

AGENDA
REGULAR MEETING OF COUNCIL
of the Town of Wembley, in the Province of Alberta
held in the Wembley Municipal Office
this February 24th, 2025 @ 7:00pm.

Join Zoom Meeting

<https://us06web.zoom.us/j/85635085254>

Meeting ID: 856 3508 5254

One tap mobile

+15873281099, 85635085254# Canada

+16473744685, 85635085254# Canada

Dial by your location

+1 587 328 1099 Canada

1. CALL-TO-ORDER

2. APPROVAL OF AGENDA

RECOMMENDATION

That Council approves the agenda as presented.

3. ADOPTION OF MINUTES

3.1. Minutes of Regular Meeting of Council held on February 10th, 2025.

RECOMMENDATION

That Council adopts the minutes of the Regular Meeting of Council held February 10th, 2025, as presented.

4. DELEGATIONS

4.1. Citizens on Patrol (COP) – Sean McCallum

4.2. RCMP (Beaverlodge Detachment) – Sgt. Chris Power

5. FINANCE

6. PUBLIC HEARING

7. BY-LAW

8. POLICIES

9. CAO REPORT

10. OLD BUSINESS

11. NEW BUSINESS

- 11.1. NRED Grant – Change of Project Scope

12. REPORTS

- 12.1. Audit Committee
- 12.2. Community Futures
- 12.3. Community and Protective Services Committee
- 12.4. FCSS Advisory Board
 - 12.4.1. FCSS Meeting Minutes -January 2025
- 12.5. Grande Prairie Regional Emergency Partnership
- 12.6. Grande Prairie Regional Emergency Partnership Committee
- 12.7. Grande Prairie Regional Recreation Committee
- 12.8. Grande Prairie Regional Tourism
- 12.9. Grande Spirit Foundation
- 12.10. HR Committee
- 12.11. Healthy Communities Committee
- 12.12. Helen E. Taylor Advisory School Council
- 12.13. ICF & IDP Steering Committee
- 12.14. Northern Alberta Elected Leaders
- 12.15. Parks and Recreation
- 12.16. Peace Airshed Zone Association (PAZA)
- 12.17. Peace Library System Board
- 12.18. South Peace Physician Attraction & Retention Committee
- 12.19. Wapiti Area Synergy Group (WASP)
- 12.20. Water North Coalition
- 12.21. Wembley and District Agricultural Society
- 12.22. Wembley-Dimsdale-Saskatoon Lake Recreation Board
- 12.23. Wembley Elementary School
- 12.24. Wembley Public Library
- 12.25. West Grande Prairie County Regional Landfill
- 12.26. 911 and Emergency Services
- 12.27. By-Law Enforcement Services
- 12.28. Beaverlodge RCMP Detachment

RECOMMENDATION

That Council accepts the above committee(s) report(s) as information.

13. CORRESPONDENCE

- 13.1. 2025 Minister's Awards for Municipal and Public Library Excellence Program
- 13.2. Letter from Minister McIver - Joint Use and Planning Agreements Extension

RECOMMENDATION

That Council accepts the above correspondence as information.

14. NOTICE OF MOTION

15. COUNCIL REPORTS

16. ROUND TABLE

17. CLOSE SESSION

18. ADJOURNMENT

**MINUTES OF THE REGULAR MEETING OF COUNCIL
of the Town of Wembley, in the Province of Alberta,
held in the Wembley Municipal Office
this 10th Day of February 2025.**

1. CALL-TO-ORDER

Present: Mayor Peterson called the meeting to order at 7:01 p.m.
CAO Noreen Zhang
Councillor Berlasty
Councillor Ketchum (via Zoom)
Councillor Baker (via Zoom)
Councillor Skinner (via Zoom)
Councillor Underwood

Regrets: Councillor Johnson

2. APPROVAL OF AGENDA

MOTION #2025-0032

Moved by Councillor Berlasty Council approve the agenda with the addition of Item 11.1 – Letter of Support – Wembley & District Agricultural Society.

CARRIED UNANIMOUSLY

3. ADOPTION OF MINUTES

3.1 Minutes of Regular Meeting of Council held on January 27, 2025.

MOTION #2025-0033

Moved by Councillor Berlasty Council adopt the minutes of the Regular Meeting of Council held January 27, 2025.

CARRIED UNANIMOUSLY

4. DELEGATIONS

4.1 Peace Wapiti Public School Division (PWPSD)
Bob Stewart, Superintendent, PWPSD and Wendy Kelm, Ward 5 Trustee, PWPSD, were present to bring Council up to date on the achievements and goals of the Peace Wapiti Public School Division. Discussion also centered on financial issues due to Provincial financial restraints.

