

**MINUTES OF THE REGULAR MEETING OF COUNCIL
of the Town of Wembley, in the Province of Alberta
held in the Wembley Municipal Office
this 28th day of October 2019.**

1. CALL-TO-ORDER

Mayor Turnmire called the meeting to order at 7:03 p.m.
CAO Noreen Zhang
Councillor Gundersen
Councillor McCallum
Councillor Guimond
Councillor Underwood
Councillor Peterson

ABSENT Councillor Johnson

2. APPROVAL OF AGENDA

MOTION # 2019-0289

Moved by Councillor Guimond Council approve the Agenda as presented.

CARRIED UNANIMOUSLY

3. ADOPTION OF MINUTES

3.1 Minutes of October 15, 2019 Council Meeting

MOTION # 2019-0290

Moved by Councillor Underwood Council adopt the minutes of the October 15, 2019 Council Meeting as presented.

CARRIED UNANIMOUSLY

3.2 Minutes of the Organizational Meeting held on October 15, 2019

MOTION # 2019-2091

Moved by Councillor Underwood Council replace Councillor Moncrieff with Councillor Peterson and make Councillor Peterson a permanent member (instead of alternate) on the South Peace Physician Attraction & Retention Committee.

CARRIED UNANIMOUSLY

MOTION # 2019-0292

Moved by Councillor Underwood Council adopt the minutes of the October 15, 2019 Organizational Meeting as amended.

CARRIED UNANIMOUSLY

4. DELEGATIONS

4.1 RCMP – Sargent Ash Brown

a. Third Quarter Statistics – discussed comparisons with last year statistics. The number of motor vehicles being stolen has increased by 350% and offensive weapons up by 600%.

b. Restorative Justice Program – explained to Council how this program works. Grande Prairie presently has a Justice Steering Committee in place that has nine members on it. The main purpose of this Program is to keep younger offenders out of the courts. Peace River is using this Program and it has been very successful.

c. Rural Crime Prevention Project – this project is not an RCMP initiative but a Community led one. Beaverlodge and area was the secondary site chosen and Peace River was the primary project area. This means that they will get two days a month for training on crime prevention with the RCMP assisting as a resource.

d. Enhanced Members – two more RCMP members will be assigned to Beaverlodge and Sargent Brown will be working on an MOU for the additional RCMP members.

4.2 Jessica Vanin – County of Grande Prairie Assessment Dept. – GPREB Contract

The GPREB Contract is an agreement between municipalities and the Canadian Real Estate Association (Multiple Listing Service) to share information and data that pertains to assessments, taxes, roll numbers, etc. The municipality will provide the information to the Association at least twice a year and there is no cost to municipalities for the use of this program.

Initials

MOTION #2019-0295

Moved by Councillor McCallum Council recess – 8:09 p.m.

CARRIED UNANIMOUSLY

MOTION #2019-0296

Moved by Councillor Peterson Council resume – 8:12 p.m.

CARRIED UNANIMOUSLY

MOTION #2019-0297

Moved by Councillor Peterson Council direct the Mayor and CAO to sign the Municipality Access to MLS Data Agreement.

CARRIED UNANIMOUSLY

5. FINANCE

5.1 Accounts Payable.

MOTION # 2019-0293

Moved by Councillor Gundersen Council ratify accounts payable, as identified in Schedule “A”, cheque #20190979 to cheque #20191033, totaling \$306,243.03.

CARRIED UNANIMOUSLY

6. PUBLIC HEARING

6.1 None

7. BY-LAWS

7.1 None

8. CAO REPORT

8.1 Regional Economic Development Strategy Project Update

CAO Noreen Zhang reported to Council that MBD Insight has been selected to lead the two-year project and the Town of Sexsmith will spear head the project which also includes the City of Grande Prairie, Town of Wembley, Town of Beaverlodge, Village of Hythe and the M.D. of Greenview.

8.2 OH&S Regional Collaboration Update

The Fire Department and Public Works have been very busy with the OH&S updates, etc. Tyler Williams is the OH&S representative for the Town of Wembley and will be spearheading the project.

8.3 Gala for the Northern Spirit Light Show – November 12, 2019

As the Town of Wembley donated to the Northern Spirit Light Show, the Town was gifted with four (4) tickets. Please let Noreen know if you are interested in attending.

MOTION # 2019-0294

Moved by Councillor Peterson Council accept the CAO report as information.

CARRIED UNANIMOUSLY

9. OLD BUSINESS

9.1 None

10. REPORTS

10.1 FCSS Advisory Board Meeting Minutes – October 22, 2019

10.2 FCSS Director Report – October 22, 2019

10.3 Wembley Healthy Communities Initiative Minutes – October 22, 2019

Mayor Turnmire was on the start-up of this Initiative but will now be stepping down. The Committee is looking for Council representation and Councillors Underwood and Guimond have both expressed interest in sitting on this Committee.

