

**MINUTES OF THE REGULAR MEETING OF COUNCIL  
of the Town of Wembley, in the Province of Alberta,  
held in the Wembley Municipal Office  
this 13th day of June 2022.**

1. CALL-TO-ORDER

Present: Mayor Peterson called the meeting to order at 7:01 p.m.  
CAO Noreen Zhang  
Councillor Ketchum  
Councillor Skinner  
Councillor Baker  
Councillor McCallum  
Councillor Johnson  
Councillor Underwood

2. APPROVAL OF AGENDA

**MOTION #2022-0159**

**Moved by** Councillor McCallum Council approve the agenda with the addition of Item 11.4 Aquatera Shareholder Business Plan - Input, under New Business.

**CARRIED UNANIMOUSLY**

3. ADOPTION OF MINUTES

3.1 Minutes of Regular Meeting of Council held on May 24, 2022.

**MOTION #2022-0160**

**Moved by** Councillor Ketchum Council adopt the minutes of the Regular Meeting of Council held on May 24, 2022.

**CARRIED UNANIMOUSLY**

4. DELEGATIONS

4.1 Grande Prairie Regional Tourism Association (GPRTA)

Mr. Ken Loudon, Executive Director, and Ms. Sandi Neville, Vice President, were present to introduce Council to GPRTA's new brand "**Untapped, Unfiltered, Unforgettable**". Mr. Loudon also highlighted the benefits of becoming a regional stakeholder. The GPRTA's Regional Stakeholders pay an annual fee based on the previous year's population outlined in the Alberta Regional Dashboard. The GPRTA's current per capita rate is set at \$2.25 and based on the 2021 Alberta Regional Dashboard population for the Town of Wembley, of 1,615 citizens, this translates to \$3,633.75, excluding GST, per year.

5. FINANCE

5.1 Revenue & Expense and Monthly Statement for the Month of May 2022

**MOTION #2022-0161**

**Moved by** Councillor Johnson Council accept the Revenue & Expense and Monthly Statement for the month of May 2022 for information.

**CARRIED UNANIMOUSLY**

\_\_\_\_\_  
Initials

6. PUBLIC HEARING

7. BYLAWS

8. POLICIES

9. CAO REPORT

- 9.1 Invitation to Request a Meeting with the Minister of Municipal Affairs at the 2022 Alberta Municipal Fall Convention.
- Administration is seeking Council's input on topics that they would like to discuss with the Minister of Municipal Affairs at the Alberta Municipal Fall Convention. Council agrees with the topics brought forward by neighbouring municipalities relating to grant funding for smaller municipalities. Councillor Johnson suggested meeting with the Minister of Health whenever available regarding rural and urban health care issues.
- 9.2 Sunset Lake Park – Gazebo Closure
- Due to excessive vandalism resulting in safety concerns, the gazebo at the end of the boardwalk is temporarily closed to the public until necessary repairs are made.
- 9.3 Meetings/Training Attended
- May 26, 2022 – Future of Municipal Government Webinar (virtual) -AB Municipalities
  - May 31, 2022 – Discuss Economic Opportunities with Aquatera/Council (Wembley)
  - June 3, 2022 – Touch a Truck (Wembley)
  - June 9, 2022 – Navigating Complex Project (virtual) - LGAA17

**MOTION #2022-0162**

**Moved by** Councillor Underwood Council accept the CAO report as information.

**CARRIED UNANIMOUSLY**

10. OLD BUSINESS

11. NEW BUSINESS

- 11.1 Development Permit 20.02 – Source Energy - Bulk Fuel Conditions  
Council was satisfied with the conditions regarding Development Permit 20.02.
- 11.2 Participating in Alberta Municipalities Power + Buying Group (Decision Request)

**MOTION #2022-0163**

**Moved by** Councillor Baker Council authorize the execution of the Powers+ Agreement to participate in the Alberta Municipalities Power+ Buying Group for procurement of electricity for the Town of Wembley, effective January 1, 2024.

**CARRIED UNANIMOUSLY**

- 11.3 Post Office Hours – Discussion

**MOTION #2022-0164**

**Moved by** Councillor McCallum Council direct Administration to write a letter to Canada Post regarding expanding the local Post Office hours and upgrading the facility.

