

**MINUTES OF THE REGULAR MEETING OF COUNCIL
of the Town of Wembley, in the Province of Alberta,
held in the Wembley Municipal Office
this 10th day of January 2022.**

1. CALL-TO-ORDER

Present: Mayor Peterson called the meeting to order at 7:00 p.m.
CAO Noreen Zhang
Councillor Ketchum-Ward
Councillor Skinner
Councillor Baker
Councillor Underwood (via Zoom)

Regrets: Councillor McCallum
Councillor Johnson

2. APPROVAL OF AGENDA

MOTION #2022-0001

Moved by Councillor Skinner Council approve the agenda as presented.

CARRIED UNANIMOUSLY

3. ADOPTION OF MINUTES

3.1 Minutes of Regular Meeting of Council held on December 14th, 2021.

MOTION #2022-0002

Moved by Councillor Ketchum-Ward Council adopt the minutes of the Regular Meeting of Council held on December 14th, 2021, as presented.

CARRIED UNANIMOUSLY

4. DELEGATIONS

5. FINANCE

6. PUBLIC HEARING

7. BYLAWS

8. POLICIES

9. CAO REPORT

9.1 Agenda/Report Format

- Administration is updating the format of our Council agenda as well as reporting formats for ease of readability for decision making, transparency, and better communication to the public

Initials

- 9.2 Grants and Request for Support
 - Conversations are continuing with Departments to ensure that available grants and request for support from different sources, which includes industries, are cohesive and tied to the strategic priorities identified by Council.
- 9.3 Council Committee of the Whole
 - Will be scheduled going forward and virtually available for attendance by the public
- 9.4 Town Year-End
 - Administration is currently busy with the year end procedures which includes imposing property tax penalties on any remaining amount that is left unpaid.
- 9.5 Meetings Attended
 - December 14, 2021 – Aquatera 101 Council Orientation Meeting

MOTION #2022-0003
Moved by Councillor Baker Council accept the CAO’s report for information.

CARRIED UNANIMOUSLY

10. OLD BUSINESS

11. NEW BUSINESS

- 11.1 CAO 2022 Holiday Schedule

MOTION #2022-0004
Moved by Councillor Skinner Council approved the CAO’s Holiday Schedule for 2022.

CARRIED UNANIMOUSLY

- 11.2 Road Closure Request

VEK Labs requested a temporary road closure (2 – 3 hours) for January 24, 2022, at the intersection of 101 Street and Township 712.

MOTION #2022-0005
Moved by Councillor Skinner Council approve the temporary road closure request for January 24, 2022, at the intersection of 101 Street and Township 712.

CARRIED UNANIMOUSLY

12. REPORTS

- 12.1 Audit Committee
- 12.2 Community Futures
- 12.3 Community and Protective Services Committee
- 12.4 FCSS Advisory Board
 - 12.4.1 Request – January Alzheimer Awareness Month**
 - 12.4.2 Invitation to Council – Virtual 2022 Passionate Hearts Celebration – February 14, 2022**
- 12.5 Grande Prairie Regional Emergency Partnership
- 12.6 Grande Prairie Regional Emergency Partnership Committee
 - 12.6.1 December 14, 2021 GPRRC Meeting Minutes**
- 12.7 Grande Prairie Regional Tourism
- 12.8 Grande Spirit Foundation
- 12.9 HR Committee
- 12.10 Healthy Communities Committee
- 12.11 Helen E. Taylor Advisory School Council

 Initials

- 12.12 ICF & IDP Steering Committee
- 12.13 Joint Grande Prairie Area Recreation Committee
- 12.14 Parks and Recreation
- 12.15 Peace Airshed Zone Association (PAZA)
- 12.16 Peace Library System Board
- 12.17 West Grande Prairie County Regional Landfill
- 12.18 South Peace Physician Attraction & Retention Committee
- 12.19 Wapiti Area Synergy Group (WASP)
- 12.20 Wembley and District Agricultural Society
- 12.21 Wembley-Dimsdale-Saskatoon Lake Recreation Board
- 12.22 Wembley Elementary School
- 12.23 Wembley Public Library
- 12.24 911 and Emergency Services
- 12.25 Bylaw Enforcement Services
- 12.26 Beaverlodge RCMP Detachment

MOTION #2022-0006

Moved by Councillor Ketchum-Ward Council accept the reports as information.

CARRIED UNANIMOUSLY

13. CORRESPONDENCE

- 13.1 Enbridge Congratulations to Council and Contact Information Letter

MOTION #2022-0007

Moved by Councillor Ketchum-Ward Council accept correspondence as information.

CARRIED UNANIMOUSLY

14. COUNCIL REPORTS

15. ROUND TABLE

Councillor McCallum

- Sent his regrets for tonight's meeting and mentioned the following on the email:
 - *that there is Community Futures meeting on Thursday*
 - *Citizens on Patrol has done several patrols with 2 calls to the RCMP*
 - *Industrial development is still planning for the first general meeting*

Councillor Underwood

- Board member for Alberta Municipalities for Small Communities Committee

Councillor Ketchum-Ward

- Moose on the loose in town and worried that children walking to school may get hurt

Councillor Baker

- None to report at this time and congratulates Councillor Underwood

Councillor Skinner

- Available for day meetings.

CAO Zhang

- None to report currently

Mayor Peterson

- Congratulations to Councillor Underwood for her board committee assignment with Alberta Municipalities' Small Communities Committee.

Initials

16. CLOSED SESSION FOIP Section 27 – Legal Matter

MOTION #2022-0008

Moved by Councillor Underwood Council go into Closed Session at 7:44 p.m.

CARRIED UNANIMOUSLY

MOTION #2022-0009

Moved by Councillor Skinner Council come out of Closed Session at 7:56 p.m.

CARRIED UNANIMOUSLY

17. ADJOURNMENT

MOTION #2022-0010

MOVED by Councillor Skinner Council adjourn the meeting at 7:56 p.m.

CARRIED UNANIMOUSLY

(SIGNED)

Mayor – Kelly Peterson

(SIGNED)

CAO – Noreen Zhang