

**MINUTES OF THE REGULAR MEETING OF COUNCIL
of the Town of Wembley, in the Province of Alberta,
held in the Wembley Municipal Office
This 25th Day of May 2026.**

1. CALL-TO-ORDER

Present: Mayor Peterson called the meeting to order at 7:03 p.m.

CAO Zhang
Councillor Ketchum
Councillor Barendregt
Councillor Baker (via Zoom)

Regrets: Councillor Berlasty
Councillor Skinner
Councillor Wills

2. APPROVAL OF AGENDA

MOTION #2026-0116

Moved by Councillor Ketchum Council approve the Agenda with the addition of verbal reports for Items 12.15 and 12.16 from Councillor Barendregt.

CARRIED UNANIMOUSLY

3. ADOPTION OF MINUTES

3.1 Minutes of Regular Meeting of Council held on May 11th, 2026.

MOTION #2026-0117

Moved by Councillor Barendregt Council adopt the minutes of the Regular Meeting of Council held May 11th, 2026, as presented.

CARRIED UNANIMOUSLY

4. DELEGATIONS

5. FINANCE

5.1 Property Tax Balance – Tax Trial Balance (Debit Balances Only)

(Amount indicated below in Current 2026 includes accounts enrolled in preauthorized payment plan of \$353,706.59).*

Trial Balance as of 2026-05-21 (Penalty included)

*Current (2026)	\$2,845,918.42
1 Year (2025)	\$116,177.57
2 Years (2024)	\$31,419.61
3 Years (2023)	\$2,252.76
Over 3 (2022)	<u>\$ 0.00</u>
Outstanding:	\$2,995,768.36

MOTION #2026-0118

Moved by Councillor Barendregt Council accept the Property Tax Trial Balance, as of May 21, 2026, as information.

CARRIED UNANIMOUSLY

Initials

6. PUBLIC HEARING

7. BYLAWS

7.1 Bylaw 751-1: Tax Penalty Amendment Bylaw

Being a bylaw of the Town of Wembley in the Province of Alberta to Amend Tax Penalty Bylaw 751.

(To correct a typographical contradiction between the stated time and its descriptive text.)

MOTION #2026-0119

Moved by Councillor Barendregt Council give first reading to Bylaw 751-1, being the Bylaw to Amend Tax Penalty Bylaw 751.

CARRIED UNANIMOUSLY

Bylaw 751-1 was then read for the first time.

MOTION #2026-0120

Moved by Councillor Baker Council give second reading to Bylaw 751-1.

CARRIED UNANIMOUSLY

Bylaw 751-1 was then read for the second time.

MOTION #2026-0121

Moved by Councillor Ketchum Council have third reading of Bylaw 751-1 at this meeting.

CARRIED UNANIMOUSLY

MOTION #2026-0122

Moved by Councillor Barendregt Council give third and final reading to Bylaw 751-1.

CARRIED UNANIMOUSLY

Bylaw 751-1 was read for the third time and finally passed.

8. POLICIES

9. CAO REPORT

10. OLD BUSINESS

11. NEW BUSINESS

11.1 Grande Prairie Regional Tourism Association (GPRTA) Request for Support – Rural Community Tours.

GPRTA requested partnership support from the Town of Wembley for a new rural tourism initiated planned for the summer season. GPRTA hopes to offer guided rural tours designed to encourage visitors and residents to explore the rich history, attractions, and tourism operators throughout the Town of Wembley and surrounding rural communities. To help facilitate these tours, they are seeking gift-in-kind support through the use of the Town's community bus and a qualified driver.

Initials

MOTION #2026-0123

Moved by Councillor Ketchum Council direct Administration work with GPRTA to enable this initiative by providing a gift-in-kind via the use of the of Town's community bus and qualified driver.

CARRIED UNANIMOUSLY

- 11.2. Request for municipal weed inspector appointments for the upcoming 2026 inspection season. Appointing the following individuals as Weed Inspectors under the Weed Control Act:

Ryan Li (Agricultural Officer Weed Inspecting)

Tracelle Hinze (Assistant Agricultural Fieldman)

Danika Cadieux (Weed Inspector)

All three individuals are employed with County of Grande Prairie No.1 and carry out weed inspection and enforcement duties within the region. These appointments are required to allow them to legally conduct inspections and issue notices within the Town of Wembley as needed.

MOTION #2026-0124

Moved by Councillor Barendregt Council appoint the following individuals: Ryan Li, Tracelle Hinze, and Danika Cadieux as Weed Inspectors under the Weed Control Act for the 2026 season as per the Weed Act in the Town of Wembley.

CARRIED UNANIMOUSLY

MOTION #2026-0125

Moved by Councillor Baker Council direct Administration bring back to Council information regarding other municipalities bylaws regarding chemicals pertaining to weed control.

