

AGENDA
REGULAR MEETING OF COUNCIL
of the Town of Wembley, in the Province of Alberta
held in the Wembley Municipal Office
this 14th day of April 2020.

1. CALL-TO-ORDER

2. APPROVAL OF AGENDA

RECOMMENDATION

Council approve the agenda as presented.

3. ADOPTION OF MINUTES

3.1 Minutes of Regular Meeting of Council held on March 23, 2020.

RECOMMENDATION

Council adopt the minutes of the Regular Meeting of Council as presented.

4. DELEGATIONS

4.1 Jan Nutting (Fletcher & Mudryk – Auditor) Review Financial Statement
Jesse Noppibul (Fletcher & Mudryk – Auditor)

5. FINANCE

5.1 Accounts Payable.

RECOMMENDATION

Council ratify the accounts payable, as identified in Schedule “A”,
cheque #20200232 to cheque #20200278 totaling \$79,302.76.

5.2 Revenue & Expense and Monthly Statement for the Month of March 2020

RECOMMENDATION

Council approve the revenue & expense and monthly statement for the month of March
2020.

6. PUBLIC HEARING

6.1 None.

7. BY-LAW

7.1 Bylaw 728 – Regional Emergency Management Bylaw
Bylaw 728 – A Bylaw of the Town of Wembley in the Province of Alberta to regulate
Regional Emergency Management.

RECOMMENDATION

Council gives Bylaw 728 first reading.

Council gives Bylaw 728 second reading.

Council gives Bylaw 728 third and final reading.

7.2 Bylaw 674 – Regional Emergency Management Bylaw

RECOMMENDATION

Council rescind Bylaw 674.

8. POLICIES

- 8.1 Flexible/Remote Work Location Policy – HR 9
RECOMMENDATION
Council approve Flexible/Remote Work Location Policy HR 9.

9. CAO REPORT

- 9.1 Easement Update
9.2 Municipal Development Plan
9.3 ATB Line of Credit
9.4 CAO, Self – Isolation
9.5 Flexible/Remote Working Procedures for Eligible Staff
9.6 Source Energy SDAB Appeal Dismissed
RECOMMENDATION
Council accept the CAO Report as information.

10. OLD BUSINESS

- 10.1 None.

11. NEW BUSINESS

- 11.1 AMSC Energy Program 2020 Aggregation: Electricity
RECOMMENDATION
Council authorize the CAO to sign the aggregation authorization form.
- 11.2 Imagination Play and Learn Inc Daycare – Rent Deferral
RECOMMENDATION
Council approve to defer the Imagination Play and Learn Inc Daycare’s rent from April to July 2020 only.
- 11.3 Notification of Service Suspension for the County Connector Rural Transportation Pilot Project
RECOMMENDATION
Council authorize the Mayor and CAO to sign the Regional Transit Service Amending Agreement.
- 11.4 Joint Assessment Review Board Recommendations for Changes
RECOMMENDATION
Council directs Administration to bring back an amended bylaw for the Joint Assessment Review Board with the changes recommended by the County of Grande Prairie.
- 11.5 Property Tax Deferral
RECOMMENDATION
Council approves to keep the July 31st deadline for property taxes but do not charge any penalties for unpaid taxes for the 2020 year only until after October 31, 2020.

12. REPORTS

- 12.1 Audit Committee
12.2 Community Futures
12.3 FCSS Advisory Board
12.4 Grande Prairie Regional Emergency Partnership
12.5 Grande Prairie Regional Emergency Partnership Committee

- 12.6 Grande Prairie Regional Tourism
- 12.7 Grande Spirit Foundation
- 12.8 HR Committee
- 12.9 Helen E. Taylor Advisory School Council
- 12.10 ICF & IDP Steering Committee
- 12.11 Joint Grande Prairie Area Recreation Committee
- 12.12 Parks and Recreation
- 12.13 Peace Airshed Zone Association (PAZA)
- 12.14 Peace Library System Board
- 12.15 Public Works
 - 12.15.1 Public Works Committee Meeting – April 1, 2020**
- 12.16 West Grande Prairie County Regional Landfill
- 12.17 South Peace Physician Attraction & Recreation Committee
- 12.18 Wapiti Area Synergy Group (WASP)
- 12.19 Wembley and District Agricultural Society
- 12.20 Wembley-Dimsdale-Saskatoon Lake Recreation Board
- 12.21 Wembley Public Library
- 12.22 911 and Emergency Services
 - 12.22.1 Wembley Fire Department – Call Update March 2020**
 - 12.22.2 Wembley Fire Department 1st Quarter Statistics 2020**
- 12.23 **Bylaw Enforcement Monthly Report – March 2020**
- 12.24 **Beaverlodge Detachment 2020 Quarter 1**
- 12.25 **Wembley and District Arts and Culture Historical Society – March 11, 2020 Minutes**

RECOMMENDATION

Council accept the reports as information.

13. CORRESPONDENCE

- 13.1 Canadian Federation of Independent Business Letter March 20th and 25th 2020
- 13.2 Minister of Children Services – Day Care Note to AUMA-RMA
- 13.3 Minister of Environment & Parks – Suspension of Reporting Requirements

RECOMMENDATION

Council accept correspondence as information.

14. CLOSE SESSION

- 14.1 Wembley Public Library – Legal Matter (Section 16)
- 14.2 CAO Evaluation – HR Matter (Section 17)

15. COUNCIL REPORTS

15. ROUND TABLE

16. ADJOURNMENT