

**MINUTES OF THE REGULAR MEETING OF COUNCIL
of the Town of Wembley, in the Province of Alberta,
held in the Wembley Municipal Office
this 22nd day of January 2024.**

1. CALL-TO-ORDER

Present: Mayor Peterson called the meeting to order at 7:00 p.m.
CAO Noreen Zhang
Councillor Skinner
Councillor Berlasty
Councillor Underwood
Councillor Johnson
Councillor Ketchum

Regrets: Councillor Baker

2. APPROVAL OF AGENDA

MOTION #2024-0008

Moved by Councillor Ketchum Council approve the Agenda with the addition of Item 11.2 Grande Spirit Foundation.

CARRIED UNANIMOUSLY

3. ADOPTION OF MINUTES

3.1 Minutes of Regular Meeting of Council held on January 8, 2024.

MOTION #2024-0009

Moved by Councillor Skinner Council adopt the minutes of the Regular Meeting of Council held January 8, 2024, as presented.

CARRIED UNANIMOUSLY

4. DELEGATIONS

4.1 Soaring Project –The Soaring Youth of Wembley, Teen Drop-In Center (Wembley & District Agricultural Society) and Alberta Health Services are all part of the Soaring Project. In attendance were Abi Wills, Hannah Laycock, Bailey Wills, Bella Wills and Michelle Hodder who informed Council that the Soaring Project provides strengthening opportunities for adolescent resilience, inclusion, and growth. One of their first pilot projects pertains to pedestrian safety and crosswalks, especially in school zones.

MOTION #2024-0010

Moved by Councillor Johnson Council direct Administration to work in partnership with the Soaring Youth group regarding designs and plans for the proposed crosswalks at schools and bring back to Council.

CARRIED UNANIMOUSLY

5. FINANCE

6. PUBLIC HEARING

Initials

7. BYLAWS

7.1 Bylaw 761 – Municipal Borrowing Bylaw

A Bylaw of the Town of Wembley in the Province of Alberta to approve borrowing for current municipal expenditures.

MOTION #2024-0011

Moved by Councillor Johnson Council give first reading to Bylaw 761, being the Municipal Borrowing Bylaw.

CARRIED UNANIMOUSLY

Bylaw 761 was then read for the first time.

MOTION #2024-0012

Moved by Councillor Ketchum Council give second reading to Bylaw 761.

CARRIED UNANIMOUSLY

Bylaw 761 was then read for the second time.

MOTION #2024-0013

Moved by Councillor Johnson Council have third reading of Bylaw 761 at this meeting.

CARRIED UNANIMOUSLY

MOTION #2024-0014

Moved by Councillor Underwood Council give third reading and final reading to Bylaw 761, being the Municipal Borrowing Bylaw.

CARRIED UNANIMOUSLY

Bylaw 761 was read for the third time and finally passed.

7.2 Bylaw 762 – Aquatera Utility Bylaw

A Bylaw regulating and providing for the terms, conditions, rates, and charges for the supply and use of the Water and Wastewater Utilities provided by Aquatera Utilities Inc. in the Town of Wembley. This Bylaw goes into effect March 1, 2024.

MOTION #2024-0015

Moved by Councillor Ketchum Council give first reading to Bylaw 762, being the Aquatera Utility Bylaw.

CARRIED UNANIMOUSLY

Bylaw 762 was then read for the first time.

MOTION #2024-0016

Moved by Councillor Johnson Council give second reading to Bylaw 762.

CARRIED UNANIMOUSLY

Bylaw 762 was then read for the second time.

MOTION #2024-0017

Moved by Councillor Skinner Council have third reading of Bylaw 762 at this meeting.

CARRIED UNANIMOUSLY

Initials

MOTION #2024-0018

Moved by Councillor Underwood Council give third reading and final reading to Bylaw 762, being the Aquatera Utility Bylaw.

CARRIED UNANIMOUSLY

Bylaw 762 was read for the third time and finally passed.

8. POLICIES

9. CAO REPORT

9.1 Hazard Identification and Assessment for the Town of Wembley

- GPREP's Jennifer Wood (Program Manager), Brian Ballard (Emergency Social Services Coordinator), and Panganai Mandara (Emergency Management Officer) came to the Town Office and met with Town Admin staff to complete Wembley's portion of the next phase for GPREP's Hazard Identification and Assessment.
- It was a great exercise for our staff as it also created a better awareness of the realistic hazards for our Town.

9.2 AEP Watershed Resiliency and Restoration Program Grant and ACP Intermunicipal Collaboration Project Grant

- The Town was not successful in obtaining the grants that would have addressed the cattails and other issues at Sunset Lake. The ACP grant was also not successful. It was intended for development and other engineering services that would have been very beneficial for our neighbouring towns (Beaverlodge and Sexsmith) as well as Wembley.

