

**MINUTES OF THE REGULAR MEETING OF COUNCIL
of the Town of Wembley, in the Province of Alberta,
held in the Wembley Municipal Office
this 23rd day of January 2023.**

1. CALL-TO-ORDER

Present: Mayor Peterson called the meeting to order at 7:01 p.m.
CAO Noreen Zhang
Councillor Ketchum (via Zoom)
Councillor Skinner
Councillor Underwood
Councillor Baker (Cell)

Regrets: Councillor Johnson

2. APPROVAL OF AGENDA

MOTION #2023-0012

Moved by Councillor Skinner Council approve the Agenda with the addition of Item 12.23.1 – Wembley Public Library Appointment

CARRIED UNANIMOUSLY

3. ADOPTION OF MINUTES

3.1 Minutes of Regular Meeting of Council held on January 9, 2023.

MOTION #2023-0013

Moved by Councillor Underwood Council adopt the minutes of the Regular Meeting of Council held January 9, 2023, as presented.

CARRIED UNANIMOUSLY

4. DELEGATIONS

4.1. Wembley Snowmobile Club – Mr. Marc Moncrieff

MOTION #2023-0014

Moved by Councillor Underwood Council approve the request presented by the Wembley Snowmobile Club with the condition that the Club receive approval from the Husky Gas Station.

CARRIED UNANIMOUSLY

5. FINANCE

5.1 Revenue & Expense and Monthly Statement for the Month of December 2022.

MOTION #2023-0015

Moved by Councillor Baker Council accept the Revenue & Expense and Monthly Statement for the month of December 2022 for information.

CARRIED UNANIMOUSLY

Initials

6. PUBLIC HEARING

7. BYLAWS

7.1 Bylaw 757 - Municipal Borrowing Bylaw

A bylaw of the Town of Wembley in the Province of Alberta to approve borrowing for current municipal expenditures.

MOTION #2023-0016

Moved by Councillor Skinner Council give first reading to Bylaw 757, being the Municipal Borrowing Bylaw.

CARRIED UNANIMOUSLY

Bylaw 757 was then read for the first time.

MOTION #2023-0017

Moved by Councillor Underwood Council give second reading to Bylaw 757.

CARRIED UNANIMOUSLY

Bylaw 757 was then read for the second time.

MOTION #2023-0018

Moved by Councillor Skinner Council have third reading of Bylaw 757 at this meeting.

CARRIED UNANIMOUSLY

MOTION #2023-0019

Moved by Councillor Baker Council give third reading to Bylaw 757, being the Municipal Borrowing Bylaw.

CARRIED UNANIMOUSLY

Bylaw 757 was read for the third time and finally passed.

8. POLICIES

8.1 Adoption of Policy F9 - Asset Management Policy

MOTION #2023-0020

Moved by Councillor Skinner Council adopt Policy F9 – Asset Management.

CARRIED UNANIMOUSLY

9. CAO REPORT

9.1 Property Reinspection

The County of Grande Prairie assessors will be mailing out a property re-inspection survey to Town residents. Drive by inspections will still be taking place in the spring.

9.2 Town Events

An email was sent out to all community groups, in and around Wembley, regarding events that they are planning on holding throughout the year. The goal is to compile these events and avoid overlaps. It will also be beneficial to know if these events will require any assistance from Town resources.

9.3 Meetings/Training Attended

- January 10, 2023 (Grande Prairie) – Tourism Destination Zone Development

Initials

- January 11, 2023 (Grande Prairie) – Community Futures’ Meet & Greet
MOTION #2023-0021
Moved by Councillor Underwood Council accept the CAO report as information.

CARRIED UNANIMOUSLY

10. OLD BUSINESS

11. NEW BUSINESS

12. REPORTS

- 12.1 Audit Committee
- 12.2 Community Futures
- 12.3 Community and Protective Services Committee
 - 12.3.1 January 11, 2023, Meeting Minutes**
- 12.4 FCSS Advisory Board
- 12.5 Grande Prairie Regional Emergency Partnership
- 12.6 Grande Prairie Regional Emergency Partnership Committee
- 12.7 Grande Prairie Regional Tourism
- 12.8 Grande Spirit Foundation
- 12.9 HR Committee
- 12.10 Healthy Communities Committee
- 12.11 Helen E. Taylor Advisory School Council
- 12.12 ICF & IDP Steering Committee
- 12.13 Joint Grande Prairie Area Recreation Committee
- 12.14 Parks and Recreation
- 12.15 Peace Airshed Zone Association (PAZA)
- 12.16 Peace Library System Board
- 12.17 West Grande Prairie County Regional Landfill
- 12.18 South Peace Physician Attraction & Retention Committee
- 12.19 Wapiti Area Synergy Group (WASP)
- 12.20 Wembley and District Agricultural Society
- 12.21 Wembley-Dimsdale-Saskatoon Lake Recreation Board
- 12.22 Wembley Elementary School
- 12.23 Wembley Public Library
 - 12.23.1 Wembley Public Library Board Appointment**
MOTION #2023-0022
Moved by Councillor Skinner Council approve the appointment of Ms. Natasha Boileau-Byrne to the Wembley Public Library Board for a three-year term.

