

AGENDA
REGULAR MEETING OF COUNCIL
of the Town of Wembley, in the Province of Alberta
held in the Wembley Municipal Office
this April 22, 2024 @ 7:00pm.

Join Zoom Meeting

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Meeting ID: 873 0403 3574

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1. CALL-TO-ORDER

2. APPROVAL OF AGENDA

RECOMMENDATION

That Council approves the agenda as presented.

3. ADOPTION OF MINUTES

3.1. Minutes of Regular Meeting of Council held on April 8, 2024.

RECOMMENDATION

That Council adopts the minutes of the Regular Meeting of Council held April 8, 2024, as presented.

4. DELEGATIONS

4.1. Fletcher Mudryk LLP 7:03pm
Draft Consolidated Financial Statements December 31, 2023, and Draft
Management Letter.
Auditor: Jan Nutting, Partner

5. FINANCE

5.1. Revenue & Expense, and Bank Financials as of as of March 31st, 2024.

RECOMMENDATION

That Council accepts the bank financials and revenue & expenses as of March 31st, 2024, for information.

5.2. 2023 Budget Amendment

Budget be amended to include amortization at a rate equal to 2022 results, as follows, in order to have better comparability to actual financial statement totals.

Bl 12/31/2022 Amortization — Admin 612699 - \$2,202.72
Bl 12/31/2022 Amortization - Fire 623699 — \$115,585.47
Bl 12/31/2022 Amortization - Public Works 631699 - \$99,701.19
Bl 12/31/2022 Amortization - Road 632699 - \$114,552.83
Bl 12/31/2022 Amortization — Storm 637699 - \$6,337.65
Bl 12/31/2022 Amortization — Water 641699 \$365,542.02
Bl 12/31/2022 Amortization — Sewer 642699 - \$824.04
Bl 12/31/2022 Amortization — Parks 672699 - \$25,657.59
Total \$730,404.00

RECOMMENDATION

That Council approves 2023 Budget Amendment to include amortization at a rate equal to 2022 results, as follows, in order to have better comparability to actual financial statement totals.

5.3. A motion to transfer \$26,124 from the Town’s General Administration reserve to unrestricted funds in order to fund net unrestricted deficit at Dec 31, 2023.

RECOMMENDATION

That Council approves to transfer \$26,124 from the Town’s General Administration reserve to unrestricted funds in order to fund net unrestricted deficit at Dec 31, 2023.

5.4. A motion to grant \$10,000 to the Wembley & District Arts, Culture & Historical Society.

RECOMMENDATION

That Council approves the \$10,000 funding request for the development of the buildings subject to be to provide a matching amount.

5.5. 2024 Capital and Operating Budget

RECOMMENDATION

That Council accepts the 2024 Capital Operating Budget as presented.

6. PUBLIC HEARING

7. BY-LAW

- 7.1. Bylaw 765: 2024 Tax Rate Bylaw
To establish a bylaw to authorize the rates of taxation to be levied against assessable property within the Town of Wembley for the 2024 taxation year.
RECOMMENDATION
That Council gives Bylaw 765: 2024 Tax Rate Bylaw a first reading at this meeting.
RECOMMENDATION
That Council gives Bylaw 765: 2024 Tax Rate Bylaw a second reading at this meeting.
RECOMMENDATION
That Council gives Bylaw 765: 2024 Tax Rate Bylaw a third and final reading at this meeting.

8. POLICIES

9. CAO REPORT

- 9.1. Spring Wildfire Season: Pre-staging Resources County of Grande Prairie Request
9.2. Town Wide Garage Sale – May 11
RECOMMENDATION
That Council accepts the CAO report as information.

10. OLD BUSINESS

11. NEW BUSINESS

- 11.1 Proposed Land Use Bylaw Amendment – Direct Control

12. REPORTS

- 12.1 Audit Committee
12.2 Community Futures
12.3 Community and Protective Services Committee

12.3.1 Community & Protective Services Committee Meeting April 10, 2024

CAPS Meeting Minutes Item 3. Committee recommendation to Council to approve Christina Ketchum, Community Services Director, to attend the ARPA Conference 2024 as it will have valuable training and educational benefits for the Town's Community Services Department specially for FCSS, Parks and Recreation.

RECOMMENDATION

That Council approves Christina Ketchum, Community Services Director, to attend the ARPA Conference 2024.

- **CAPS Meeting Minutes Item 4. Committee recommendation to Council to approve Chris Crane, Public Works Foreman, to attend the ARPA Conference 2024 as it will have valuable training and educational benefits for the Town's Public Works Department specially for greenspace maintenance, recreational facilities such as playgrounds and parks as well as trails management.**

RECOMMENDATION

Council to approve Chris Crane, Public Works Foreman, to attend the ARPA Conference 2024.

- 12.4 FCSS Advisory Board
- 12.5 Grande Prairie Regional Emergency Partnership
- 12.6 Grande Prairie Regional Emergency Partnership Committee
- 12.7 Grande Prairie Regional Tourism
- 12.8 Grande Spirit Foundation1
- 12.9 HR Committee
- 12.10 Healthy Communities Committee
- 12.11 Helen E. Taylor Advisory School Council
- 12.12 ICF & IDP Steering Committee
- 12.13 Joint Grande Prairie Regional Recreation Committee
- 12.14 Northern Alberta Elected Leaders
- 12.15 Parks and Recreation
- 12.16 Peace Airshed Zone Association (PAZA)
- 12.17 Peace Library System Board
- 12.18 South Peace Physician Attraction & Retention Committee
- 12.19 Wapiti Area Synergy Group (WASP)
- 12.20 Water North Coalition
- 12.21 Wembley and District Agricultural Society
- 12.22 Wembley-Dimsdale-Saskatoon Lake Recreation Board
- 12.23 Wembley Elementary School
- 12.24 Wembley Public Library
- 12.25 West Grande Prairie County Regional Landfill
- 12.26 911 and Emergency Services
- 12.27 By-Law Enforcement Services
- 12.28 Beaverlodge RCMP Detachment

RECOMMENDATION

That Council accepts the above committee(s) report(s) as information.

13. CORRESPONDENCE

14. NOTICE OF MOTION

15. COUNCIL REPORTS

16. ROUND TABLE

17. CLOSE SESSION

18. ADJOURNMENT