5. FINANCE

5.1 Bank Financials for January 2025

MOTION #2025-0034

Moved by Councillor Skinner Council accept the bank financials for January 2025 for information.

CARRIED UNANIMOUSLY

6. PUBLIC HEARING

7. BYLAWS

8. POLICIES

Initials

9. CAO REPORT

10. OLD BUSINESS

11. NEW BUSINESS

11.1 Letter of Support – Wembley & District Agricultural Society

MOTION #2025-0035

Moved by Councillor Underwood Council direct Administration to write a Letter of Support to assist with the Agi Society’s pursuit of funding.

CARRIED UNANIMOUSLY

12. REPORTS

12.1 Audit Committee

12.2 Community Futures

12.3 Community and Protective Services Committee

12.4 FCSS Advisory Board

12.5 Grande Prairie Regional Emergency Partnership

12.6 Grande Prairie Regional Emergency Partnership Committee

12.7 Grande Prairie Regional Recreation Committee

12.8 Grande Prairie Regional Tourism

12.9 Grande Spirit Foundation

12.10 HR Committee

12.11 Healthy Communities Committee

12.12 Helen E. Taylor Advisory School Council

12.13 ICF & IDP Steering Committee

12.14 Northern Alberta Elected Leaders

12.15 Parks and Recreation

12.16 Peace Airshed Zone Association (PAZA)

12.17 Peace Library System Board

12.18 South Peace Physician Attraction & Retention Committee

12.19 Wapiti Area Synergy Group (WASP)

12.20 Water North Coalition

12.21 Wembley and District Agricultural Society

12.22 Wembley-Dimsdale-Saskatoon Lake Recreation Board

12.23 Wembley Elementary School

12.24 Wembley Public Library

12.25 West Grande Prairie County Regional Landfill

12.25.1 Meeting Minutes – November 20, 2024

12.26 911 and Emergency Service

12.27 Bylaw Enforcement Services

12.27.1 Wembley Monthly Report - January 2025

12.28 Beaverlodge RCMP Detachment

MOTION #2025-0036

Moved by Councillor Skinner Council accept Committee reports as information.

CARRIED UNANIMOUSLY

Initials

13. CORRESPONDENCE

13.1 Wembley Fire Department 2024 Report

MOTION #2025-0037

Moved by Councillor Baker Council accept the Fire Department 2024 report as information.

CARRIED UNANIMOUSLY

13.2 Wembley Minor Hockey 1st Annual Nashville Draw Windup Event April 12, 2025

MOTION #2025-0038

Moved by Councillor Ketchum Council accept correspondence as information.

CARRIED UNANIMOUSLY

14. NOTICE OF MOTION

15. COUNCIL REPORTS

- Councillor Skinner
Attended two days of Strategic Planning at Grande Spirit Foundation. Very informative.

16. ROUND TABLE

- Councillor Skinner
Nothing to report.
- Councillor Baker
Nothing to report.
- Councillor Ketchum
Councillors Ketchum and Underwood attended the Water and Earth Innovation Conference put on by Aquatera.
- Councillor Berlasty
Nothing to report.
- Councillor Underwood
Attended Water and Earth Innovation Conference. Also, the Library had a Games Night and approximately 70 people were in attendance. Will also do hot chocolate on Family Day. Also mentioned that signs entering Wembley still reference Christmas.
- CAO Zhang
The Wembley Snowmobile Club Poker Rally will be held on February 22, 2025. Town Office will be closed February 11, 2025 for front end staff to attend wellness workshop. Please let CAO Zhang know if you are interested in attending "Growing the North Conference" to be held February 18 – 20, 2025. Councillor Berlasty has volunteered to attend "What's Up Wembley" on February 20th.
- Mayor Peterson
Will not be available on Family Day.

17. CLOSED SESSION

18. ADJOURNMENT

MOTION #2025-0039

Moved by Councillor Berlasty Council adjourn at 7:57 p.m.

CARRIED UNANIMOUSLY

Initials

Mayor – Kelly Peterson

CAO – Noreen Zhang

DRAFT

Initials



2025-02-12

Kelly Peterson
Mayor
Town of Wembley, AB

Dear Mayor Peterson,

Please find attached the quarterly Community Policing Report covering the period from October 1st to December 31st, 2024. This report serves to provide a quarterly snapshot of human resources, financial data, and crime statistics for the Beaverlodge Detachment.

In the coming weeks and months, we will be engaging with the community and holding town hall meetings as we have done in the past. This will provide us with an opportunity to interact with the community we serve and hear from them directly about what policing issues or priorities they would like our detachment to focus on. I look forward to attending these meetings to connect with our community and will be providing more details as we organize the town hall meetings.

