

**MINUTES OF THE REGULAR MEETING OF COUNCIL
of the Town of Wembley, in the Province of Alberta,
held in the Wembley Municipal Office
this 14th day of February, 2022.**

1. CALL-TO-ORDER

Present: Mayor Peterson called the meeting to order at 7:03 p.m.
CAO Noreen Zhang (via Zoom)
Councillor Ketchum-Ward
Councillor Skinner (via Zoom)
Councillor Baker
Councillor Johnson
Councillor McCallum

Regrets: Councillor Underwood

2. APPROVAL OF AGENDA

MOTION #2022-0025

Moved by Councillor McCallum Council approve the agenda with the addition of Item 10.2 Community Survey under Old Business.

CARRIED UNANIMOUSLY

3. ADOPTION OF MINUTES

3.1 Minutes of Regular Meeting of Council held on January 24, 2022.

MOTION #2022-0026

Moved by Councillor Baker Council adopt the minutes of the Regular Meeting of Council held on January 24, 2022, as presented.

CARRIED UNANIMOUSLY

3.2 Minutes of Council Committee of the Whole Meeting held on January 19, 2022.

MOTION #2022-0027

Moved by Councillor Johnson Council adopt the minutes of the Council Committee of the Whole Meeting held on January 19, 2022, as presented.

CARRIED UNANIMOUSLY

3.3 Minutes of Council Committee of the Whole Meeting held on February 2, 2022.

MOTION #2022-0028

Moved by Councillor Ketchum-Ward Council adopt the minutes of the Council Committee of the Whole Meeting held on February 2, 2022.

CARRIED UNANIMOUSLY

4. DELEGATIONS

4.1 Peace Airshed Zone Association (PAZA)

Ms. Elizabeth Bell, Executive Director, was present (via Zoom) and provided Council with a brief background on PAZA. PAZA is a non-profit, multi-stakeholder organization that monitors air quality in northwestern Alberta. Ms. Bell also touched on the accomplishments to date and plans for the future.

Initials

- 4.2 Water North Coalition (WNC)
Mr. Robert Marshall was present to provided Council with a brief history of WNC, Aquatera’s involvement and how it originated. The Water North Coalition is a group of northern community leaders and water and wastewater partners working together to advance sustainable water systems in northern communities. Mr. Marshall asked the Town of Wembley to consider re-engaging with the Water North Coalition.

MOTION #2022-0029

Moved by Councillor McCallum Council go into recess at 7:46 p.m.

CARRIED UNANIMOUSLY

MOTION #2022-0030

Moved by Councillor Johnson Council come out of recess at 7:49 p.m.

CARRIED UNANIMOUSLY

5. FINANCE

- 5.1 Revenue & Expense and Monthly Statement for the Month of January 2022

MOTION #2022-0031

Moved by Councillor Johnson Council accept the Revenue & Expense and Monthly Statement for the month of January 2022, for information.

CARRIED UNANIMOUSLY

6. PUBLIC HEARING

7. BYLAWS

- 7.1 Municipal Borrowing Bylaw 748

Being a Bylaw of the Town of Wembley, in the Province of Alberta, to approve borrowing for current municipal expenditures.

MOTION #2022-0032

Moved by Councillor Johnson Council give first reading to Bylaw 748, being the Borrowing Bylaw.

CARRIED UNANIMOUSLY

Bylaw 748 was then read for the first time.

MOTION #2022-0033

Moved by Councillor Baker Council give second reading to Bylaw 748.

CARRIED UNANIMOUSLY

Bylaw 748 was then read for the second time.

MOTION #2022-0034

Moved by Councillor Johnson Council have third reading of Bylaw 748 at this meeting.

CARRIED UNANIMOUSLY

Initials

MOTION #2022-0035

Moved by Councillor Ketchum -Ward Council give third reading to Bylaw 748, being the Borrowing Bylaw.

CARRIED UNANIMOUSLY

Bylaw 748 was read for the third time and finally passed.

7.2 Rescind Borrowing Bylaw 736

MOTION #2022-0036

Moved by Councillor Johnson Council rescind Borrowing Bylaw 736.

CARRIED UNANIMOUSLY

8. POLICIES

9. CAO REPORT

9.1 Federal Census Results

- The 2021 Federal Census result has been released and according to the report, the Town of Wembley's population is now 1,453, a 5.5% reduction from the 2016 numbers of 1,516.

9.2 Covid-19 Protocols and Restrictions

- Changes to the protocols and restrictions by the Province may change some of our restrictions and requirements for Town facilities. The current policies in place are pretty fluid and references to adherence of AHS requirements makes it easy to make changes.

9.3 Council and Administration Conferences/Seminars

- As part of ongoing budget discussions, Administration would like to inquire which conferences and seminars, as well as training, Councillors would like to attend.

9.4 Council Jerseys and T-shirts

- Administration has put together recommendations on Council jerseys and t-shirts for use when conducting Town business.

9.5 Wembley Garbage and Recycling Update

- The Town transitioned to a curbside recycling in August of 2021. The recent report from our service provider indicates that the recycling program is being utilized by the Town's residents. This is indicated by the tonnage of curbside recycling since implementing the program.

9.6 Meetings Attended

- January 25, 2022 – Silver and Gold: Annual AGM (in person)
- February 3, 2022 – Grant Writing 101 (virtual)
- February 10, 2022 – 2022 Emerging Trends Brownlee LLP (virtual)
- February 11, 2022 – GPREP Agency (virtual)

MOTION #2022-0037

Moved by Councillor Ketchum-Ward Council accept the CAO's report for information.

