

**MINUTES OF THE REGULAR MEETING OF COUNCIL
of the Town of Wembley, in the Province of Alberta,
held in the Wembley Municipal Office
this 23rd day of October 2023.**

1. CALL-TO-ORDER

Present: Mayor Peterson called the meeting to order at 7:01 p.m.
CAO Zhang
Councillor Skinner
Councillor Berlasty
Councillor Ketchum (arr. 7:25 p.m.)
Councillor Baker (via Zoom)
Councillor Underwood
Councillor Johnson

2. APPROVAL OF AGENDA

MOTION #2023-0232

Moved by Councillor Skinner Council approve the Agenda as presented.

CARRIED UNANIMOUSLY

3. ADOPTION OF MINUTES

3.1 Minutes of Council Committee of the Whole held on October 4th, 2023.

MOTION #2023-0233

Moved by Councillor Skinner Council adopt the minutes of the Council Committee of the Whole held on October 4th, 2023, as presented.

CARRIED UNANIMOUSLY

3.2 Minutes of Regular Meeting of Council held on October 11th, 2023.

MOTION #2023-0234

Moved by Councillor Underwood Council adopt the minutes of the Regular Meeting of Council held October 11th, 2023, as presented.

CARRIED UNANIMOUSLY

4. DELEGATIONS

4.1 Wembley & District Agricultural Society (WDAS)

Ms. Renee Corrigan and Ms. Natasha Boileau-Bryne were present to talk with Council about items the Wembley & District Agricultural Society would like addressed in the budget to assist the Ag Society with their financial needs.

5. FINANCE

5.1 Revenue & Expense Statement as of October 19th, 2023

MOTION #2023-0235

Moved by Councillor Johnson Council accept the Revenue & Expense Statement as of October 19th, 2023, for information.

CARRIED UNANIMOUSLY

Initials

6. PUBLIC HEARING

7. BYLAWS

The current Procedural Bylaw 755 was presented to Council for review.

8. POLICIES

Policy C1 – Council Remuneration & Travel Expenses

Discussion centered on travel rates pertaining to mileage and remuneration rates for hours attending meetings, outside of those that the Honorarium already covers. Administration to research other municipalities rates and bring back to Council.

9. CAO REPORT

9.1 County and Wembley IDP Update

- Administration received inquiries regarding the recent open house relating to the County and Wembley IDP. A second open house is currently being planned for next month.

9.2 Remembrance Day Ceremony

- The Town is organizing the event again this year and format will be similar to the previous year. Discussion centered on how things could be improved for this year.

9.3 Accessible Transportation Planning Project

- Administration has begun meeting with the County of Grande Prairie, Town of Sexsmith and Town of Beaverlodge regarding accessible transportation for the area.

9.4 Meetings/Training Attended

- October 18, 2023 – GPREP Agency Meeting (Grande Prairie)

MOTION #2023-0236

Moved by Councillor Ketchum Council accept the CAO report as information.

CARRIED UNANIMOUSLY

MOTION #2023-0237

Moved by Councillor Skinner Council go into recess – 7:47 p.m.

CARRIED UNANIMOUSLY

MOTION #2023-0238

Moved by Councillor Johnson Council resume – 7:50 p.m.

CARRIED UNANIMOUSLY

10. OLD BUSINESS

11. NEW BUSINESS

11.1 Distribution Revenue Forecast for 2024 Franchise Fee – ATCO Electric

MOTION #2023-0239

Moved by Councillor Johnson Council keep the current Franchise Fee at seven percent (7%).

CARRIED UNANIMOUSLY

Initials

11.2 Joint Home Support Program Service Agreement – January 1, 2024 to December 31, 2026
MOTION #2023-0240
Moved by Councillor Johnson Council renew the Joint Home Support Program Service Agreement.

CARRIED UNANIMOUSLY

11.3 Assessment Services Contract – January 1, 2024 to December 31, 2028
MOTION #2023-0241
Moved by Councillor Skinner Council renew the Assessment Services Contract.

CARRIED UNANIMOUSLY

11.4 Aquatera Utilities Franchise Agreement
MOTION #2023-0242
Moved by Councillor Johnson Council renew the Aquatera Utilities Franchise Agreement.