I also want to inform you of the Real Times Operations Centre (RTOC) that is supporting RCMP detachments across Alberta. In October 2022, RTOC was established to optimize our response to incidents around the province. RTOC involves senior police officers monitoring policing operations in real-time, assessing incident risk, coordinating specialized and expert resources, and managing the response. They provide members on the ground with guidance, direction, and support. It is also used to coordinate the deployment of all RCMP resources – federal, provincial, and municipal, both within Alberta and, if required, nationally. The RTOC facility uses cutting-edge technology to provide real time support during emergency situations to RCMP officers across Alberta and is another measure used to enhance public and police officer safety.

I always remain available to discuss your community-identified priorities and any other ideas you may have that will enhance our service delivery to address the priorities that are important to you. As the Chief of Police for your community, I invite you to contact me should you have any questions or concerns.

Best regards,

Sgt. Chris Power
Acting Detachment Commander
Beaverlodge Detachment



Alberta RCMP - Provincial Policing Report

Detachment Information

Detachment Name

Beaverlodge

Detachment Commander

Sgt. Chris Power

Report Date February 12, 2025	Fiscal Year 2024-25	Quarter Q3 (October - December)
---	-------------------------------	---

Community Priorities

Priority #1: Traffic - Speeding

Updates and Comments:

Members continue to conduct traffic enforcement activities throughout the communities we serve. Checkstops were conducted over the holiday season to deter impaired driving and roadside suspensions were issued..

Priority #2: Substance Abuse - Drug

Updates and Comments:

Drug enforcement activities continue, with support units from the Western Alberta District currently engaged in ongoing drug trafficking investigations in the area.





Provincial Service Composition

Staffing Category	Established Positions	Working	Soft Vacancies	Hard Vacancies
Regular Members	12	9	3	0
Detachment Support	4	4	0	0

Notes:

1. Data extracted on December 31, 2024 and is subject to change.
2. Soft Vacancies are positions that are filled but vacant due to maternity/paternity leave, medical leave, etc. and are still included in the overall FTE count.
3. Hard Vacancies reflect positions that do not have an employee attached and need to be filled.

Comments:

Police Officers: Of the 12 established positions, 11 officers are working (including two acting assignments from outside the detachment compliment) and 3 officers are on special leave (medical leave). There is no hard vacancy at this time. Sgt. Power has assumed in the Acting Detachment Commander role and is expected to occupy the position for the foreseeable future. Sgt. Power is the Commander of the Western Alberta District Crime Reduction Unit and has worked in the area since 2015. Cst. Luke Mclsaac, an 8 year member from the Western Alberta District Crime Reduction Unit, is also temporarily assigned to the detachment in an Acting Corporal role to provide front-line supervision.

Detachment Support: There are four established positions that are currently filled. None of the resources are on special leave and there is no hard vacancy at this time.





**Beaverlodge Provincial Detachment
Crime Statistics (Actual)
January to December: 2020 - 2024**

All categories contain "Attempted" and/or "Completed"

January 6, 2025

CATEGORY	Trend	2020	2021	2022	2023	2024	% Change 2020 - 2024	% Change 2023 - 2024	Avg File +/- per Year
Offences Related to Death		0	2	0	1	1	N/A	0%	0.1
Robbery		3	6	0	4	3	0%	-25%	-0.2
Sexual Assaults		6	18	13	14	4	-33%	-71%	-0.8
Other Sexual Offences		4	17	16	7	2	-50%	-71%	-1.4
Assault		123	124	122	123	124	1%	1%	0.1
Kidnapping/Hostage/Abduction		4	3	1	0	1	-75%	N/A	-0.9
Extortion		1	3	2	2	2	100%	0%	0.1
Criminal Harassment		42	25	36	30	33	-21%	10%	-1.3
Uttering Threats		69	56	68	59	43	-38%	-27%	-4.9
TOTAL PERSONS		252	254	258	240	213	-15%	-11%	-9.2
Break & Enter		92	82	85	59	50	-46%	-15%	-10.7
Theft of Motor Vehicle		78	102	130	72	71	-9%	-1%	-4.4
Theft Over \$5,000		18	23	32	17	19	6%	12%	-0.4
Theft Under \$5,000		137	151	143	106	134	-2%	26%	-5.1
Possn Stn Goods		70	77	75	68	35	-50%	-49%	-7.9
Fraud		62	58	65	64	56	-10%	-13%	-0.6
Arson		12	5	15	4	3	-75%	-25%	-1.9
Mischief - Damage To Property		86	103	111	69	105	22%	52%	0.4
Mischief - Other		49	48	72	50	51	4%	2%	0.6
TOTAL PROPERTY		604	649	728	509	524	-13%	3%	-30.0
Offensive Weapons		27	22	21	13	10	-63%	-23%	-4.3
Disturbing the peace		35	30	31	23	31	-11%	35%	-1.5
Fail to Comply & Breaches		63	51	41	47	28	-56%	-40%	-7.4
OTHER CRIMINAL CODE		57	42	57	40	37	-35%	-8%	-4.2
TOTAL OTHER CRIMINAL CODE		182	145	150	123	106	-42%	-14%	-17.4
TOTAL CRIMINAL CODE		1,038	1,048	1,136	872	843	-19%	-3%	-56.6