9.3 SPARRC Public Member

- The ad seeking a public member for SPARRC was once again highlighted in our social media and newspaper to see if there will be interest from the community.
- We currently have 2 that reached out and stated their interest.

9.4 TIPPS Participants

- We currently have 113 participants with our TIPPS, and which brings in a steady cash flow.

9.5 Meetings/Training Attended

- None

MOTION #2024-0019

Moved by Councillor Berlasty Council accept the CAO report as information.

CARRIED UNANIMOUSLY

10. OLD BUSINESS

11. NEW BUSINESS

11.1 Rural Renewal System – Changes on Requirements

MOTION #2024-0020

Moved by Councillor Underwood Council accept the changes set by the Province and the Rural Renewal System Program working group.

CARRIED UNANIMOUSLY

11.2 Grande Spirit Foundation

Discussion centered around Councillor Skinner's request if the Town of Wembley could contribute, in kind, to the Grande Spirit Foundation's grand opening of the Seniors' Complex in Spirit River on June 1, 2024. This could include volunteering use of bus and driver, Fire Department trailer, etc.

Initials

12. REPORTS

- 12.1 Audit Committee
- 12.2 Community Futures
- 12.3 Community and Protective Services Committee
 - 12.3.1 January 4, 2024, Minutes**
- 12.4 FCSS Advisory Board
- 12.5 Grande Prairie Regional Emergency Partnership
- 12.6 Grande Prairie Regional Emergency Partnership Committee
- 12.7 Grande Prairie Regional Tourism
- 12.8 Grande Spirit Foundation
- 12.9 HR Committee
- 12.10 Healthy Communities Committee
- 12.11 Helen E. Taylor Advisory School Council
- 12.12 ICF & IDP Steering Committee
- 12.13 Joint Grande Prairie Area Recreation Committee
- 12.14 Parks and Recreation
- 12.15 Peace Airshed Zone Association (PAZA)
- 12.16 Peace Library System Board
- 12.17 West Grande Prairie County Regional Landfill
- 12.18 South Peace Physician Attraction & Retention Committee
- 12.19 Wapiti Area Synergy Group (WASP)
- 12.20 Water North Coalition
- 12.21 Wembley and District Agricultural Society
- 12.22 Wembley-Dimsdale-Saskatoon Lake Recreation Board
- 12.23 Wembley Elementary School
- 12.24 Wembley Public Library
- 12.25 911 and Emergency Service
- 12.26 Bylaw Enforcement Services
 - 12.26.1 Wembley Fire Department Station 6 Minutes – December 28, 2023**
 - 12.26.2 Annual Fire Services Report 2023 - Councillor Johnson suggested in the future Council should see report before it goes out to the public.**
- 12.27 Beaverlodge RCMP Detachment
 - 12.27.1 County of Grande Prairie No. 1 Enforcement Report – December 2023**
 - MOTION #2024 -0021**
 - Moved by** Councillor Johnson Council accept the reports as information.

CARRIED UNANIMOUSLY

13. CORRESPONDENCE

14. NOTICE OF MOTION

15. COUNCIL REPORTS

16. ROUND TABLE

- Councillor Berlasty
Nothing to report.

Initials

- Councillor Johnson
Councillor Johnson asked if Council would have any issues with him speaking to the GPREP Resolution regarding emergency fires. Council had no objection and told him to go ahead and attend conference and bring up the Resolution.
- Councillor Skinner
Councillor Skinner queried where the Animal Bylaw was as it pertains to chickens in the Town. Due to some issues the Bylaw will have to be edited/updated but will be ready for Spring.
- Councillor Underwood
Training as a volunteer for the Alberta Winter Games. Also attended Helen E. Taylor School council meeting.
- CAO Zhang
Staff taking ISO 100 and emergency training for GPREP. Elected officials are also urged to take the GPREP emergency training online.
- Mayor Peterson
Nothing to report.
- Councillor Ketchum
Attended Grande Prairie Tourism Association meeting last week plus a Library Board meeting. Also attended FCSS meeting and future events were discussed.

17. CLOSED SESSION

17.1 Section 25 – Disclosure Harmful Economic and Other Interest of a Public Body

MOTION #2024-0022

Moved by Councillor Johnson Council go into Closed Session – 8:25 p.m.

CARRIED UNANIMOUSLY

MOTION #2024-0023

Moved by Councillor Skinner Council come out of Closed Session – 8:53 p.m.

CARRIED UNANIMOUSLY

18. ADJOURNMENT

MOTION #2024-0024

Moved by Councillor Johnson Council adjourn the meeting at 8:53 p.m.

CARRIED UNANIMOUSLY

(SIGNED)

Mayor – Kelly Peterson

(SIGNED)

CAO – Noreen Zhang