

**MINUTES OF THE REGULAR MEETING OF COUNCIL
of the Town of Wembley, in the Province of Alberta
held in the Wembley Municipal Office/Zoom
this 24th day of August 2020.**

1. CALL-TO-ORDER

Present: Mayor Turnmire called the meeting to order at 7:00 p.m.
CAO Noreen Zhang
Councillor Peterson
Councillor McCallum
Councillor Gundersen
Councillor Underwood

Regrets: Councillor Guimond
Councillor Johnson

2. APPROVAL OF AGENDA

MOTION # 2020-0232

Moved by Councillor Peterson Council approve the Agenda with the following addition:
16. Closed Session – Item 16.1 - Legal Section 17

CARRIED UNANIMOUSLY

3. ADOPTION OF MINUTES

3.1 Minutes of Regular Meeting of Council held on July 13, 2020.

MOTION # 2020-0233

Moved by Councillor Peterson Council adopt the minutes of the July 13, 2020 Council meeting as presented.

CARRIED UNANIMOUSLY

3.2 Minutes of Special Meeting of Council held on July 30, 2020

MOTION #2020-0234

Moved by Councillor Gundersen Council adopt the minutes of the Special Meeting of Council, held on July 30, 2020, as presented.

CARRIED UNANIMOUSLY

4. DELEGATIONS

Due to conflict of interest Councillor McCallum excused himself from meeting at 7:02 p.m.

4.1 Residents' Concerns – Dody Herrington

Mr. Herrington informed Council, after doing some research, that he refused the offer from the insurance company regarding the contractor they suggested to repair the damage down to his property, due to flooding. Issues were also raised with the report, submitted by the insurance company, outlining the damages done to the property. The monies offered for the damaged property by the insurance company was not acceptable to Mr. Herrington who would like Council to do the right thing. It was suggested that one way of resolving this situation would be for Mr. Herrington to take the Town of Wembley and the insurance company to court, and have the court decide on the next step forward.
Councillor McCallum returned to meeting at 7:21 p.m.

5. FINANCE

5.1 Accounts Payable

MOTION #2020-0235

Moved by Councillor Peterson Council ratify the accounts payable, as identified in Schedule "A", cheque #20200518 to cheque #20200679, totaling \$1,589,829.82.

CARRIED UNANIMOUSLY

Initials

5.2 Revenue & Expense and Monthly Statement for the Month of July 2020

MOTION #2020-0236

Moved by Councillor Gundersen Council accept the Revenue & Expense and Monthly Statement for the month of July 2020, for information.

CARRIED UNANIMOUSLY

6. PUBLIC HEARING

6.1 None

7. BYLAW

7.1 None

8. POLICIES

8.1 None

9. CAO REPORT

9.1 Property Taxes

- The amount received by the Town is currently much less than what we had, at this time, in the previous year. This may be due to the extension to October 31, 2020 that many are utilizing due to the pandemic.

9.2 Local Election Act Changes

- Administration has initiated the updates on election information for potential candidates for next year’s local election. Council has been provided the changes to the Local Election Act.
- Search for possible locations for the local election’s voting station next year have been started.

9.3 Municipal Stimulus Program

- The Town of Wembley is eligible to apply for the Stimulus Program for shovel ready projects up to \$180,206.

9.4 Scheduling Council Committee of the Whole Meeting

- This may be an option for Council to consider scheduling as a regular meeting. It will give Council an opportunity to discuss in length and the ability to gather information prior to deciding on items presented.

9.5 Meetings Attended

- AMHS Joint Work Site and Safety Committee Training (July 29, 2020)
- AUMA President Visit (July 30, 2020)
- Regional Economic Development Strategy Project Update (August 18, 2020)

MOTION #2020-0237

Moved by Councillor McCallum Council accept the CAO’s report as information

CARRIED UNANIMOUSLY

10. OLD BUSINESS

10.1 Lagoon Land Sale with Aquatera - Agreement

MOTION #2020-0238

Moved by Councillor Gundersen Council approve the cash option of \$147,978 and direct the Mayor and the CAO sign the agreement with Aquatera, and further, the proceeds be put into unrestricted reserves.

CARRIED UNANIMOUSLY

11. NEW BUSINESS

11.1 Resident’s Request – 9519 – 93 Avenue – Removal of Barricade

MOTION #2020-0239

Moved by Councillor Peterson that Council approve the request to have the barricade (rocks) removed from the easement to allow the resident to access his RV at end of his property. The resident will also be responsible for any damage to landscaping that may occur.

