

**MINUTES OF THE REGULAR MEETING OF COUNCIL  
of the Town of Wembley, in the Province of Alberta,  
held in the Wembley Municipal Office  
this 12th day of June 2023.**

1. CALL-TO-ORDER

Present: Deputy Mayor Ketchum called the meeting to order at 7:00 p.m.  
CAO Noreen Zhang  
Councillor Skinner  
Councillor Berlasty  
Councillor Baker  
Councillor Underwood  
Councillor Johnson

Regrets: Mayor Peterson

2. APPROVAL OF AGENDA

**MOTION #2023-0133**

**Moved by** Councillor Underwood Council approve the Agenda with the addition of Item 17.1 under Closed Session – FOIP Section 17 HR Matter.

**CARRIED UNANIMOUSLY**

3. ADOPTION OF MINUTES

3.1 Minutes of Regular Meeting of Council held on May 23rd, 2023.

**MOTION #2023-0134**

**Moved by** Councillor Skinner Council adopt the minutes of the Regular Meeting of Council held May 23rd, 2023, as presented.

**CARRIED UNANIMOUSLY**

4. DELEGATIONS

5. FINANCE

6. PUBLIC HEARING

7. BYLAWS

8. POLICIES

9. CAO REPORT

9.1 Upcoming Events in Wembley

- There are several events that will be happening in Wembley in the next 3 months.
  - AB Municipalities Summer Municipal Leaders' Caucus is going to be held at the Philip J. Currie Dinosaur Museum – June 20th where Wembley will be hosting municipal leaders in the region.
  - Street Performers are going to be in Wembley on July 18th in collaboration with the Wembley Public Library.

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Initials

- Paleo-palooza is a Philip J. Currie Dinosaur Museum event that the Town will be partnering with to present a dino derby or race.

9.2 Wembley Dinos

- The newly acquired dinos are going to be making short appearances throughout the Town and different events until a permanent location is available.

9.3 Meetings/Training Attended

- May 19, 2023 – Touch a Truck Event
- June 6, 2023 – Seniors’ BBQ at Sunset Lake Park

**MOTION #2023-0135**

**Moved by** Councillor Baker Council accept the CAO Report as information.

**CARRIED UNANIMOUSLY**

10. OLD BUSINESS

11. NEW BUSINESS

11.1 Joint Use and Planning Agreement

**MOTION #2023-0136**

**Moved by** Councillor Johnson Council accept the Joint Use and Planning Agreement between the Peace Wapiti School Division and the Town of Wembley.

**CARRIED UNANIMOUSLY**

12. REPORTS

- 12.1 Audit Committee
- 12.2 Community Futures
- 12.3 Community and Protective Services Committee
- 12.4 FCSS Advisory Board
- 12.5 Grande Prairie Regional Emergency Partnership
- 12.6 Grande Prairie Regional Emergency Partnership Committee
- 12.7 Grande Prairie Regional Tourism
- 12.8 Grande Spirit Foundation
- 12.9 HR Committee
- 12.10 Healthy Communities Committee
- 12.11 Helen E. Taylor Advisory School Council
- 12.12 ICF & IDP Steering Committee
- 12.13 Joint Grande Prairie Area Recreation Committee
- 12.14 Parks and Recreation
- 12.15 Peace Airshed Zone Association (PAZA)
- 12.16 Peace Library System Board
- 12.17 West Grande Prairie County Regional Landfill
- 12.18 South Peace Physician Attraction & Retention Committee
- 12.19 Wapiti Area Synergy Group (WASP)
- 12.20 Water North Coalition
- 12.21 Wembley and District Agricultural Society
- 12.22 Wembley-Dimsdale-Saskatoon Lake Recreation Board
- 12.23 Wembley Elementary School
- 12.24 Wembley Public Library
- 12.25 911 and Emergency Service

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Initials

12.26 Bylaw Enforcement Services  
**12.26.1 County of Grande Prairie Bylaw Enforcement April 2023 Report**

12.27 Beaverlodge RCMP Detachment

**MOTION #2023-0137**

**Moved by** Councillor Berlasty Council accept the reports as information.

**CARRIED UNANIMOUSLY**

13. CORRESPONDENCE

14. NOTICE OF MOTION

15. COUNCIL REPORTS

- Councillor Berlasty  
Nothing to report.
- Councillor Baker  
Will be attending WASP meeting.
- Councillor Johnson  
Waiting on feedback from GPREP regarding fires in area.
- Councillor Skinner  
Attended Grande Spirit Foundation Board meeting and volunteered for Grande Spirit's golf tournament.
- Councillor Underwood  
Nothing to report.
- CAO Zhang  
Nothing to report.
- Deputy Mayor Ketchum  
Attended Stompede and met up with MP Chris Warkentin. Also took part in Bike Rodeo. The GPRTA's Annual General Meeting will be held on June 21<sup>st</sup>, 2023.

16. ROUND TABLE

- Councillor Underwood  
Would like to see the football field with kids playing on it. CAO Zhang informed Council that on or about the 16<sup>th</sup>, cameras will be installed spotlighting the sidewalks, park boardwalk, playground, spray park and nooks and crannies of the field. Also attended Chautauqua Days in Sexsmith and then in Beaverlodge, representing SPARRC, attended the Artwalk. Heard Colour Run was successful.
- CAO Zhang  
Reminded Council about the Business Retention and Expansion Conference on June 21<sup>st</sup>, 2023, plus the Aquatera AGM on June 20<sup>th</sup>, 2023.

17. CLOSED SESSION

17.1 HR Matter

**MOTION #2023-0138**

**Moved by** Councillor Skinner Council move into Closed Session at 7:34 p.m.

**CARRIED UNANIMOUSLY**

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Initials

**MOTION #2023-0139**

**Moved by** Councillor Johnson Council come out of Closed Session at 7:54 p.m.

**CARRIED UNANIMOUSLY**

**MOTION #2023-0140**

**Moved by** Councillor Baker Council direct Administration to draft policies and procedures that will ensure volunteer firefighters are paid in a timely manner.

**CARRIED UNANIMOUSLY**

18. ADJOURNMENT

**MOTION #2023-0141**

**Moved by** Councillor Johnson Council adjourn the meeting at 7:55 p.m.

**CARRIED UNANIMOUSLY**

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Mayor – Kelly Peterson

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CAO – Noreen Zhang