be held on June 29, 2020.

12. REPORTS

- 12.1 Audit Committee
- 12.2 Community Futures
- 12.3 FCSS Advisory Board
- 12.4 Grande Prairie Regional Emergency Partnership
- 12.5 Grande Prairie Regional Emergency Partnership Committee
- 12.6 Grande Prairie Regional Tourism
- 12.7 Grande Spirit Foundation
- 12.8 HR Committee
- 12.9 Helen E. Taylor Advisory School Council
- 12.10 ICF & IDP Steering Committee
- 12.11 Joint Grande Prairie Area Recreation Committee
- 12.12 Parks and Recreation
- 12.12.1 May 29, 2020 Meeting Minutes**

 Initials

MOTION #0187

Moved by Councillor McCallum that Council direct Public Works remove the fence around the Skateboard Park and repurpose it for the dog park with the appropriate lighting be installed.

CARRIED UNANIMOUSLY

12.12.2 Request for Board Member Position

MOTION #0188

Moved by Councillor Gundersen that Council appoint Ms. Natasha Boileau-Bryne to the Parks and Recreation Board.

CARRIED UNANIMOUSLY

- 12.13 Peace Airshed Zone Association (PAZA)
- 12.14 Peace Library System Board
 - 12.14.1 May 23, 2020 Meeting Minutes**
- 12.15 Public Works
- 12.16 West Grande Prairie County Regional Landfill
- 12.17 South Peace Physician Attraction & Retention Committee
 - 12.17.1 May 20, 2020 Meeting Minutes**
- 12.18 Wapiti Area Synergy Group (WASP)
- 12.19 Wembley and District Agricultural Society
- 12.20 Wembley-Dimsdale-Saskatoon Lake Recreation Board
 - 12.20.1 May 25, 2020 Meeting Minutes and Spreadsheet**
- 12.21 Wembley Public Library
- 12.22 911 and Emergency Services
- 12.23 **Bylaw Enforcement Services Report – May 2020**
- 12.24 Healthy Communities Committee
 - 12.24.1 May 14, 2020 and May 27, 2020 Meeting Minutes**
 - MOTION #2020-0189**
 - Moved by** Councillor Peterson Council accept the reports as information.

CARRIED UNANIMOUSLY

13. CORRESPONDENCE

- 13.1 NGTL System Expansion Project Workforce Update
- 13.2 2021 NGTL System Expansion Update – Governor in Council Delay
- 13.3 COVID-19 Testing
- 13.4 Joint Assessment Review Board Bylaw – County of Grande Prairie
- 13.5 Anegada Oil Corp. – Pipeline Right of Way
- 13.6 AHS – Municipal Council and Committee Meetings
- MOTION #2020-0190**
- Moved by** Councillor McCallum Council accept correspondence as information.

CARRIED UNANIMOUSLY

MOTION #0191

Moved by Councillor Gunderson Council take a 5-minute recess – 8:14 p.m.

CARRIED UNANIMOUSLY

MOTION #0192

Moved by Councillor Peterson Council resume – 8:19 p.m.

CARRIED UNANIMOUSLY

14. CLOSE SESSION

- 14.1 HR Matter
- MOTION #2020-0193**
- Moved by** Councillor Peterson Council go into Close Session at 8:20 p.m.

CARRIED UNANIMOUSLY

MOTION #2020-0194

Moved by Councillor McCallum Council come out of Close Session at 8:32 p.m.

CARRIED UNANIMOUSLY

15. COUNCIL REPORTS

15.1 Councillor McCallum

- Grande Prairie Tourism have various activities planned for Canada Day, plus the Tourism Centre is in the process of reopening.

16. ROUND TABLE

Councillor McCallum

- Thanked Public Works for their prompt response to filling potholes, etc.
- Was not happy with the clean-up of work done by Telus and Eastlink.

Councillor Gundersen

- Nothing to report.

Councillor Peterson

- Attended SPPARC meeting which was highly informative.
- Aquatera – leaks should be addressed right away.

Councillor Underwood

- Nothing to report.

CAO Zhang

- As per OH&S policy, there will now be a signup sheet at the front where visitors will have to sign in and out. This also applies to staff and Council.

Mayor Turnmire

- The Mayor and the CAO have been in electronic meetings, pertaining to the Regional Economic Development Strategy Partnership, with Sexsmith, Beaverlodge, Hythe and the City.
- Seniors Weeks was June 1 to June 7, 2020 and FCSS set-up some events for the seniors.

17. ADJOURNMENT

MOTION #2020-0195

MOVED by Councillor Peterson the meeting be adjourned at 8:32 p.m.

CARRIED UNANIMOUSLY

Mayor – Chris Turnmire

CAO – Noreen Zhang