CARRIED UNANIMOUSLY

Initials

11.2 Land Use Agreement – Peace Wapiti School Division
MOTION #2020-0240
Moved by Councillor Gundersen Council approve and authorize the CAO to sign the agreement with the Peace Wapiti School Division as it pertains to Wembley’s Parks & Rec soccer initiative.

CARRIED UNANIMOUSLY

11.3 County of Grande Prairie Recreational Board – Wembley, Dimsdale, Saskatoon
MOTION #2020-0241
Moved by Councillor Gundersen Council appoint Councillor Underwood to the County of Grande Prairie Recreational Board and Councillor McCallum as an alternate.

CARRIED UNANIMOUSLY

11.4 New Committee – Economic Development Committee
MOTION #2020-0242
Moved by Councillor Peterson Council appoint Councillor Gundersen and Councillor McCallum to the established Economic Development Board.

CARRIED UNANIMOUSLY

11.5 Town Owned Lots – Economic Development Initiatives
MOTION #2020-0243
Moved by Councillor Peterson Council direct Administration to initiate process to request expressions of interest from developers for the following Town owned lots: Lots 14, 15, 16; Block 7, Plan 3679CL/Lot 3 S20 ft. of Lot 4 & 5; Block 8; Plan 3679CL/Lot 3 & 20 ft. of Lot 4; Block 8; Plan 3679CL/Lot W ½ of 6-7 & 8; Block 8; Plan 3679CL to stimulate economic development with the Town of Wembley.

CARRIED UNANIMOUSLY

11.6 Mask Bylaw
MOTION #2020-0244
Moved by Councillor Underwood Council direct Administration to prepare a bylaw for the requiring of masks should the Town deem it necessary to implement.

CARRIED UNANIMOUSLY

12. REPORTS

- 12.1 Audit Committee
- 12.2 Community Futures
- 12.3 FCSS Advisory Board
- 12.4 Grande Prairie Regional Emergency Partnership
- 12.5 Grande Prairie Regional Emergency Partnership Committee
- 12.6 Grande Prairie Regional Tourism
 - 12.6.1 **Grande Prairie Regional Tourism Association – Meeting Minutes May 27, 2020**
 - 12.6.2 **Destination Marketing Agreement**
- 12.7 Grande Spirit Foundation
- 12.8 HR Committee
- 12.9 Helen E. Taylor Advisory School Council
- 12.10 ICF & IDP Steering Committee
- 12.11 Joint Grande Prairie Area Recreation Committee
- 12.12 Parks and Recreation
 - 12.12.1 **Parks & Recreation – Meeting Minutes August 12, 2020**
 - MOTION #2020-0245**
Moved by Councillor McCallum Council approve the parade route, and that said road closures will take place from 12:00 p.m. to 3:00 p.m. for the August 29, 2020 parade.

CARRIED UNANIMOUSLY

Initials

- 12.13 Peace Airshed Zone Association (PAZA)
- 12.14 Peace Library System Board
- 12.15 Public Works
 - 12.15.1 Meeting Minutes – August 5, 2020**
 - Fall Clean-Up**
 - REQUEST FOR DIRECTION
 - The Public Works Committee would like direction from Council whether to provide fall clean-up for the Town residents this year as the June Spring clean-up was abused and not properly utilized.**

Council’s direction was that they would like to see the Fall clean-up move ahead and asks Administration and Public Works to research if both curbside pick-up and bins would be available or feasible.

- 12.16 West Grande Prairie County Regional Landfill
- 12.17 South Peace Physician Attraction & Retention Committee
- 12.18 Wapiti Area Synergy Group (WASP)
 - 12.18.1 Updates – June/July 2020**
- 12.19 Wembley and District Agricultural Society
 - 12.19.1 Meeting Minutes – July 6, 2020**
 - 12.19.2 Plumbing Grant Surplus**
 - MOTION #2020-0246**
 - Moved by Councillor Peterson Council approve the Wembley and District Agricultural Society retain the \$2,008.45 surplus balance from the plumbing project.**

CARRIED UNANIMOUSLY

- 12.20 Wembley-Dimsdale-Saskatoon Lake Recreation Board
- 12.21 Wembley Public Library
 - 12.21.1 Wembley Public Library**
 - MOTION #2020-0247**
 - Moved by Councillor McCallum that Council acknowledges that the Wembley Public Library relinquished their interest in developing the W 1/2 of Lots 6, 7, and 8, Block 8, Plan 3679CL, as per Council Motion #2011-032, and be incorporated into the Town land inventory.**

CARRIED UNANIMOUSLY

- 12.22 911 and Emergency Services
 - 12.22.1 General Meeting Minutes – August 2020**
 - 12.22.2 June and July Call Updates**
- 12.23 Healthy Communities Committee
- 12.24 **Bylaw Enforcement – July 2020 Report**
 - MOTION #2020-0248**
 - Moved by Councillor Gundersen Council accept the reports as information.**

CARRIED UNANIMOUSLY

MOTION #2020-0250
Moved by Councillor Peterson Council take a brief recess – 8:43 p.m.