**Beaverlodge Provincial Detachment
Crime Statistics (Actual)
January to December: 2020 - 2024**

All categories contain "Attempted" and/or "Completed"

January 6, 2025

CATEGORY	Trend	2020	2021	2022	2023	2024	% Change 2020 - 2024	% Change 2023 - 2024	Avg File +/- per Year
Drug Enforcement - Production		1	0	0	0	0	-100%	N/A	-0.2
Drug Enforcement - Possession		19	7	15	13	1	-95%	-92%	-3.0
Drug Enforcement - Trafficking		5	33	9	10	4	-20%	-60%	-2.5
Drug Enforcement - Other		1	1	0	0	2	100%	N/A	0.1
Total Drugs		26	41	24	23	7	-73%	-70%	-5.6
Cannabis Enforcement		2	0	0	0	0	-100%	N/A	-0.4
Federal - General		10	8	6	15	3	-70%	-80%	-0.7
TOTAL FEDERAL		38	49	30	38	10	-74%	-74%	-6.7
Liquor Act		23	13	21	21	7	-70%	-67%	-2.4
Cannabis Act		2	3	6	1	3	50%	200%	0.0
Mental Health Act		78	97	79	88	89	14%	1%	1.3
Other Provincial Stats		140	145	124	155	128	-9%	-17%	-1.4
Total Provincial Stats		243	258	230	265	227	-7%	-14%	-2.5
Municipal By-laws Traffic		4	0	2	1	6	50%	500%	0.5
Municipal By-laws		19	9	11	13	32	68%	146%	3.0
Total Municipal		23	9	13	14	38	65%	171%	3.5
Fatals		3	4	2	1	4	33%	300%	-0.1
Injury MVC		34	33	24	36	39	15%	8%	1.3
Property Damage MVC (Reportable)		220	232	265	226	221	0%	-2%	-0.4
Property Damage MVC (Non Reportable)		32	34	50	30	47	47%	57%	2.6
TOTAL MVC		289	303	341	293	311	8%	6%	3.4
Roadside Suspension - Alcohol (Prov)		2	18	14	38	13	550%	-66%	4.2
Roadside Suspension - Drugs (Prov)		0	0	0	2	0	N/A	-100%	0.2
Total Provincial Traffic		937	915	1,393	1,837	1,179	26%	-36%	140.6
Other Traffic		14	3	3	8	8	-43%	0%	-0.7
Criminal Code Traffic		134	105	135	89	63	-53%	-29%	-15.8
Common Police Activities									
False Alarms		54	65	48	53	59	9%	11%	-0.2
False/Abandoned 911 Call and 911 Act		78	98	92	114	163	109%	43%	18.6
Suspicious Person/Vehicle/Property		212	254	282	245	243	15%	-1%	5.3
Persons Reported Missing		18	22	18	19	13	-28%	-32%	-1.3
Search Warrants		0	0	0	0	0	N/A	N/A	0.0
Spousal Abuse - Survey Code (Reported)		73	87	62	102	80	10%	-22%	2.9
Form 10 (MHA) (Reported)		6	7	4	4	0	-100%	-100%	-1.5



**Beverlodge Provincial Detachment
Crime Statistics (Actual)
October - December: 2020 - 2024**

All categories contain "Attempted" and/or "Completed"

