

**AGENDA**  
**REGULAR MEETING OF COUNCIL**  
**of the Town of Wembley, in the Province of Alberta**  
**this December 14, 2020.**

**Join Zoom Meeting**  
**<https://zoom.us/j/91809248608>**

**Meeting ID: 918 0924 8608**  
**One tap mobile**  
**+15873281099,,91809248608# Canada**  
**+16473744685,,91809248608# Canada**

**Dial by your location**  
**+1 587 328 1099 Canada**

1. CALL-TO-ORDER
  
2. APPROVAL OF AGENDA  
**RECOMMENDATION**  
Council approve the agenda as presented.
  
3. ADOPTION OF MINUTES
  - 3.1 Minutes of Regular Meeting of Council held on November 23, 2020.  
**RECOMMENDATION**  
Council adopt the minutes of the Regular Meeting of Council as presented.
  
  - 3.2 Minutes of Council Committee of the Whole held on December 9, 2020.  
**RECOMMENDATION**  
Council adopt the minutes of the Council Committee of the Whole as presented.
  
4. DELEGATIONS
  - 4.1 None.
  
5. FINANCE
  - 5.1 Accounts Payable.  
**RECOMMENDATION**  
Council ratify the accounts payable, as identified in Schedule "A", cheque #20200973 to cheque #20201020 totaling \$108,922.88.
  
  - 5.2 Revenue & Expense and Monthly Statement for the Month of November 2020  
**RECOMMENDATION**  
Council accept the revenue & expense and monthly statement for the month of November 2020.
  
  - 5.3 Interim Budget  
**RECOMMENDATION**  
Council approve the 2021 Interim Operating Budget as presented.
  
  - 5.4 Cost of Living Allowance – Payroll

## **RECOMMENDATION**

Council approve the request for staff pay increase to reflect current inflation cost to one and half percent.

### 6.. PUBLIC HEARING

#### 6.1 Bylaw 733 – Land Use Bylaw

The Land Use Bylaw's purpose is to manage the use and development of land and buildings within the Town to achieve the orderly, economical, and beneficial development of land.

### 7. BY-LAW

#### 7.1 Bylaw 733 – Land Use Bylaw

##### **RECOMMENDATION**

Council gives Bylaw 733 its 2<sup>nd</sup> and 3<sup>rd</sup> reading at this meeting.

#### 7.2 Bylaw 734 – Draft Election Bylaw

A Bylaw of the Town of Wembley, in the Province of Alberta, to set out a procedure for the administration of elections in the Town of Wembley.

##### **RECOMMENDATION**

Council gives Bylaw #734 all three readings at this meeting.

### 8. POLICIES

#### 8.1 None.

### 9. CAO REPORT

#### 9.1 Year-end Preparations

#### 9.2 Town Office/Fire Hall/Public Works Yard Closure

#### 9.3 Information Package for Potential Municipal Election Candidate

#### 9.4 Meetings with the Chief Medical Officer of Health and Provincial Ministers

##### **RECOMMENDATION**

Council accept the CAO Report as information.

### 10. OLD BUSINESS

#### 10.1 Garbage and Recycling Rates

##### **RECOMMENDATION**

Council approve to keep garbage rate as is and increase recycling rate to \$5.03.

### 11. NEW BUSINESS

#### 11.1 AMSC – Natural Gas Contract

##### **RECOMMENDATION**

Council approve the renewal of fixed gas contract for a three-year term.

#### 11.2 Assessment and GIS Services Agreement

##### **RECOMMENDATION**

Council approve the renewal of Assessment and GIS Services Agreement with the County of Grande Prairie.

#### 11.3 Animal Control Services Agreement

##### **RECOMMENDATION**

Council approve the renewal of Animal Control Services Agreement with the County of Grande Prairie.

#### 11.4 Peace Officer Services Agreement

##### **RECOMMENDATION**

Council approve the renewal of Peace Officer Services Agreement with the County of Grande Prairie.

- 11.5 Amending Agreement – Wembley Safety Codes Services

**RECOMMENDATION**

Council approve the renewal of Amending Agreement for Wembley Safety Codes Services with the County of Grande Prairie.

- 11.6 Joint Home Support Agreement

**RECOMMENDATION**

Council approve the renewal of Joint Home Support Agreement with the County of Grande Prairie.

- 11.7 Leave of Absence Request - Councillor Cory Gundersen

- 11.8 Leave of Absence Request - Councillor Sean McCallum

- 11.9 Returning Officer and Deputy Returning Officer

**RECOMMENDATION**

Council appoint the Office Assistant as Returning Officer and the Administrative Assistant as Deputy Returning Officer.

**12. REPORTS**

- 12.1 Audit Committee

- 12.2 Community Futures

- 12.3 FCSS Advisory Board

- 12.4 Grande Prairie Regional Emergency Partnership

**12.4.1 Meeting Minutes – November 19, 2020**

- 12.5 Grande Prairie Regional Emergency Partnership Committee

- 12.6 Grande Prairie Regional Tourism

- 12.7 Grande Spirit Foundation

- 12.8 HR Committee

- 12.9 Helen E. Taylor Advisory School Council

- 12.10 ICF & IDP Steering Committee

- 12.11 Joint Grande Prairie Area Recreation Committee

- 12.12 Parks and Recreation

- 12.13 Peace Airshed Zone Association (PAZA)

- 12.14 Peace Library System Board

**12.14.1 Meeting Highlights – November 28, 2020**

- 12.15 Public Works

**12.15.1 RECOMMENDATION:**

Council approve to sell the f-350 to Ritchie Bros. for auction.

**12.15.2 RECOMMENDATION:**

Council approve to purchase the shared equipment (1 ton truck) less the cost of potential repairs and utilize remaining MSI funds.

**12.15.3 RECOMMENDATION**

Council approve to sell the modular (Sunset Lake Park Caretaker residence) through a real estate agent or privately.

**12.15.4 RECOMMENDATION**

Council approve to change of committee name to COMMUNITY & PROTECTIVE SERVICES COMMITTEE and include other departments' attendance.

- 12.16 West Grande Prairie County Regional Landfill

- 12.17 South Peace Physician Attraction & Recreation Committee

- 12.18 Wapiti Area Synergy Group (WASP)

- 12.19 Wembley and District Agricultural Society

- 12.20 Wembley-Dimsdale-Saskatoon Lake Recreation Board

- 12.21 Wembley Public Library

- 12.22 911 and Emergency Services

12.23 **Bylaw Enforcement Services Report – November 2020**

12.24 **Beaverlodge RCMP County Enhanced Report – September to November 2020**

12.25 Healthy Communities Committee

**RECOMMENDATION**

Council accept the reports as information.

13. CORRESPONDENCE

13.1 Request Regarding Bill C-213 The Canada Pharmacare Act

13.2 Lighting the Past Community Event

13.3 Office of the Mayor City of Cold Lake Letter

**RECOMMENDATION**

Council accept correspondence as information.

14. CLOSE SESSION

14.1 Legal Matter – Town Own Lots (FOIP Section 27)

15. COUNCIL REPORTS

15. ROUND TABLE

16. ADJOURNMENT