MOTION # 2019-0298

Moved by Councillor McCallum Council appoint Councillor Underwood and Councillor Guimond to the Wembley Healthy Communities working group.

CARRIED UNANIMOUSLY

Initials

- 10.4 Bylaw Enforcement Report – September 2019
MOTION # 2019-0299
Moved by Councillor McCallum Council direct Administration bring back to Council information pertaining to the cost of a lifetime dog license.

CARRIED UNANIMOUSLY

- 10.5 Community Futures Grande Prairie & Region Minutes – September 2019
MOTION # 2019-0300
Moved by Councillor Gundersen Council accept the reports as information.

CARRIED UNANIMOUSLY

11. CORRESPONDENCE

- 11.1 Alberta Council on Aging
11.2 AHS – Patient and Family Centered Care Film Festival
11.3 Wembley Communities in Bloom
As per their correspondence, Wembley Communities in Bloom will no longer be organizing the Remembrance Day events. The Wembley Firefighter Association has stepped up and said they will organize the Remembrance Day events for this year and in the coming years.
MOTION #2019-0301
Moved by Councillor Underwood Council accept the correspondence as information.

CARRIED UNANIMOUSLY

12. NEW BUSINESS

- 12.1 Oath of Office – Deputy Mayor – Postponed
12.2 Council Covenant
12.3 Municipality Access to MLS Data Agreement – addressed under Item 4.2

13. CLOSED SESSION

- 13.1 HR Matter – FOIP Section 17
MOTION #2019-0302
Moved by Councillor Peterson Council go into closed session at 8:40 p.m.

CARRIED UNANIMOUSLY

- MOTION #2019-0303**
Moved by Councillor Guimond Council come out of closed session at 8:58 p.m..

CARRIED UNANIMOUSLY

Council reviewed the CAO's performance review and the HR Committee will be meeting on Monday, November 4, 2019 at 3:00 p.m. to review with the CAO.

14. COUNCIL REPORTS

- 14.1 None.

15. ROUND TABLE

CAO Zhang

- On Halloween Day, the Town Office will be handing out candies between 1:30 and 4 :00.
- There will be a soft launch of the Town of Wembley website on October 31, 2019.
- The first snowfall removal went well with just a couple of minor issues.
- Reminder to do the GPREP training on-line as the deadline is April 2020.

Councillor Underwood

- Attended the Parks & Recreation Conference in Lake Louise. Great networking opportunities and was able to speak at one of the sessions about the regional recreational plan.

Councillor Guimond

- Approached by Nick McDonald who has started up a new demolition business and would like to offer his services to the Town of Wembley. Also mentioned that if Council had any questions about his business he would be more than happy to come in as a delegate to Council.

Councillor McCallum

- Will be attending a Wembley & District Agricultural meeting pertaining to the t-rex show at the museum.

Councillor Gundersen

- Nothing to report.

Councillor Peterson

- Nothing to report.

Mayor Turnmire

- Attended AUMA and met with the Minister of Health regarding the Beaverlodge Hospital, and the Justice Minister and the RCMP regarding rural crime and Minister of Municipal Affairs.
- Commented on AUMA's perspective, summarizing the budget.
- The medical clinic is still in the process of looking for a suitable location.
- On October 16, 2019 attended the Inter-Municipal meeting.
- County is looking to get support in lobbying the Province on advance warning digital signs on provincial highways.
- On October 17, 2019 attended the Grande Spirit Regional Housing Needs focus group.
- October 21, 2019 attended an engagement session with the CAO, Chris Anderson and Jeremy Walker (Anker Development) regarding development of the north area structure plan.
- On October 22, 2019 met with Allan Gagne from NuVista regarding the \$15,000 for the Community Hall roof. Mr. Gagne said to leave it for now and in the new year would be open for suggestions on what to use this money for.
- October 23, 2019 , rules and regulations for GPREP (mandatory for elected officials)
- Went to Al Lakusta Day at the Museum and read the proclamation, there was an excellent turnout
- On November 6, 2019 at 1:00 p.m. a meeting has been set up with CN at Town Hall. At the request of the Town of Wembley, this meeting was set-up by Source Energy.

16. ADJOURNMENT

MOTION #2019-0304

MOVED by Councillor McCallum that the meeting be adjourned at 9:35 p.m.

CARRIED UNANIMOUSLY

Mayor – Chris Turnmire

CAO – Noreen Zhang

Initials