January 6, 2025

CATEGORY	Trend	2020	2021	2022	2023	2024	% Change 2020 - 2024	% Change 2023 - 2024	Avg File +/- per Year
Offences Related to Death		0	0	0	1	0	N/A	-100%	0.1
Robbery		0	0	0	0	0	N/A	N/A	0.0
Sexual Assaults		1	5	4	1	0	-100%	-100%	-0.6
Other Sexual Offences		0	3	7	1	1	N/A	0%	0.0
Assault		29	36	23	27	19	-34%	-30%	-2.9
Kidnapping/Hostage/Abduction		0	1	0	0	0	N/A	N/A	-0.1
Extortion		0	2	0	1	0	N/A	-100%	-0.1
Criminal Harassment		12	9	12	8	8	-33%	0%	-0.9
Uttering Threats		11	12	11	11	8	-27%	-27%	-0.7
TOTAL PERSONS		53	68	57	50	36	-32%	-28%	-5.2
Break & Enter		17	15	24	12	14	-18%	17%	-0.9
Theft of Motor Vehicle		18	14	29	18	11	-39%	-39%	-1.0
Theft Over \$5,000		2	5	7	3	4	100%	33%	0.2
Theft Under \$5,000		22	30	24	19	37	68%	95%	1.9
Possn Stn Goods		9	13	16	12	8	-11%	-33%	-0.3
Fraud		15	11	15	20	13	-13%	-35%	0.5
Arson		0	1	1	0	0	N/A	N/A	-0.1
Mischief - Damage To Property		19	20	18	17	31	63%	82%	2.1
Mischief - Other		12	10	16	14	7	-42%	-50%	-0.6
TOTAL PROPERTY		114	119	150	115	125	10%	9%	1.8
Offensive Weapons		11	5	6	3	1	-91%	-67%	-2.2
Disturbing the peace		13	6	3	8	7	-46%	-13%	-1.0
Fail to Comply & Breaches		15	18	12	7	6	-60%	-14%	-2.9
OTHER CRIMINAL CODE		17	14	8	9	6	-65%	-33%	-2.7
TOTAL OTHER CRIMINAL CODE		56	43	29	27	20	-64%	-26%	-8.8
TOTAL CRIMINAL CODE		223	230	236	192	181	-19%	-6%	-12.2



**Beverlodge Provincial Detachment
Crime Statistics (Actual)
October - December: 2020 - 2024**

All categories contain "Attempted" and/or "Completed"

January 6, 2025

CATEGORY	Trend	2020	2021	2022	2023	2024	% Change 2020 - 2024	% Change 2023 - 2024	Avg File +/- per Year
Drug Enforcement - Production		1	0	0	0	0	-100%	N/A	-0.2
Drug Enforcement - Possession		8	0	2	0	0	-100%	N/A	-1.6
Drug Enforcement - Trafficking		2	10	3	0	0	-100%	N/A	-1.4
Drug Enforcement - Other		0	0	0	0	0	N/A	N/A	0.0
Total Drugs		11	10	5	0	0	-100%	N/A	-3.2
Cannabis Enforcement		1	0	0	0	0	-100%	N/A	-0.2
Federal - General		5	1	3	7	0	-100%	-100%	-0.4
TOTAL FEDERAL		17	11	8	7	0	-100%	-100%	-3.8
Liquor Act		6	3	1	4	1	-83%	-75%	-0.9
Cannabis Act		0	1	0	0	0	N/A	N/A	-0.1
Mental Health Act		13	28	12	27	17	31%	-37%	0.7
Other Provincial Stats		39	26	34	35	25	-36%	-29%	-1.9
Total Provincial Stats		58	58	47	66	43	-26%	-35%	-2.2
Municipal By-laws Traffic		0	0	1	1	4	N/A	300%	0.9
Municipal By-laws		6	2	2	4	12	100%	200%	1.4
Total Municipal		6	2	3	5	16	167%	220%	2.3
Fatals		2	1	0	0	2	0%	N/A	-0.1
Injury MVC		10	7	6	15	13	30%	-13%	1.4
Property Damage MVC (Reportable)		66	98	83	63	74	12%	17%	-1.9
Property Damage MVC (Non Reportable)		7	10	11	6	14	100%	133%	1.0
TOTAL MVC		85	116	100	84	103	21%	23%	0.4
Roadside Suspension - Alcohol (Prov)		2	7	5	7	3	50%	-57%	0.2
Roadside Suspension - Drugs (Prov)		0	0	0	1	0	N/A	-100%	0.1
Total Provincial Traffic		183	230	326	466	169	-8%	-64%	20.8
Other Traffic		10	1	0	3	2	-80%	-33%	-1.4
Criminal Code Traffic		37	23	20	19	5	-86%	-74%	-6.8
Common Police Activities									
False Alarms		9	14	9	9	16	78%	78%	0.9
False/Abandoned 911 Call and 911 Act		17	23	8	20	44	159%	120%	5.1
Suspicious Person/Vehicle/Property		38	60	53	45	65	71%	44%	3.9
Persons Reported Missing		4	3	2	0	1	-75%	N/A	-0.9
Search Warrants		0	0	0	0	0	N/A	N/A	0.0
Spousal Abuse - Survey Code (Reported)		22	34	5	38	13	-41%	-66%	-1.4
Form 10 (MHA) (Reported)		0	1	1	2	0	N/A	-100%	0.1



ADMINISTRATIVE REPORT

TO: Council	DATE: February 24, 2025
FROM: Noreen Zhang, CAO	MEETING: Regular Council Meeting
SUBJECT: NRED Grant Funding – Project Change of Scope	

RECOMMENDATIONS

That Council:

1. Direct Administration to change the project scope from boulder park and dinosaur structures to development of strategic marketing and branding plan and way-finding structures to improve the Town’s tourism attraction and economic development.
2. As Council direct.

