

**AGENDA**  
**REGULAR MEETING OF COUNCIL**  
**of the Town of Wembley, in the Province of Alberta**  
**this December 12th, 2022**

**Join Zoom Meeting**  
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1. CALL-TO-ORDER

2. APPROVAL OF AGENDA

**RECOMMENDATION**

Council approves the agenda as presented.

3. ADOPTION OF MINUTES

3.1 Minutes of Council Budget Meeting held on November 28th, 2022.

**RECOMMENDATION**

Council adopts the minutes of the Council Budget Meeting held on November 28th, 2022, as presented.

3.2 Minutes of Regular Meeting of Council held on November 28th, 2022.

**RECOMMENDATION**

Council adopts the minutes of the Regular Meeting of Council held November 28th, 2022, as presented.

4. DELEGATIONS

5. FINANCE

5.1 Revenue & Expense and Monthly Statement for the Month of November 2022

**RECOMMENDATION**

Council accepts the revenue & expense and monthly statement for the month of November 2022 for information

5.2 2023 Interim Budget

5.2.1 To approve in the 2023 Budget: one (1) Term Firefighter position

5.2.2 To approve in the 2023 Budget: \$200,000.00 for the 2023 culvert project

5.2.3 To approve in the 2023 Budget: \$5,000.00 to Wembley & District Arts, Culture & Historical Society

**RECOMMENDATION**

Council adopts the 2023 Interim Budget as presented and approves one term firefighter position, the \$200,000.00 for the 2023 culvert project and \$5,000.00 to Wembley & District Arts, Cultural & Historical Society in the 2023 Budget.

- 5.3 Remove Sean McCallum authorized signature on all Town of Wembley financial accounts.

**RECOMMENDATION**

That Council accepts the removal of Sean McCallum's authorized signature off all Town of Wembley Financial accounts.

6. PUBLIC HEARING

7. BY-LAW

8. POLICIES

- 8.1 Human Resources Policy – Review

9. CAO REPORT

- 9.1 OH&S Grant Surplus  
9.2 Tourism Initiatives  
9.3 Town Events 2023  
9.4 December 26<sup>th</sup> - Extra Recycling  
9.5 Office Hours During the Holidays  
9.6 Christmas Card Contest Winners

**RECOMMENDATION**

Council accepts the CAO Report as information.

10. OLD BUSINESS

11. NEW BUSINESS

- 11.1 Council to appoint Noreen Zhang as Returning Officer and to appoint both Danielle Line and Kiera Kraig as Deputy Returning Officers for the upcoming By-Election.

**RECOMMENDATION**

That Council appoints Noreen Zhang as Returning Officer and to appoint both Danielle Line and Kiera Kraig as Deputy Returning Officers for the upcoming By-Election.

- 11.2 Council to designate February 28<sup>th</sup>, 2023, as the By-Election Day.

**RECOMMENDATION**

That Council accepts by-election date to be February 28<sup>th</sup>, 2023

- 11.3 Participant commitments for the Small Group Learning Communities: Asset Management learning opportunity.

**RECOMMENDATION**

That Council motion endorsing the municipality's participation the small Group Learning Communities: Asset Management learning opportunity. That the participants are supported in their time commitment and have organizational support to implement the learning from the communities.

- 11.4 Town of Wembley 2023 Schedule.

**RECOMMENDATION**

That Council accepts the 2023 Schedule as presented.

12. REPORTS

- 12.1 Audit Committee  
12.2 Community Futures  
12.3 Community and Protective Services  
12.4 FCSS Advisory Board  
12.5 Grande Prairie Regional Emergency Partnership

- 12.6 Grande Prairie Regional Emergency Partnership Committee
  - 12.7 Grande Prairie Regional Tourism
  - 12.8 Grande Spirit Foundation
  - 12.9 HR Committee
  - 12.10 Healthy Communities Committee
  - 12.11 Helen E. Taylor Advisory School Council
  - 12.12 ICF & IDP Steering Committee
  - 12.13 Joint Grande Prairie Area Recreation Committee
  - 12.14 Parks and Recreation
  - 12.15 Peace Airshed Zone Association (PAZA)
  - 12.16 Peace Library System Board
    - 12.16.1 Meeting Highlights November 26, 2022**
  - 12.17 West Grande Prairie County Regional Landfill
  - 12.18 South Peace Physician Attraction & Recreation Committee
  - 12.19 Wapiti Area Synergy Group (WASP)
  - 12.20 Wembley and District Agricultural Society
  - 12.21 Wembley-Dimsdale-Saskatoon Lake Recreation Board
  - 12.22 Wembley Elementary School
  - 12.23 Wembley Public Library
    - 12.23.1 Wembley Public Library – 2023 Operating Budget Final**
  - 12.24 911 and Emergency Services
    - 12.24.1 Wembley Fire Department November 3<sup>rd</sup>, 2022, Meeting Minutes**
  - 12.25 By-Law Enforcement Services
    - 12.25.1 County of Grande Prairie No.1 Enforcement November 2022 Report**
  - 12.26 Beaverlodge RCMP Detachment
- RECOMMENDATION**  
Council accepts the reports as information.

### **13. CORRESPONDENCE**

- 13.1 Letter From Minister Ellis: clarification on a number of items related to the provincial changes to victim services.
  - 13.2 Canada Summer Jobs 2023 Funding information poster: apply online at [canada.ca/CanadaSummerJobs](https://canada.ca/CanadaSummerJobs)
- RECOMMENDATION**  
Council accepts the reports as information.

### **11. COUNCIL REPORTS**

### **12. ROUND TABLE**

### **13. CLOSE SESSION**

### **14. ADJOURNMENT**