**CARRIED UNANIMOUSLY**

- 11.4 Aquatera Shareholder Business Plan – Input  
Aquatera is looking for input from shareholders to assist with the direction of their Business Plan, strategic planning, etc.

---

Initials

**MOTION #2022-0165**

**Moved by** Councillor Ketchum that Council set-up a Committee for this endeavor and appoint Councillors Johnson and McCallum, with Mayor Peterson as alternate, to sit on this Committee.

**CARRIED UNANIMOUSLY**

12. REPORTS

- 12.1 Audit Committee
- 12.2 Community Futures
- 12.3 Community and Protective Services Committee
- 12.4 FCSS Advisory Board
- 12.5 Grande Prairie Regional Emergency Partnership
- 12.6 Grande Prairie Regional Emergency Partnership Committee
- 12.7 Grande Prairie Regional Tourism
- 12.8 Grande Spirit Foundation
- 12.9 HR Committee
- 12.10 Healthy Communities Committee
- 12.11 Helen E. Taylor Advisory School Council
- 12.12 ICF & IDP Steering Committee
- 12.13 Joint Grande Prairie Area Recreation Committee
- 12.14 Parks and Recreation
- 12.15 Peace Airshed Zone Association (PAZA)
- 12.16 Peace Library System Board
  - 12.16.1 Board Highlights – May 28, 2022**
  - 12.16.2 Member Library Activities – Regional 2021 Report**
- 12.17 West Grande Prairie County Regional Landfill
- 12.18 South Peace Physician Attraction & Retention Committee
- 12.19 Wapiti Area Synergy Group (WASP)
- 12.20 Wembley and District Agricultural Society
  - 12.20.1 Grand Re-Opening – June 17, 2022**
- 12.21 Wembley-Dimsdale-Saskatoon Lake Recreation Board
- 12.22 Wembley Elementary School
- 12.23 Wembley Public Library
- 12.24 911 and Emergency Services
  - 12.24.1 Meeting Minutes – May 19, 2022**
- 12.25 Bylaw Enforcement Services
  - 12.25.1 County Bylaw Enforcement – May 2022 Report**
- 12.26 Beaverlodge RCMP Detachment
  - 12.26.1 Beaverlodge Provincial Q4**
  - 12.26.2 Body Worn Cameras for RCMP – ENG**
  - 12.26.3 K – OSB – Beaverlodge Detachment – Crime Statistics**
  - 12.26.4 Alberta RCMP App**
  - 12.26.5 2022 Community Letter Q4**

**MOTION #2022-0166**

**Moved by** Councillor Skinner Council accept the reports as information.

---

Initials

**CARRIED UNANIMOUSLY**

13. CORRESPONDENCE

- 13.1 Village Bon Accord -Alberta Utilities Commission Letter
- 13.2 Town of Tofield – Alberta Utilities Commission Letter
- 13.3 Town of Tofield – Alberta Policing Letter
- 13.4 Town of Redcliff to Premier’s Office Re Increasing Utility Fees
- 13.5 Town of Fox Creek – Letter to Minister of Justice Re Further Support for the RCMP
- 13.6 Saskatoon Lake Ag Society – 40<sup>th</sup> Anniversary Celebration
- 13.7 High River E-mail – A Coal Policy for Alberta – 2022 and Beyond

**MOTION #2022-0167**

**Moved by** Councillor McCallum Council accept the correspondence as information.

**CARRIED UNANIMOUSLY**

14. COUNCIL REPORTS

Councillor McCallum

- Community Futures going down to one meeting per month during Summer.
- Met with Mr. Anderson, local developer, regarding Aquatera meeting pertaining to developing a North Area Structural Plan.

Councillor Skinner

- Attended Grande Spirit Foundation meeting.
- Regarding the P3 Program, Councillor Skinner heard back from local developer, Brad Jones (Wembley Developments), who is very interested in the program and has spoken to Steve Madden, Grande Spirit Foundation, about it. Councillor Skinner also said Brad Jones would like to pursue this further with Council and the Town of Wembley.

Councillor Baker

- Had first Water North Coalition meeting in Beaverlodge. Discussion centered on the watershed and different Alberta zones.
- Also attended WASP Open House in Wembley.