PREVIOUS COUNCIL/COMMITTEE DIRECTIONS

Council directed Administration to change the focus of the NRED Grant to construct the boulder park and dinosaur statues.

BACKGROUND

The Town of Wembley originally applied for the NRED grant to look at rebranding and marketing plan, street renaming, street sign design changes along with constructing a digital sign for its tourism efforts towards economic development.

After much consideration, Council felt that the original scope of the application was no longer the focus of Council due to the financial constraints resulting from various reasons.

ANALYSIS

Relationship to Town Council’s Strategic Priorities

The recommendation to Council connects directly with the Strategic Priorities of Economic and Business Growth specifically:

- *Work towards a tourism strategy focused on regional assets, including the Phillip J. Currie Dinosaur Museum, to attract more tourists to shop, eat, and stay in Wembley.*

- *Develop a marketing strategy and action plan that focusses on business retention, growth, and attraction of new businesses to Wembley.*

Environmental Impact

There is no environmental impact expected.

Economic Impact

Potential attraction of tourist both local and beyond the region with the innovative way-finding signs and strategic marketing and branding plan.

Social Impact

The Town could see an increase in Town pride with the unique ideas for way-finding signs and focused marketing and branding plan for economic development and tourism.

Relevant Statutes/Master Plans/Town Documents

Relevant Town document for Administration’s recommendation is the Council approve Strategic Plan (2022 -2032).

Risk

The NRED grant funding and any future grant applications could be denied if the scope of the project is not amended.

STAKEHOLDER ENGAGEMENT

Not applicable at this time.

BUDGET/FINANCIAL IMPLICATIONS

The matching portion of the grant will have to be reconsidered depending on the scope of the project Council wish to take.

\$200,000 Town Matching Portion (potentially provincial/reserve funds)
\$200,000 NRED Grant

Project Cost Distribution:

\$95,000 – Marketing/Branding Consultation and Design

\$305,000 – Way-Finding Dinosaur Structures and Installation Cost

SUMMARY/CONCLUSION

Administration have consulted with NRED Grant Advisors of the proposed project scope changes. The boulder park and dinosaur structures did not meet the guidelines of the grant therefore resulting to Administrations proposed change of project scope.

ATTACHMENTS

- Previously approved proposed NRED Grant Project

2024 NRED GRANT PROPOSED CHANGES TO PROJECT

ORIGINAL PROPOSED PROJECTS:

	Project Expense	Total Cost	In Kind/Cash
1	Dino Theme Rebranding Costs - Consulting and Website Redesign	\$ 95,000	\$ -
2	Dino Street Naming Costs - ISL Engineering and Land Services	\$ 52,616	\$ -
3	Dino Street Naming Costs - Sign Contractor	\$ 166,200	\$ -
4	Digital Sign Costs	\$ 129,993	\$ -
			\$ -
	Total Project Costs	\$ 443,809	\$ -
			0%
	TOTAL PROJECT AMOUNT SUBMITTED FOR THE PROGRAM APPROVAL:	\$	443,809

PROPOSED NEW PROJECT OPTIONS:



As requested here is a potential break down of funds allocation and distribution:

- \$380 000 Boulder Park. (Structures, Base and Fall Zone)
- \$100 000 Dinosaur sculptures This would be 10-15 structures. Continuing emails correspondence narrowing down details for installation information of large structures.

Funding be as follows:

- \$200 000 NRED grant
- \$ 90 000 Recreation reserve. (CAO to confirm)
- \$170 000 CCBF Grant
- \$ 20 000 Industry Donations

The boulder park is unique attraction to the region and going to provide an outdoor facility for many to enjoy. The dinosaur statues are going to be placed in various locations in the Town creating an adventure dinosaur scavenger hunt.



