

**PUBLIC HEARING
WEMBLEY TOWN OFFICE COUNCIL CHAMBERS
May 10, 2021 @ 7:00 PM**

- 1. CALL TO ORDER – Mayor calls the Public Hearing to order.**
- 2. Motion – Mayor calls for a motion to hold a Public Hearing.**
Councillor - I move that the Public Hearing be held to hear comments regarding the Bylaw # 739 Mayor calls for vote on Motion.

PUBLIC HEARING PROCEDURES

The procedures to be followed at a Public Hearing are as follows:

1. INTRODUCTION

The Mayor will advise the public that all documents presented at this hearing are deemed to be public documents unless stated on the document that it is confidential.

Mayor will advise the control and conduct of meetings:

2. CONTROL AND CONDUCT OF MEETINGS

Persons addressing Council should give their name and address and indicate if they are speaking on their own behalf, or for a client, company, community association, club, organization, or other group.

No person shall address Council:

- without the permission of the Mayor;
- for more than five (5) minutes unless permission is granted by Council for a longer presentation.

Members of the Public who constitute the Gallery during a Public Hearing:

- shall maintain order and quiet;
- shall not applaud or otherwise interrupt any speech or action of the Members of Council, or any other person addressing Council.

The Mayor will then request Administration to brief the hearing further on the issue at hand.

After the CAO provides the briefing:

- 4.** The Mayor will ask if there is anyone present who wished to speak in favour of the bylaw amendment.
- 5.** The Mayor will ask if there is anyone present who wishes to speak in opposition of the bylaw amendment.
- 6.** The Mayor will ask if there is anyone present who wishes to make any general comments (neither in favour nor in opposition) to the bylaw amendment.
- 7.** The Mayor will ask if there are any further comments from Administration. Administration will advise, at this point, of any correspondence received from parties present at or absent from the Public Hearing.

8. CLOSING

- 1. The Mayor will ask for a motion to close the Public Hearing.**
Councillor – I move that the Public Hearing be adjourned.