CARRIED UNANIMOUSLY

10. OLD BUSINESS

10.1 Strategic Plan 2022 – Town of Wembley

Mr. Tim Duhamel, via Zoom, gave Council a brief review of the 2022 Strategic Plan, and the steps that were taken to bring the 2022 Strategic Plan to fruition.

Initials

MOTION #2022-0038

Moved by Councillor Johnson Council adopt the Town of Wembley's 2022 – 2032 Strategic Plan, as presented.

CARRIED UNANIMOUSLY

10.2 Community Survey Options

Administration was tasked to research the best survey options to engage the residents of the Town of Wembley as it pertains to the lowering of the speed limit to 30 km/h throughout the whole Town. Discussion also centered around how to prevent residents from filling out the survey more than once. The survey will have three (3) questions:

- a. Are you in favour of the speed reduction yes/no?
- b. Are you a resident of Wembley?
- c. Contact Information

11. NEW BUSINESS

11.1 Letter of Condolence – Loss of Firefighter -Town of Castor

MOTION #2022-0039

Moved by Councillor McCallum Council approve the Mayor, on behalf of Council and the Town of Wembley, send condolences to the Town of Castor.

CARRIED UNANIMOUSLY

11.2 2022 Spring and Fall Clean-Up

Spring clean-up will be May 27 and May 28, 2022 and the Fall clean-up will be September 16 and September 17, 2022.

MOTION #2022-0040

Moved by Councillor Skinner Council approve the 2022 Spring and Fall clean-up dates.

CARRIED UNANIMOUSLY

11.3 2022 Economic Development Week Proclamation

MOTION #2022-0041

Moved by Councillor Johnson that Council directs the Mayor to proclaim May 9 – May 13, 2022, as Economic Development week.

CARRIED UNANIMOUSLY

11.4 Surname Change – Councillor Ketchum-Ward

Councillor Ketchum-Ward informed Council of her surname change and she will now be addressed as Councillor Ketchum.

12. REPORTS

12.1 Audit Committee

12.2 Community Futures

12.3 Community and Protective Services Committee

12.3.1 Committee Meeting Minutes – February 2, 2022

12.4 FCSS Advisory Board

12.4.1 FCSS Advisory Board Meeting – January 2022

12.5 Grande Prairie Regional Emergency Partnership

12.6 Grande Prairie Regional Emergency Partnership Committee

12.7 Grande Prairie Regional Tourism

Initials

- 12.8 Grande Spirit Foundation
- 12.9 HR Committee
- 12.10 Healthy Communities Committee
- 12.11 Helen E. Taylor Advisory School Council
- 12.12 ICF & IDP Steering Committee
- 12.13 Joint Grande Prairie Area Recreation Committee
- 12.14 Parks and Recreation
- 12.15 Peace Airshed Zone Association (PAZA)
- 12.16 Peace Library System Board
- 12.17 West Grande Prairie County Regional Landfill
- 12.18 South Peace Physician Attraction & Retention Committee
- 12.19 Wapiti Area Synergy Group (WASP)
- 12.20 Wembley and District Agricultural Society
- 12.21 Wembley-Dimsdale-Saskatoon Lake Recreation Board
- 12.22 Wembley Elementary School
 - 12.22.1 WES Council Meeting Minutes – January 25, 2022**
- 12.23 Wembley Public Library
- 12.24 911 and Emergency Services
 - 12.24.1 2022 Annual Fire Service Report**
- 12.25 Bylaw Enforcement Services
 - 12.25.1 Regional Enforcement Services - 2021 Annual Report**
 - 12.25.2 Town of Wembley Monthly Report – January 2022**
- 12.26 Beaverlodge RCMP Detachment
 - MOTION #2022-0042**
 - Moved by** Councillor Johnson Council accept the reports as information.

CARRIED UNANIMOUSLY

13. CORRESPONDENCE

- 13.1 Town of Gibbons – Bill 21
- 13.2 EMS Pressure and Mitigation Plan - Memo
- 13.3 Opioid Exhibit – Poster – March 2022
- 13.4 Silver and Gold Club Request to Increase Funding 2022 – for information
- MOTION #2022-0043**
- Moved by** Councillor McCallum Council accept correspondence as information.

CARRIED UNANIMOUSLY

14. COUNCIL REPORTS

- 14.1 Mayor Peterson and Councillor Ketchum-Ward attended the virtual Passionate Hearts Awards where our Recreation Coordinator, Charmain Baker, was nominated.
- 14.2 Councillor Ketchum-Ward also has a meeting set-up with the Mayor of Sexsmith to discuss their successes, different initiatives, etc.
- 14.3 Councillor McCallum missed last Community Futures meeting due to work. Also attend PAZA meeting in January.

15. ROUND TABLE

- Councillor McCallum – nothing
- Councillor Skinner
 - Pointed out there was a correction missed on the Strategic Plan.

Initials

- Attended the Silver & Gold AGM and is now Vice-President on their Board.
CAO Zhang

- Budget discussions are ongoing with the departments.

Councillor Johnson

- Nothing

Councillor Baker

- Nothing

Councillor Ketchum-Ward

- Nothing to report.

Mayor Peterson

- Attended Ag Society meeting and things are looking up with their change orders.

16. CLOSED SESSION

17. ADJOURNMENT

MOTION #2022-0044

MOVED by Councillor Johnson Council adjourn the meeting at 8:40 p.m.

CARRIED UNANIMOUSLY

(SIGNED) _____
Mayor – Kelly Peterson

(SIGNED) _____
CAO – Noreen Zhang