

**MINUTES OF THE REGULAR MEETING OF COUNCIL  
of the Town of Wembley, in the Province of Alberta,  
held in the Wembley Municipal Office  
this 24<sup>th</sup> day of January 2022.**

1. CALL-TO-ORDER

Present: Mayor Peterson called the meeting to order at 7:00 p.m.  
CAO Noreen Zhang  
Councillor Ketchum-Ward  
Councillor Skinner (via Zoom)  
Councillor Baker  
Councillor Underwood  
Councillor McCallum

Regrets: Councillor Johnson

2. APPROVAL OF AGENDA

**MOTION #2022-0013**

**Moved by** Councillor McCallum Council approve the agenda as presented.

**CARRIED UNANIMOUSLY**

3. ADOPTION OF MINUTES

3.1 Minutes of Regular Meeting of Council held on January 10, 2022.

**MOTION #2022-0014**

**Moved by** Councillor Underwood Council adopt the minutes of the Regular Meeting of Council held on January 10, 2022, as presented.

**CARRIED UNANIMOUSLY**

4. DELEGATIONS

5. FINANCE

5.1 Revenue & Expense and Monthly Statement for the Month of December 2021

**MOTION #2022-0015**

**Moved by** Councillor Baker Council accept the Revenue & Expense and Monthly Statement for the month of December 2021, for information.

**CARRIED UNANIMOUSLY**

6. PUBLIC HEARING

7. BYLAWS

8. POLICIES

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Initials

9. CAO REPORT

9.1 Fire Service Agreement

- Met with County CAO and Community and Protective Services Director to have a preliminary discussion relating to the now expired Fire Service Agreement.

9.2 Town Events

- Administration is compiling list of events planned for 2022 for Council to approve. Looking for Council input on potential events or feedback on previous events.

9.3 Temporary Generator for Pumphouse Upgrade

- Due to unforeseen circumstances, the temporary generator for the pumphouse adjacent to the Town Office has not been removed. Aquatera is hoping that the weather will cooperate so that the upgrade can be finished, negating the need for the temporary generator.

9.4 Meetings Attended

- Fire Service Agreement Initial Discussion – January 14, 2022 (Town Office)
- Employment Law (RMRF) – January 13 -14, 2022 (Virtual)

**MOTION #2022-0016**

**Moved by** Councillor Ketchum-Ward Council accept the CAO's report for information.

**CARRIED UNANIMOUSLY**

10. OLD BUSINESS

11. NEW BUSINESS

- 11.1 Growing the North Conference – February 22 – 24, 2022 – Virtual  
Please let CAO Zhang if you wish to attend so that she can register you.

12. REPORTS

12.1 Audit Committee

12.2 Community Futures

12.3 Community and Protective Services Committee

**12.3.1 Committee Meeting Minutes – January 12, 2022**

12.4 FCSS Advisory Board

12.5 Grande Prairie Regional Emergency Partnership

12.6 Grande Prairie Regional Emergency Partnership Committee

12.7 Grande Prairie Regional Tourism

12.8 Grande Spirit Foundation

12.9 HR Committee

12.10 Healthy Communities Committee

12.11 Helen E. Taylor Advisory School Council

12.12 ICF & IDP Steering Committee

12.13 Joint Grande Prairie Area Recreation Committee

12.14 Parks and Recreation

12.15 Peace Airshed Zone Association (PAZA)

12.16 Peace Library System Board

12.17 West Grande Prairie County Regional Landfill

12.18 South Peace Physician Attraction & Retention Committee

12.19 Wapiti Area Synergy Group (WASP)

12.20 Wembley and District Agricultural Society

12.21 Wembley-Dimsdale-Saskatoon Lake Recreation Board

12.22 Wembley Elementary School

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Initials

- 12.23 Wembley Public Library
- 12.24 911 and Emergency Services

**12.24.1 Wembley Fire Department – January 2022 Meeting Minutes**

- 12.25 Bylaw Enforcement Services

**12.25.1 County of Grande Prairie Peace Officer and Animal Control – December 2021 Report**

**MOTION #2022-0017**

**Moved by** Councillor McCallum that Council direct Administration to inform the County of Grande Prairie Bylaw Enforcement Officer’s priorities be changed to address unsightly premises, OHVs, speeding on Town roads, and heavy transport offences.

**CARRIED UNANIMOUSLY**

- 12.26 Beaverlodge RCMP Detachment

**MOTION #2022-0018**

**Moved by** Councillor Ketchum-Ward Council accept the reports as information.

**CARRIED UNANIMOUSLY**

13. CORRESPONDENCE

- 13.1 Dr. Angela Luckham Update January 2022
- 13.2 Town of Crowsnest Pass – College of Physicians and Surgeons of Alberta
- 13.3 Town of Crowsnest Pass – College & Association of Registered Nurses of Alberta
- 13.4 Town of Tofield - Letter

**MOTION #2022-0019**

**Moved by** Councillor Baker Council accept correspondence as information.

**CARRIED UNANIMOUSLY**

14. COUNCIL REPORTS

- 14.1 Councillor McCallum attended Community Futures meeting.
- 14.2 Mayor Peterson attended an Ag Society meeting, and the Board is having issues with their insurance company.

15. ROUND TABLE

CAO Zhang

- Addressed Councillor Ketchum-Ward’s query as to how many people were presently using the TIPPS program. There are ninety-three (93) people signed up for the TIPPS program and collecting \$25,452 per month.
- Also reminded Council to fill out their campaign financial disclosure forms, before the deadline, and submit to CAO Zhang.
- Draft designs were passed around for the proposed Town of Wembley jerseys.
- CAO Zhang informed Council that all budget deliberations would now be part of the Council Committee of the Whole (CCW) meetings to make efficient use of meeting schedule.

Councillor Underwood

- Through the Wembley Public Library, doing a Town Kahoot game on January 28, 2022, at 6:30 p.m. Kahoot is an online learning game that families and children can take part in. Click on Going to the Event and there will be draws and grand prize winners.
- Also, the Library is having a “Lets Taco About It” event to promote mental health, providing taco kits and open to all subjects for discussion.

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Initials

Councillor Skinner

- Queried about the proclamation for Economic Development Week. CAO Zhang informed Councillor Skinner that it will be up to Council to proclaim the Economic Development Week and this item will be on the next Council meeting.

Councillor Baker

- Received correspondence from WASP which he is currently going over and plans to attend the next meeting.

Councillor McCallum

- Nothing to report.

Councillor Ketchum-Ward

- Nothing to report.

Mayor Peterson

- Asked Council to refrain from commenting/responding on Facebook to issues people have regarding snow removal.
- Considering the weather conditions this year, Public Works is doing a great job in keeping on top of it. Has gone to other nearby communities and in comparison, the Town's Public Works snow removal efforts are working and is greatly appreciated.

16. CLOSED SESSION

17. ADJOURNMENT

**MOTION #2022-0020**

**MOVED by** Councillor Baker Council adjourn the meeting at 8:05 p.m.

**CARRIED UNANIMOUSLY**

(SIGNED)

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Mayor – Kelly Peterson

(SIGNED)

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CAO – Noreen Zhang