**MINUTES OF THE REGULAR MEETING OF FCSS COMMITTEE
The 29th day of January 2025**

Location: Town of Wembley Office - Council Chambers

1. **Call-To-Order** Christina Ketchum call the meeting to order at 6:08 pm
In attendance:
Wendy Kelm- sends her regrets
Councillor Skinner
Councillor Ketchum
Brenda Campbell
Christina Ketchum
Kendra Osmond
Lisa Wiseman
2. **Approval of Agenda**
Motion- Moved by Councillor Skinner that the agenda be adopted as presented.
Carried Unanimously
Adoption of Minutes
Reviewed and approved the November meeting minutes as presented Christina Ketchum
3. **Finance**
 - No financial report available at this time due to changes occurring in Finance Dept staff.
 - Waiting on Home Support invoice from county of GP
 - Will need to look at fundraising opportunities and extra Community Grants to help offset program costs (ie: rent needed to pay for spaces to host events, promotional items (rebranding of banners with new FCSS logo is expensive - `inflation of goods and services) so we will have to utilize what we have for now
 - SWAG- no to jackets, will look at ordering team hoodies. Will order simple items such as wellness stickers and stress balls for What's Up Wembley event and to have on hand to share out
 - We can put our own logo on some items ourselves
4. **Programming**
 - **Babysitters Basics**- A new course will be offered in May/June
 - **Home Alone**- Lisa is working on a presentation and resources and will host an early Spring and Fall Home Alone course for our community.
 - **Babies Best Start**- Being hosted out of the Silver and Gold club. New leader for Babies Best Start and Christina will be meeting with her
 - **Family Ed**- Running out of Silver and Gold for a little bit. Lisa and Jason and Chris have connected with each other
 - **Banner Project**- Increasing the cost for Grad banners. Will discuss further. As it no longer fits within the mandate.
 - **Senior Walking** – starts on the 31st at the arena. Will be 2x a week on Wednesdays and Fridays during the mornings
 - **Senior Fair in Beaverlodge** – Monday, Feb. 24 from 10 – 3. If any team members are available they will stop by

- Seniors Meals on Wheels – shared brochure and will leave it with Beaverlodge FCSS for now and reassess later
- Passionate Heart on Feb. 14. Christina will buy 6 tickets
- FB/Social Media - Wellness Wednesdays posts every week – A great community education piece as universal practices
- Family Support Sessions – A local resident who knows Lisa from PW and have reached out to gain support to help their teen children. Parent education and whole family wellness support is being provided.

5. **Reports**

-Councillor Ketchum reported the approval of new by-laws

-Christina is on the Fire Dept planning committee and shared about the Fire Dept's 75th Birthday celebrations that will occur this year

6. **Correspondence**

- Wembley Bus for Senior Trips to GP will start in Feb. Our public works foreman will drive. Stops will vary. Residents must pre-register with FCSS. Christina is working on bus policies and other pertinent info
- Regional FCSS Meetings are May 14/15 in Grande Cache
- We are having big challenges in our community to find space to host FCSS programs and events

7. **Round Table**

- Lisa would like to bring back Welcome Wagon – want a different name
- Lisa would like to go Door to door for seniors sharing a brochure with a year at a glance activities. We want to make sure we are reaching every senior in our town and that they know what services, supports and events are available for them. We will talk more about this in March
- Tanya provided an update from Grande Spirit Foundation. The year they are 65 years old (on April 11) and will be connecting and reaching out to all communities and seniors to have celebrations. All lodges attached to GSF will do cake and tea. Big celebration in GP at Muskoseepi Park on June 28th. It was also shared for us to ask them to join our senior events
- Want to bring in Grief and Loss programs and a Legal Will Info Night
- Lisa also shared that she had a meeting with SPRCL (South Peace Rural Community Learning) and will get a Seniors Scam Presentation and Digital Device Education sessions happening in Wembley and a virtual job prep course opportunity for 18 + residents

8. **Next Meeting**

Wednesday, February 26th, 2025 @ 6 pm

9. **Adjournment**

Motion- Adjourned at 7:46 pm

Chair-Christina Ketchum

Notes and Meeting Minutes - Lisa Wiseman



ALBERTA

MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Calgary-Hays*

AR117411

February 4, 2025

Dear Chief Elected Official or Library Board Chair:

I am pleased to invite your municipality or library board to provide submissions for the 2025 Minister's Awards for Municipal and Public Library Excellence (MAMPLE). This program recognizes excellence in municipal government initiatives and provision of library services and promotes knowledge-sharing to build capacity. These awards offer an opportunity to recognize the truly great work happening in communities across Alberta.

For the 2025 program, we have introduced modest changes to align with current priorities and enhance the recognition of successful initiatives that can be shared across the province. The updated program now features four municipal and two library award categories. For each municipal category, one award will be given for municipalities with populations under 10,000, and one for municipalities with populations over 10,000. For each library category, two awards will be given to library boards serving populations under 10,000, and two for library boards serving populations over 10,000.