CARRIED UNANIMOUSLY

12. REPORTS

- 12.1 Audit Committee
- 12.2 Community Futures
- 12.3 Community and Protective Services Committee
 - 12.3.1 Meeting Minutes October 11, 2023.**
- 12.4 FCSS Advisory Board
- 12.5 Grande Prairie Regional Emergency Partnership
- 12.6 Grande Prairie Regional Emergency Partnership Committee
- 12.7 Grande Prairie Regional Tourism
- 12.8 Grande Spirit Foundation
- 12.9 HR Committee
- 12.10 Healthy Communities Committee
- 12.11 Helen E. Taylor Advisory School Council
- 12.12 ICF & IDP Steering Committee
- 12.13 Joint Grande Prairie Area Recreation Committee
- 12.14 Parks and Recreation
- 12.15 Peace Airshed Zone Association (PAZA)
- 12.16 Peace Library System Board
- 12.17 West Grande Prairie County Regional Landfill
- 12.18 South Peace Physician Attraction & Retention Committee
- 12.19 Wapiti Area Synergy Group (WASP)
- 12.20 Water North Coalition
- 12.21 Wembley and District Agricultural Society
- 12.22 Wembley-Dimsdale-Saskatoon Lake Recreation Board
- 12.23 Wembley Elementary School
- 12.24 Wembley Public Library
- 12.25 911 and Emergency Service
- 12.26 Bylaw Enforcement Services
 - 12.26.1 County of G.P.- Wembley Weed Inspection Monthly Report - September 2023**
- 12.27 Beaverlodge RCMP Detachment

Initials

MOTION #2023-0243

Moved by Councillor Ketchum Council accept the reports as information.

CARRIED UNANIMOUSLY

13. CORRESPONDENCE

13.1 Beaverlodge Girls Hockey Association – Tournament Female Team Sponsorship – Letter of Request – discussed.

13.2 2023 Northern Spirit Light Show – Information Brochure

MOTION #2023-0244

Moved by Councillor Skinner Council accept correspondence as information.

CARRIED UNANIMOUSLY

14. NOTICE OF MOTION

15. COUNCIL REPORTS

- Councillor Johnson
Attended GPREP, which was first managerial meeting since before summer. Discussion centered on the Dunes West Wildfire and how to improve operations, especially those pertaining to evacuees. Also, GPREP had monies available for various training programs which have not yet been utilized.
- Councillor Baker
Attended WASP meeting where CNRL did a presentation on their operations and updated information on their pipelines. Also attended Wembley Library meeting last Wednesday where discussions centered on Halloween, Remembrance Day and helping elementary school with an event.
- Councillor Ketchum
Attended FCSS, Library and Wembley Elementary School meetings. The Elementary School is talking about bringing back the Spooktacular Dance on Halloween. Also start of a macrame class at the Library.
- Councillor Skinner
Will be attending Grande Spirit Foundation meeting on Friday and taking part in tour of new seniors' complex in Spirit River. Will have more to update Council after Friday meeting pertaining to Grande Spirit Foundation's budget.

16. ROUND TABLE

- Councillor Johnson
Involved with a group called Delta Waterfowl, which focuses more on conservation and breeding. Delta has a number of events during the year and there are monies available for programs such as cleaning up wetlands to make better breeding grounds for ducks, etc. Councillor Johnson queried if Council would be interested in having Delta Waterfowl clean up Sunset Lake and make it more habitable for waterfowl. Will bring back more information from Delta if they would be interested in this project. Also expressed a concern regarding none of the money from the Highway Accident revenue account was submitted to the Fire Department this year. CAO Zhang will follow up on this issue.
- Councillor Baker
Nothing to report.

Initials

- Councillor Underwood
Will be attending the ARPA Conference in Lake Louise on Wednesday. Thanked the Town for fixing up the Sunset Lake area for the Run for Fun with 57 children who participated. Did not take part in Skeleton Crawl but heard it was well attended. Appreciates the work Charmaine has been doing with the Seniors' Club, yoga, and Home Alone. Will be going to RMA in November, the County generously sponsored the accommodations and registration cost, and Council will send letter to County thanking them.
- Councillor Berlasty
Nothing to report.
- CAO Zhang
Nothing to report.
- Councillor Ketchum
Attended Skeleton Crawl and macrame class.
- Councillor Skinner
Also attended the Skeleton Crawl as a volunteer and the event just keeps getting better. There was a lack of volunteers though.
- Mayor Peterson
Nothing to report.

17. CLOSED SESSION

18. ADJOURNMENT

MOTION #2023-0245

M0ved by Councillor Johnson Council adjourn the meeting at 8:43 p.m.

CARRIED UNANIMOUSLY

(SIGNED)

Mayor – Kelly Peterson

(SIGNED)

CAO – Noreen Zhang