CARRIED UNANIMOUSLY

- 12.24 911 and Emergency Service
 - 12.24.1 Wembley Fire Department Jan 5th, 2023, Annual General Meeting**
- 12.25 Bylaw Enforcement Services
- 12.26 Beaverlodge RCMP Detachment
 - MOTION #2023-0023**
Moved by Councillor Baker Council accept the reports as information.

Initials

CARRIED UNANIMOUSLY

13. CORRESPONDENCE

13.1 Peace Health Advisory Council Meeting Jan 24, 2023, Poster

13.2 Town of Bon Accord Letter to Minister Copping re Ponoka Fire Dept.

MOTION #2023-0024

Moved by Councillor Skinner Council accept correspondence as information.

CARRIED UNANIMOUSLY

14. COUNCIL REPORTS

- Councillor Underwood – attended the Wembley Elementary School Council as well as the Helen Taylor Council. Also attended SPARRC meeting with Councillor Skinner.

MOTION #2023-0025

Moved by Councillor Underwood Council present Dr. Luckham and family with a gift congratulating them on the birth of their new baby.

CARRIED UNANIMOUSLY

- Councillor Baker – attended WASP and one of the topics was on oilfield industry safety.
- Councillor Skinner – attended Community Futures’ meeting and found it very informative. Will also be attending a Grande Spirit Foundation meeting on Friday, January 27. Also attended SPARRC meeting.
- Councillor Ketchum – attended the Grande Prairie Regional Tourism Association meeting with CAO Zhang and exciting things going on in the area. Also joined the Community Justice Center Engagement session. Discussion centered on establishing a community hub and communities would customize according to their needs. Also attended Wembley Elementary School meeting.
- Mayor Peterson – attended Ag Society meeting and informed the Board that Council had approved funding in the amount of \$20,000 to assist with the Youth Drop-In Center. The Ag Society was quite surprised with this contribution. The Mayor also stated that the Drop-In Center has been very successful.

15. ROUND TABLE

- Councillor Baker still working in Ponoka but expects to be back in Wembley soon.
- Councillor Ketchum – home sick.
- Councillor Underwood – attended Nerf Gun Wars, great turnout. The next one is scheduled for March 31. On February 8 and 9, the Wembley Elementary School will be holding a bake sale to assist with fund raising for playground equipment. School meeting minutes will show different events happening in support of fundraising. Councillor Underwood voiced concern over the fact that the Ag Society facility is not being utilized more, which means less revenue.

CAO Zhang suggested Council set-up a committee that would address this issue. It was suggested to invite Ag Society to a future Council meeting for further discussion on community use and pricing. Councillor Underwood also informed Council that she has been asked to host a session at the President Summit March 29 and 30, 2023 and the topic is Intermunicipal Collaboration.

- Councillor Skinner – attended Silver & Gold meeting and Club was happy with Council’s motion to have snow removal on their parking lot on a regular basis. Discussed Snow Angels and yard chores, with Gina Wallace, pertaining to vulnerable seniors. It is also the

Initials

Silver & Gold Club's AGM on January 31, 2023, at 1:00 p.m. Also nominated Gina Wallace for the Passionate Hearts award under the category for more than ten years dedicated service.

- Mayor Peterson – nothing to report.
- CAO Zhang – Reminded Council that nominees for the by-election closes on January 31, 2023. Also looking at design ideas for a community hall/town hall/fire hall. Hoping to take advantage of new funding stream that opens up in February for this project. Also reminded Council if there are any conferences they wish to attend, to let CAO Zhang know so that they can be booked. UFA gas cards will be issued to staff and Council but if not needed, please return to Office.

16. CLOSED SESSION

17. ADJOURNMENT

MOTION #2023-0026

MOVED by Councillor Skinner Council adjourn the meeting at 8:19 p.m.

CARRIED UNANIMOUSLY

(SIGNED)

Mayor – Kelly Peterson

(SIGNED)

CAO – Noreen Zhang