CARRIED UNANIMOUSLY

MOTION #2020-0251
Moved by Councillor Peterson Council resume – 8:49 p.m.

CARRIED UNANIMOUSLY

13. CORRESPONDENCE

- 13.1 2020 AUMA Convention Registration Open
- 13.2 International Day of Older Persons Declaration
- 13.3 Alberta Seniors & Housing Webinar/Newsletter
- 13.4 Police Interim Advisory Board
- 13.5 Certek Heat Machines – Letter
 - Council directed Administration to contact Certek for more information and documentation in order to further address their issues.
- 13.6 Criminal Code Amendment

 Initials

- 13.7 Physicians College Decision to Protect Its Members – Letter
- 13.8 County Connector Notice of Service Discontinuation to Wembley
- 13.9 Grande Prairie Mainline Loop – TC Energy
- 13.10 Updates from NADC
- 13.11 Summer FCSS Update
- 13.12 Lextera Updated Plan
- 13.13 Your Public Needs Your Help
- 13.14 Municipal Corporate Planning & Finance Course

MOTION #2020-0252

Moved by Councillor McCallum Council accept correspondence as information.

CARRIED UNANIMOUSLY

14. COUNCIL REPORTS

- 14.1 Councillor McCallum reported on the Relaunch Program initiated by the GPRTA. Discussion centered on whether there were any potential benefits to the Wembley area through this Relaunch Program. Council directed Administration bring back more information on the Agreement with GPRTA as it pertains to membership and destination marketing.

15. ROUND TABLE

Councillor Peterson

- Meeting with Minister of Finance was very informative.

Councillor Gundersen

- Would like to see informational e-mails more streamlined as the number received is overwhelming.

Councillor McCallum

- GPRTA - Covered under Council Reports

Councillor Underwood

- Fall Fair Parade on August 29th, 2020.

CAO Zhang

- CN crossing will be repaired August 25, 2020 with a tentative completion date of August 27, 2020.
- Will be bringing forward to next Council meeting the direction Council would like to take regarding the proposed Community Hall/Town Office.
- Municipal election coming up next year and it probably would be helpful for interested parties, who are running, if there was a pamphlet or print-out of the duties and commitment it takes to be a Councillor.
- Expenses – still have some projects to complete and still some funding left in the MSI, which will be utilized in case a project runs out of funding. Departments have also been instructed to start working on a rough draft for the 2021 budget.

Mayor Turnmire

- Would like to remind Councillors that expense forms need to be submitted on the first day of the month.
- As per the ICF that was signed, under the Recreation Funding Agreement, there will be a 2 ½% increase in recreation funding and the ICF Negotiating Committee, at this time, sees no reason to request an increase the funding.
- Mud Bogs over the weekend – attendance was great, but it appeared there was no social distancing or masks worn. As per the covid-19 guidelines they were only allowed 200 attendees, which they adhered to. The public is responsible for distancing and wearing a mask for their own safety and others.
- On August 26, 2020 the Mayor will be attending a ribbon cutting at Dimsdale for the opening of the booster station and bulk water station.
- The Mayor was also very impressed with the honesty displayed by Minister Toews regarding the concerns brought forward by the municipalities.
- Regular in person Council meetings at the Town Office will resume in September.

16. CLOSE SESSION

16.1 Legal

MOTION #2020-0253

Moved by Councillor Underwood Council go into Closed Session at 9:55 p.m.

CARRIED UNANIMOUSLY

Initials

MOTION #2020-0254

Moved by Councillor Peterson Council come out of Closed Session at 10:41 p.m.

CARRIED UNANIMOUSLY

17. ADJOURNMENT

MOTION #2020-0255

MOVED by Councillor Gundersen the meeting be adjourned at 10:42 p.m.

CARRIED UNANIMOUSLY

Mayor – Chris Turnmire

CAO – Noreen Zhang