15. ROUND TABLE

Councillor Johnson

- Asked CAO Zhang for an update on the Spray Park. CAO Zhang informed Councillor Johnson that there was a delay concerning the water connection due to Aquatera giving the Town the wrong markings on the ground. The next phase is the installation of the spray park equipment itself which is scheduled to be in July.
- Attended Art Walk in Beaverlodge which Councillor Johnson enjoyed, very well done.
- Queried about Wembley’s scholarships and the amounts. Options should be put on next year’s budget for discussion.
  - It was suggested that FCSS assist with promoting scholarships.
  - Look into ways it will be more available to local students.

Councillor Skinner

- Seniors Week barbeque, held at the Silver & Gold Club, was a great success.
- Community trailer available for non-profit organizations - Great idea.
- Volunteers needed for Silver & Gold Casino November 25 – 26, 2022.
- Real estate agent, D.J. Golden, confirmed that a donair/pizza shop will be opening in Wembley.

---

Initials

- Councillor Skinner queried Council if there would be an issue to using laptop (supplied by Town of Wembley) to take her first year EC course. Council had no objections.
- Councillor Skinner also mentioned doing more to engage the youth in Wembley. Councillor McCallum informed Council that a Drop-In Centre is being looked at by members of the Community, and the Ag Society is also on board with this.

Before the Town of Wembley puts any money towards the Drop-In Centre, Councillor Johnson would like to see a business plan, insurance issues, who will be in charge, etc.

It was suggested that Parks & Recreation and FCSS should be involved with this. CAO Zhang informed Council that FCSS is already looking at other municipalities and their handling of a Drop-In Centre. FCSS will be asked to bring their results forward at the July 6<sup>th</sup> Council Committee of the Whole for further discussion.

Councillor Underwood

- Touch A Truck had a good turnout and went well. Kudos to organizer, Martina Brewer.
- Colour Fun Run was also great.
- Fire Association contacted Councillor Underwood canvassing for donations for Canada Day.

Councillor Ketchum

- Attended Seniors Barbeque at the Silver & Gold Club and served at the Seniors Tea.
- Attended the Art Walk in Beaverlodge.
- Mega Bounce Fun Run in Grande Prairie
- Did the 5K Colour Fun Run.

Councillor Baker

- Busy with life.

Councillor McCallum

- Put a couple of calls into the RCMP and not very responsive.
- Contacted two private security companies and took them around Wembley, pointing out the problem areas and will be forwarding quotes.

**MOTION #2022-0168**

**Moved by** Councillor McCallum Council direct Administration to coordinate a meeting with RCMP (Grande Prairie) to inquire as to who the Beaverlodge RCMP report to and bring information back to next Council meeting.

**CARRIED UNANIMOUSLY**

CAO Zhang

- Alberta Summer Caucus on June 16, 2022, which can be attended virtual.
- Aquatera's Shareholders meeting is on June 21, 2022.
- Wembley Postmaster, after 32 years, is retiring. This information will be put on the Town of Wembley's website and social media, recognizing years of service.
- First "What's Up Wembley", appeared in the Town & Country paper. CAO Zhang informed Council that this section can be used by local organizations to inform the community of any upcoming events/notices every two weeks. "What's Up Wembley" is free to community organizations.
- Councillor McCallum inquired about the cost of having the slogan "Slow Down, Our Whole Town is a Playground". SOS Graphics came in with a quote of \$1,100.00 for an aluminum sign. It was suggested that maybe the sign could also have peel off film over it to protect from vandalism. CAO Zhang will look into this.
- CAO Zhang reminded Councillors about the virus training videos.

---

Initials

- Lemonade Day on June 18, 2022.

Mayor Peterson

- Separate meeting with a local developer, Mr. Anderson and Aquatera, went well.

16. CLOSED SESSION

17. ADJOURNMENT

**MOTION #2022-0169**

**MOVED by** Councillor Skinner Council adjourn the meeting at 9:18 p.m.

**CARRIED UNANIMOUSLY**

(SIGNED)

---

Mayor – Kelly Peterson

(SIGNED)

---

CAO – Noreen Zhang