Submissions will be accepted in the following categories:

- ***Building Economic Strength (open to all municipalities)***
Awarded for an initiative that exemplifies:
 - building the economic capacity and/or resiliency of the community; and/or
 - improving the attractiveness of the community to businesses, investors, and visitors.
- ***Enhancing Community Engagement or Livability (open to all municipalities)***
Awarded for an initiative that exemplifies:
 - increasing accessibility of community services;
 - fostering inclusive and welcoming communities;
 - improving engagement opportunities for community members; and/or
 - strengthening wellness and safety responsiveness.
- ***Partnership (open to all municipalities)***
Awarded for an initiative that exemplifies:
 - enabling a local or regional partnership* that achieves results that could not have been accomplished by the municipality alone;
 - generating lasting relationships between partners; and/or
 - leveraging unique skill sets or resources of each partner.
 - *Partners may include municipalities, businesses, First Nations, non-profit organizations, community groups, and other orders of government.

.../2

- 2 -

- **Red Tape Reduction or Service Delivery Enhancement (open to all municipalities)**
Awarded for an initiative that exemplifies:
 - improving upon or presenting a new approach to how a municipality can deliver a program or service;
 - streamlining processes and reducing administrative requirements, leading to more efficient service delivery;
 - saving time, money, and/or resources by implementing practices that enhance operational effectiveness;
 - reducing regulatory, policy, or procedural requirements to simplify access to municipal services for residents and businesses; and/or
 - promoting transparency and accountability in municipal operations, fostering trust within the community.

- **Public Library Services (open to all library boards, serving a population of under 10,000)**
Awarded for an initiative that exemplifies:
 - demonstrating responsiveness to community need(s); and
 - providing direct benefit to the public.

- **Public Library Services (open to all library boards, serving a population of over 10,000)**
Awarded for an initiative that exemplifies:
 - demonstrating responsiveness to community need(s); and
 - providing direct benefit to the public.

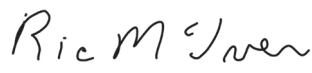
Details regarding eligibility and submission requirements are available on the Minister's Awards for Municipal and Public Library Excellence webpage at www.alberta.ca/ministers-awards-for-municipal-excellence.aspx or on the submission form. **The deadline for submissions is March 31, 2025.**

Questions about the program from municipalities can be sent to municipalexcellence@gov.ab.ca or program advisors may be reached at 780-427-2225 (toll-free by first dialing 310-0000).

Questions about the program from library boards can be sent to libraries@gov.ab.ca or program advisors can be reached at 780-427-4871 (toll-free by first dialing 310-0000).

I encourage you to share your success stories, and I look forward to celebrating these successes with your communities.

Sincerely,


Ric McIver
Minister



ALBERTA

MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Calgary-Hays*

AR117690

February 13, 2025

Dear Chief Elected Official:

Joint use and planning agreements (JUPAs) between municipalities and school boards operating within municipal boundaries enable the integrated and long-term planning and use of school sites on municipal reserve, school reserve, and municipal and school reserve lands.

On June 10, 2020, Section 670.1 of the *Municipal Government Act* was proclaimed, setting the deadline for municipalities to complete these agreements with the applicable school boards to June 10, 2023. A two-year extension was granted to June 10, 2025, via Ministerial Order No. MSD:013/23.

The ministries of Municipal Affairs and Education have heard from municipalities and school boards about the challenges of meeting this year's deadline. My colleague, the Honourable Demetrios Nicolaides, Minister of Education, and I have agreed to extend the deadline for municipalities and school boards by one year, to June 10, 2026, to provide sufficient time to complete these agreements. As a result, Ministerial Order MSD:013/23 is rescinded and Ministerial Order No. MSD:004/25 is now in effect. Please find attached a copy of the new Ministerial Order.

Municipal Affairs advisory staff can provide additional supports to municipalities to assist with the development of these agreements. Questions regarding JUPAs can be directed to a planning advisor at ma.advisory@gov.ab.ca, or call toll-free by first dialing 310-0000, then 780-427-2225. Should municipalities require support to mediate discussions with school boards, please email municipalcollaboration@gov.ab.ca, or call the number above for more information.

Sincerely,

A handwritten signature in blue ink that reads "Ric McIver".

Ric McIver
Minister

Attachment: Ministerial Order No. MSD:004/25

cc: Honourable Demetrios Nicolaides, Minister of Education



ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Calgary-Hays*

MINISTERIAL ORDER NO. MSD:004/25

I, Ric McIver, Minister of Municipal Affairs, pursuant to Section 605(2) of the *Municipal Government Act*, make the following order:

The date by which a municipality must enter into a joint use and planning agreement with a school board, as required by Section 670.1(1) of the *Municipal Government Act*, is extended to June 10, 2026.

Ministerial Order No. MSD:013/23 is hereby rescinded.

Dated at Edmonton, Alberta, this 29 day of January, 2025.



Ric McIver
Minister of Municipal Affairs