CARRIED UNANIMOUSLY

12. REPORTS

12.1 Audit Committee

12.2 Community Futures

12.3 Community and Protective Services Committee

12.4 FCSS Advisory Board

12.4.1 Declaration Request: June 1-7, 2026, Senior's Week: In honour of the past, present and future contributions of the seniors of this community and throughout Alberta.

MOTION #2026-0126

Moved by Councillor Barendregt Council hereby declare June 1 – 7, 2026 to be Seniors' Week in the Town of Wembley.

CARRIED UNANIMOUSLY

12.5 Grande Prairie Regional Emergency Partnership

12.6 Grande Prairie Regional Emergency Partnership Committee

12.7 Grande Prairie Regional Recreation Committee

12.8 Grande Prairie Regional Tourism

12.9 Grande Spirit Foundation

12.10 HR Committee

12.11 Helen E. Taylor Advisory School Council

Initials

- 12.12 ICF & IDP Steering Committee
- 12.13 Northern Alberta Elected Leaders
12.13.1 September 27, 2025, Minutes – Approved May 1, 2026
- 12.14 Parks and Recreation
- 12.15 Peace Airshed Zone Association (PAZA)
12.15.1 Councillor Barendregt gave a verbal report on what transpired at the last meeting he attended. PAZA had a presentation on the liabilities that fall on a municipality. This presentation is available to the Town of Wembley for viewing. Would like to see a monitoring system in place regarding air quality when winds are blowing.
- 12.16 Peace Library System Board
12.16.1 Councillor Barendregt gave a verbal report and queried if the Town of Wembley has a librarian. Councillor Ketchum informed him that the library is in the school and is open to the public on certain days and hours. Information posted on Facebook.
- 12.17 South Peace Physician Attraction & Retention Committee
- 12.18 Wapiti Area Synergy Group (WASP)
12.18.1. Annual Wapiti Area Synergy Group (WASP) Open House – June 9, 2026 (must register by June 6th, 2026). Councillor Barendregt gave a verbal report and expressed concern regarding the impact heavy trucks have on the Town roads. Administration to bring back to next Council information regarding the policies/bylaws/agreements in place to help mitigate this issue.
- 12.19 Water North Coalition
- 12.20 Wembley and District Agricultural Society
- 12.21 Wembley-Dimsdale-Saskatoon Lake Recreation Board
- 12.22 Wembley Elementary School
- 12.23 Wembley Health and Wellness Society
- 12.24 Wembley Public Library
- 12.25 West Grande Prairie County Regional Landfill
- 12.26 911 and Emergency Service
- 12.27 Bylaw Enforcement Services
- 12.28 Beaverlodge RCMP Detachment

MOTION #2026-0127

Moved by Councillor Ketchum Council accept the committee reports as information.

CARRIED UNANIMOUSLY

13. CORRESPONDENCE
14. NOTICE OF MOTION
15. COUNCIL REPORTS

Initials

16. ROUND TABLE

- Councillor Baker - attended the Wembley-Dimsdale-Saskatoon Lake Recreation Advisory Committee meeting to advise County Council on the funding of non-profits in the area. Seven applicants were received and approved for \$5,000. Out of those seven, five were from the Town of Wembley.
- Councillor Barendregt – nothing to report.
- Councillor Ketchum – judge on Lemonade Day.
- Mayor Peterson – nothing to report.
- CAO Zhang – if Council has any applications for Town bursary of \$100 please forward as cut-off day is June 1, 2026. The total amount of funds to be allocated is \$1,000. It was suggested that if the total amount is not allocated it could be rolled over into the next year or given to the two schools in Wembley for their breakfast or lunch program. Another option would be to change the rules regarding applying.

17. CLOSED SESSION

17.1. Aquatera Director Compensation

(Access to Information Act, Part 1, Division 2, s. 19, s. 29)

17.2. HR Matter - (Access to Information Act, Part 1, Division 2, s.20)

MOTION #2026-0128

Moved by Councillor Baker Council go into Closed Session – 7:37 p.m.

CARRIED UNANIMOUSLY

MOTION #2026-0129

Moved by Councillor Ketchum Council come out of Closed Session – 8:10 p.m.

CARRIED UNANIMOUSLY

MOTION #2026-0130

Moved by Councillor Ketchum Council approve a \$10,000 raise for CAO Zhang, retroactive to January 1st, 2026. And an additional financial consideration given at Council's discretion.

CARRIED UNANIMOUSLY

18. ADJOURNMENT

MOTION #2026-0131

Moved by Councillor Ketchum Council adjourn at 8:29 p.m.

CARRIED UNANIMOUSLY

(ORIGINAL SIGNED)

Mayor – Kelly Peterson

(ORIGINAL SIGNED)

CAO Noreen Zhang