

**MINUTES OF THE ORGANIZATIONAL MEETING
of the Town of Wembley, in the Province of Alberta
held in the Wembley Municipal Office
this 23rd day of October 2023**

PRESENT: Mayor Peterson
Councillor Berlasty
Councillor Underwood
Councillor Johnson
Councillor Baker (Zoom)
Councillor Skinner
CAO Zhang

REGRETS: Councillor Ketchum

1. CALL-TO-ORDER

The Organizational Meeting was called to order at 6:34 p.m. by Mayor Peterson.

2. COUNCIL COVENANT – BANKING

MOTION #2023-0226

Moved by Councillor Underwood Council direct Administration to continue with ATB Financial as the Town's financial institution.

CARRIED UNANIMOUSLY

3. AUDITORS

MOTION #2023-0227

Moved by Councillor Skinner Council direct Administration to continue with Fletcher Mudryk LLP, Chartered Professional Accountant firm, as the Town's auditors.

CARRIED UNANIMOUSLY

4. COUNCIL RENUMERATION

Discussion centered on the daily subsistence amounts.

MOTION #2023-0228

Moved by Councillor Skinner Council direct Administration to research other municipalities policy regarding daily subsistence amounts and bring back to next Council meeting.

CARRIED UNANIMOUSLY

5. MUNICIPAL OFFICE

MOTION #2023-0229

Moved by Councillor Berlasty Council direct Administration to continue to use the current Municipal Office location of 9940 – 101 Street, Wembley, Alberta.

CARRIED UNANIMOUSLY

Initials

6. COMMITTEES

- **Alberta Healthy Communities Committee**
 - Councillor Ketchum
 - Councillor Underwood
- **Audit Committee**
 - Mayor Peterson
 - Councillor Skinner
 - Councillor Underwood
 - CAO Zhang
- **Community & Protective Services Committee**
 - Mayor Peterson
 - Councillor Berlasty
 - CAO Zhang (Chair)
- **Community Futures**
 - Councillor Berlasty
- **Economic Development Advisory Committee**
 - Mayor Peterson
 - Councillor Ketchum
- **FCSS Advisory Board**
 - Councillor Ketchum
 - Councillor Skinner
- **Grande Prairie Regional Emergency Partnership**
 - CAO Zhang
- **Grande Prairie Regional Emergency Partnership Committee**
 - Councillor Johnson
- **Grande Prairie Regional Tourism**
 - Councillor Ketchum
 - CAO Zhang (alternate)
- **Grande Spirit Foundation**
 - Councillor Skinner
- **HR Committee**
 - Mayor Peterson
 - Councillor Berlasty
 - Councillor Ketchum
- **Helen E. Taylor Advisory School Council**
 - Councillor Underwood
- **ICF & IDP Steering Committee**
 - Mayor Peterson
 - Councillor Berlasty
 - Councillor Skinner
- **Joint Grande Prairie Area Recreation Committee**
 - Mayor Peterson
 - Councillor Underwood
 - C. Ketchum, Community Services Director
- **Northern Alberta Elected Leaders**
 - Mayor Peterson
 - Councillor Ketchum (alternate)

Initials

- **Parks and Recreation**
 - Mayor Peterson
 - Councillor Underwood

- **Peace Airshed Zone Association (PAZA)**
 - Councillor Berlasty
- **Peace Library System Board**
 - Councillor Underwood
- **Regional Landfill**
 - CAO Zhang
 - Mayor Peterson (Alternate)
- **South Peace Physician Attraction & Retention Committee**
 - Councillor Underwood
 - Community Member
- **Water North Coalition (WNC)**
 - Councillor Baker
- **Wapiti Area Synergy Group (WASP)**
 - Councillor Ketchum
 - Councillor Skinner (Alternate)
- **Wembley and District Agricultural Society**
 - Councillor Berlasty
 - Councillor Skinner
- **Wembley-Dimsdale-Saskatoon Lake Recreation Board**
 - Councillor Underwood
- **Wembley Elementary School Advisory Council**
 - Councillor Ketchum
- **Wembley Public Library**
 - Councillor Baker
 - Councillor Ketchum
- **911 and Emergency Services**
 - District Fire Chief Smith

MOTION #2023-0230

Moved by Councillor Johnson Council approve the Mayor’s recommendations for appointment of Council members to Committees, as presented.

CARRIED UNANIMOUSLY

10. ADJOURNMENT

MOTION #2023-0231

Moved by Councillor Johnson the meeting be adjourned at 6:56 p.m.

CARRIED UNANIMOUSLY

(SIGNED)

Mayor – Kelly Peterson

(SIGNED)

CAO – Noreen Zhang