AGENDA
REGULAR MEETING OF COUNCIL
of the Town of Wembley, in the Province of Alberta
held in the Wembley Municipal Office
this October 26, 2026 @ 7:00pm.

Join Zoom Meeting
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1. CALL-TO-ORDER

2. ADOPTION OF AGENDA

RECOMMENDATION
That Council adopts the agenda as presented.

3. ADOPTION OF MINUTES

3.1. Minutes of Regular Meeting of Council held on September 28, 2026.
RECOMMENDATION
That Council adopts the minutes of the Regular Meeting of Council held September 28, 2026, as presented.

3.2. Record of Inquorate Meeting held on October 13, 2026.
RECOMMENDATION
That Council accepts the Record of Inquorate Meeting held October 13, 2026, for information only.

4. DELEGATIONS

4.1.	Canadiana Homes Brad Jones	7:05 p.m.
4.2.	Bloom CME Inc. Tim Duhamel, President	7:20 p.m.

5. FINANCE

5.1. Bank Financials for September 2026
RECOMMENDATION

That Council accepts the bank financials for September 2026 for information

5.2. Bank Financials for May 2026

RECOMMENDATION

That Council accepts the bank financials for May 2026 for information

5.3. Remove Shaun Baker authorized signature on all Town of Wembley financial accounts.

RECOMMENDATION

That Council accepts the removal of Shaun Baker's authorized signature off all Town of Wembley financial accounts.

5.4. Property Tax Outstanding Balance – Tax Trial Balance (Debit Balances Only)

Total includes tax installment payment plan.

Trial Balance as of 2026-10-20 (Penalty included)

Current (2026)	$317,744.77
1 Year (2025)	$73,817.83
2 Years (2024)	$ 23,496.17
3 Years (2023)	$2,252.76
Over 3 (2022)	$0.00
Outstanding	$417,311.53

RECOMMENDATION

That Council accepts the Property Tax Outstanding Balance as of 2026-10-20 as information.

6. PUBLIC HEARING

7. BY-LAW

8. POLICIES

9. CAO REPORT

9.1. Town of Wembley By-Election Candidates

9.2. By-Election Date

9.3. New Recycling Curbside Recycling Program

10. OLD BUSINESS

11. NEW BUSINESS

11.1. Development Permit 26.23 Variance Request and Planning Report

11.2. Town of Wembley Strategic Plan 2026-2031

11.3. Remove Danielle Line as Substitute Returning Officer effective October 14th, 2026, due to conflict of interest for the 2026 Municipal By-Election.

RECOMMENDATION
THAT Council motion to remove Danielle Line as substitute Returning Officer.

11.4. Appoint Tara Doucette as Substitute Returning Officer effective October 14th, 2026, for the 2026 Municipal By-Election.

RECOMMENDATION
THAT Council motion to appoint Tara Doucette as Substitute Returning Officer for the 2026 Municipal By-Election.

11.5. Appoint Courtney Carson as Deputy Returning Officer for the for the Town of Wembley 2026 Municipal By-Election.

RECOMMENDATION
THAT Council motion to appoint Courtney Carson as Deputy Returning Officer for the Town of Wembley 2026 Municipal By-Election.

12. REPORTS

12.1. Audit Committee
12.2. Community Futures Grande Prairie & Region
12.3. Community and Protective Services Committee
12.3.1 Community & Protective Services Committee Meeting Minutes October 8, 2026
12.4. FCSS Advisory Board
12.5. Grande Prairie Regional Emergency Partnership
12.6. Grande Prairie Regional Emergency Partnership Committee
12.7. Grande Prairie Regional Recreation Committee
12.8. Grande Prairie Regional Tourism
12.9. Grande Spirit Foundation
12.10. HR Committee
12.11. Healthy Communities Committee
12.12. Helen E. Taylor Advisory School Council
12.13. ICF & IDP Steering Committee
12.14. Northern Alberta Elected Leaders
12.15. Parks and Recreation
12.16. Peace Airshed Zone Association (PAZA)
12.17. Peace Library System Board
12.18. South Peace Physician Attraction & Retention Committee
12.19. Wapiti Area Synergy Group (WASP)
12.20. Water North Coalition
12.21. Wembley and District Agricultural Society
12.22. Wembley-Dimsdale-Saskatoon Lake Recreation Board

12.23. Wembley Elementary School

12.24. Wembley Public Library Board (Town of)

12.25. West Grande Prairie County Regional Landfill

12.26. 911 and Emergency Services

12.27. By-Law Enforcement Services

12.27.1. County of Grand Prairie No.1 Bylaw Enforcement Services Monthly Report – September 2026 Town of Wembley Report.

12.28. Beaverlodge RCMP Detachment

RECOMMENDATION

That Council accepts the above committee(s) report(s) as information.

13. CORRESPONDENCE

13.1. 2026 Council Christmas Card Contest

13.2. Remembrance Day Ceremony

14. NOTICE OF MOTION

15. COUNCIL REPORTS

15.1. Councillor Ketchum – Monthly Activity Report

RECOMMENDATION

That Council accepts the Council Report as information.

16. ROUND TABLE

17. CLOSE SESSION

17.1. Closed Session – Agreement: 1968682 Alberta Ltd – Caveat on Property.
Pursuant to Access to Information Act (ATIA), Part 1, Division 2, Section 19 (Disclosure harmful to business interests of a third party), Section 30 (Disclosure harmful to economic and other interests of a public body)

17.2. Closed Session – Aquatera Business Plan
(Access to Information Act, Part 1, Division 2, s.30)
Disclosure is harmful to economic and other interests of a public body.

18. ADJOURNMENT