

**MINUTES OF THE REGULAR MEETING OF COUNCIL  
of the Town of Wembley, in the Province of Alberta,  
held in the Wembley Municipal Office  
this 9th day of January 2023.**

1. CALL-TO-ORDER

Present: Mayor Peterson called the meeting to order at 7:00 p.m.  
CAO Noreen Zhang  
Councillor Ketchum  
Councillor Skinner (via Zoom)  
Councillor Underwood  
Councillor Baker (Cell)  
Councillor Johnson

2. APPROVAL OF AGENDA

**MOTION #2023-0001**

**Moved by** Councillor Underwood Council approve the Agenda as presented.

**CARRIED UNANIMOUSLY**

3. ADOPTION OF MINUTES

3.1 Minutes of Council Committee of the Whole December 7, 2022

**MOTION #2023-0002**

**Moved by** Councillor Baker Council adopt minutes of Council Committee of the Whole meeting held on December 7, 2022, as presented.

**CARRIED UNANIMOUSLY**

3.2 Minutes of Regular Meeting of Council held on December 12, 2022.

**MOTION #2023-0003**

**Moved by** Councillor Ketchum Council adopt the minutes of the Regular Meeting of Council held December 12, 2022, as presented.

**CARRIED UNANIMOUSLY**

4. DELEGATIONS

5. FINANCE

6. PUBLIC HEARING

7. BYLAWS

8. POLICIES

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Initials

9. CAO REPORT

9.1 Light It Up Wembley 2022 Contest Winners

- CAO Zhang thanked Councillors who assisted with the Light It Up Wembley contest. The event was well received, and the winners are the following families:  
First Prize – The Cole’s  
Second Prize - The Luckham’s  
Third Prize – The Saastad’s

**MOTION #2023-0004**

**Moved by** Councillor Johnson Council accept the CAO Report as information.

**CARRIED UNANIMOUSLY**

10. OLD BUSINESS

11. NEW BUSINESS

11.1 CAO 2023 Holiday Schedule

**MOTION #2023-0005**

**Moved by** Councillor Underwood Council approve the CAO’s Holiday Schedule for 2023.

**CARRIED UNANIMOUSLY**

11.2 Updated Schedule Planner 2023

**MOTION #2023-0006**

**Moved by** Councillor Ketchum Council approve the changes to the 2023 Meeting Planner.

**CARRIED UNANIMOUSLY**

12. REPORTS

12.1 Audit Committee

12.2 Community Futures

12.3 Community and Protective Services Committee

**12.3.1 December 6, 2022, Meeting Minutes**

12.4 FCSS Advisory Board

**12.4.1 Invitation to Town Council to attend 2023 Passionate Heart – February 14, 2023**

**12.4.2 Proclamation that January be designated as Alzheimer Awareness Month**

**MOTION #2023-0007**

**Moved by** Councillor Johnson Council direct the Mayor to proclaim January as Alzheimer Awareness Month.

**CARRIED UNANIMOUSLY**

12.5 Grande Prairie Regional Emergency Partnership

12.6 Grande Prairie Regional Emergency Partnership Committee

12.7 Grande Prairie Regional Tourism

12.8 Grande Spirit Foundation

12.9 HR Committee

12.10 Healthy Communities Committee

12.11 Helen E. Taylor Advisory School Council

12.12 ICF & IDP Steering Committee

12.13 Joint Grande Prairie Area Recreation Committee

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Initials

- 12.14 Parks and Recreation
- 12.15 Peace Airshed Zone Association (PAZA)
- 12.16 Peace Library System Board
- 12.17 West Grande Prairie County Regional Landfill
- 12.18 South Peace Physician Attraction & Retention Committee
- 12.19 Wapiti Area Synergy Group (WASP)
- 12.20 Wembley and District Agricultural Society
- 12.21 Wembley-Dimsdale-Saskatoon Lake Recreation Board
- 12.22 Wembley Elementary School
- 12.23 Wembley Public Library
- 12.24 911 and Emergency Service
- 12.25 Bylaw Enforcement Services

**12.25.1 December 2022 Monthly Report**

- 12.26 Beaverlodge RCMP Detachment

**MOTION #2023-0008**

**Moved by** Councillor Baker Council accept the reports as information.

**CARRIED UNANIMOUSLY**

13. CORRESPONDENCE

- 13.1 Canadian Motorcycle Tourism Association (CMTA) Newsletter
- 13.2 Snow Removal Request – Wembley Silver and Gold Pioneer Club

**MOTION #2023-0009**

**Moved by** Councillor Johnson Council approve the Wembley Silver and Gold Pioneer Club's request to clear the parking area in front of the Club on a regular basis.

**CARRIED UNANIMOUSLY**

- 13.3 Healthcare Improvement Update – December 2022

**MOTION #2023-0010**

**Moved by** Councillor Ketchum Council accept the correspondence as information.

**CARRIED UNANIMOUSLY**

14. COUNCIL REPORTS

Councillor Ketchum reported on attending Tourism Christmas Party.

15. ROUND TABLE

- Councillor Baker – Presently in Wembley and attended Christmas parade. Will be attending WASP meeting on January 10, 2023. The fireworks were excellent (thank you Councillor Johnson) and thank you to Councillor Skinner for parade preparations.
- Councillor Skinner – Thanked Council for approval to clear parking area in front of Silver and Gold Club on a regular basis. Fireworks and parade were amazing. Councillor Skinner brought Council's attention to the fact that she has an overlapping meeting with CCW on January 19, 2023. Due to this CCW will be cancelled.
- Councillor Johnson – expressed concern with all the junk/spam in Council's e-mails. Also asked Administration to investigate why ice rink is not in operation, but the walking trail has been cleared.

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Initials

- Councillor Underwood – Loves and appreciates the walking trails. The Wembley Community Society is holding a Family Ball in February. Nerf Gun Wars starting up again January 20, 2023, skating lessons going very well, and dance is starting up again. Also reported that Beaverlodge has a new doctor, Dr. Haupt.
- Councillor Ketchum – Nice to see lots of people out for parade, arena, hill, etc.
- Mayor Peterson – not impressed with PW failing to remove snow piles in middle of street which then froze. Attended parade and fireworks.
- CAO Zhang – Community Futures Meet & Great invitation January 11, 2023. Please let CAO Zhang know if you wish to attend. Also Growing the North is back and please let her know if you are interested in attending. One candidate has put their name forward for the vacant position on Council.

16. CLOSED SESSION

17. ADJOURNMENT

**MOTION #2023-0011**

**MOVED by** Councillor Johnson Council adjourn the meeting at 7:33 p.m.

**CARRIED UNANIMOUSLY**

**(SIGNED)**

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Mayor – Kelly Peterson

**(SIGNED)**

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CAO – Noreen Zhang