AGENDA
ORGANIZATIONAL MEETING
of the Town of Wembley, in the Province of Alberta
held in the Wembley Town Office
this October 26, 2026 @ 6:00 P.M.

Join Zoom Meeting
https://us06web.zoom.us/j/87304033574

Meeting ID: 873 0403 3574
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1. **CALL TO ORDER**

2. **APPOINTMENT OF DEPUTY MAYOR**
   2.1. Deputy Mayor schedule.

3. **OATH OF OFFICE – DEPUTY MAYOR**

4. **BANKING**
   6.1. To continue with ATB Financial for the Town's financial institution.
   6.2. Banking designated signing authority:
   Mayor, Deputy Mayor, plus the CAO or in the absence of the CAO or designated CAO, the Administrative Assistant. List of approved authorized signers as per requirement of two (2) to sign (one council signature and one administration signature). The Town of Wembley requires two (2) to sign (one administration signature and one council signature) for all ATB Financial Deposit accounts/and or investments held by the Town of Wembley.

   The following will be the full list of Authorized Signers that will be on our account:
   Council Members:
   <u>Mayor:</u>
   Kelly Peterson – Current Signer
   <u>Councillors:</u>
   Dick Barendregt – Current Signer
   Robert Berlasty – Current Signer
   Rebecca Ketchum – Current Signer
   Tanya Skinner – Current Signer
   Bailee Wills – Current Signer
   Administration:
   Chief Administrative Officer: Noreen Zhang – Current Signer
   Community Services Manager: Christina Ketchum – Current Signer
   Administrative Services Manager: Danielle Line – Current Signer

5. AUDITORS

5.1. To continue with Fletcher Mudryk LLP Chartered Professional Accountant Firm

6. COUNCIL RENUMERATION

6.1. Policy C1: Council Remuneration and Travel Expenses

7. MUNICIPAL OFFICE

7.1. To continue using the current municipal office location; 9940 101 Street Wembley, Alberta.

8. ESTABLISH 2026 COUNCIL AND COMMITTEE MEETING DATES

10.1 Council Calendar 2027

9. APPOINTMENT OF COMMITTEES AND REPRESENTATIVE:

- **Alberta Healthy Communities Committee**
  - Mayor Peterson
  - Councillor Ketchum
- **Audit Committee**
  - Mayor Peterson
  - Councillor Ketchum
  - Councillor Wills
  - CAO, Zhang
- **Community and Protective Services Committee**
  - Mayor Peterson
  - Councillor Berlasty
  - CAO, Zhang (Chair)
- **Community Futures**
  - Councillor Berlasty
- **Economic Development Advisory Committee**
  - Mayor Peterson
  - Councillor Barendregt
- **FCSS Advisory Board**
  - Councillor Ketchum
  - Councillor Skinner
- **Grande Prairie Regional Emergency Agency**
  - CAO Noreen Zhang
- **Grande Prairie Regional Emergency Partnership Committee**
  - Councillor Berlasty
  - Councillor Barendregt (Alternate)
- **Grande Prairie Regional Tourism**
  - Councillor Ketchum
  - CAO Noreen Zhang (Alternate)
- **Grande Spirit Foundation**
  - Councillor Skinner
- **HR Committee**
  - Mayor Peterson
  - Councillor Berlasty
  - Councillor Ketchum

- **Helen E. Taylor Advisory School Council**
  - Councillor Skinner
- **ICF & IDP Steering Committee**
  - Mayor Peterson
  - Councillor Berlasty
  - Councillor Skinner
- **Joint Grande Prairie Area Recreation Committee**
  - Mayor Peterson
  - Community Service Director C. Ketchum
- **Northern Alberta Elected Leaders**
  - Mayor Peterson
  - Councillor Ketchum (Alternate)
- **Peace Airshed Zone Association (PAZA)**
  - Councillor Barendregt
- **Peace Library System Board**
  - Councillor Barendregt
- **Regional Landfill**
  - Mayor Peterson
  - CAO, Zhang (Alternate)
- **South Peace Physician Attraction & Retention Committee**
  - Councillor Ketchum
  - Community Member: Susan Moodie
- **Water North Coalition (WNC)**
  - Councillor Barendregt
- **Wapiti Area Synergy Group (WASP)**
  - Councillor Barendregt
  - Councillor Berlasty (Alternate)
- **Wembley and District Agricultural Society**
  - Councillor Skinner
- **Wembley-Dimsdale-Saskatoon Lake Recreation Board**
  - Councillor Vacancy
- **Wembley Elementary School Advisory Council**
  - Councillor Wills
- **Wembley Public Library**
  - Councillor Vacancy
  - Councillor Ketchum
- **911 and Emergency Services**
  - District Fire Chief Smith

10. ADJOURNMENT