

**MINUTES OF THE REGULAR MEETING OF COUNCIL
of the Town of Wembley, in the Province of Alberta,
held in the Wembley Municipal Office
this 26th day of September 2022.**

1. CALL-TO-ORDER

Present: Mayor Peterson called the meeting to order at 7:00 p.m.
CAO Noreen Zhang
Councillor Ketchum
Councillor Skinner (via Zoom)
Councillor Johnson
Councillor Baker (via Zoom)
Councillor McCallum

Regrets: Councillor Underwood

2. APPROVAL OF AGENDA

MOTION #2022-0236

Moved by Councillor McCallum Council approve the agenda, as presented.

CARRIED UNANIMOUSLY

3. ADOPTION OF MINUTES

3.1 Minutes of Regular Meeting of Council held on September 12, 2022.

MOTION #2022-0237

Moved by Councillor Ketchum Council adopt the minutes of the Regular Meeting of Council held September 12, 2022, as presented.

CARRIED UNANIMOUSLY

3.2 Minutes of the Council Committee of the Whole held on September 7, 2022.

MOTION #2022-0238

Moved by Councillor Johnson Council adopt the minutes of the Council Committee of the Whole meeting held on September 7, 2022.

CARRIED UNANIMOUSLY

4. DELEGATIONS

4.1 County of Grande Prairie No. 1 Fire Department – Meet and Greet

A delegation from the County Fire Department introduced themselves and gave a brief description of their duties, experience, and position.

- a. Dan Verdun – Fire Chief
- b. Bart Johnson – Deputy Fire Chief – Operations
- c. Jason Nesbitt – Deputy Fire Chief – Training & Logistics
- d. Bryan Hall – District Chief – Sexsmith (East)
- e. Matt Smith – District Chief – Wembley (West)
- f. Ken Atamanchuk – Fire Marshall
- g. Vivian Brulotte – Fire Service Administration

Initials

5. FINANCE

6. PUBLIC HEARING

7. BYLAWS

8. POLICIES

9. CAO REPORT

9.1 Alberta Day Craft Kits

- The kits have been promoted on the Town’s social media and website. Residents have also started to pick them up.

9.2 Council’s Top Advocacy Items

- Administration is recommending that Council select items for advocacy that are directly related to the approved Strategic Plan.

9.3 2022 Alberta Municipalities Convention

- The Convention provided new connections and information that will be helpful in moving forward the goals for both Administration and Council.

9.4 Meetings/Training Attended

- September 14, 2022 – GPREP Committee Meeting (Grande Prairie)
- September 20 – 23, 2022 – Alberta Municipalities Convention (Calgary)

MOTION #2022-0239

Moved by Councillor McCallum Council accept the CAO report as information.

CARRIED UNANIMOUSLY

10. OLD BUSINESS

10.1 Aquatera Renewal of Contract – Request for Decision

MOTION #2022-0240

Moved by Councillor Ketchum Council direct Administration record the vote.

CARRIED UNANIMOUSLY

MOTION #2022-0241

Moved by Councillor Johnson Council renew the Solid Waste Billing Services Agreement with Aquatera, with the proposed fee increase of eight percent (8%).

CARRIED

5 - 1

For: Mayor Peterson, Councillors Ketchum, Skinner, Johnson, and Baker

Opposed: Councillor McCallum

11. NEW BUSINESS

12. REPORTS

12.1 Audit Committee

12.2 Community Futures

12.3 Community and Protective Services Committee

12.4 FCSS Advisory Board

Initials

- 12.5 Grande Prairie Regional Emergency Partnership
- 12.6 Grande Prairie Regional Emergency Partnership Committee
- 12.7 Grande Prairie Regional Tourism
- 12.8 Grande Spirit Foundation
 - 12.8.1 Grande Spirit Foundation – Harvest Dine & Dance Invitation Letter**
- 12.9 HR Committee
- 12.10 Healthy Communities Committee
- 12.11 Helen E. Taylor Advisory School Council
- 12.12 ICF & IDP Steering Committee
- 12.13 Joint Grande Prairie Area Recreation Committee
- 12.14 Parks and Recreation
- 12.15 Peace Airshed Zone Association (PAZA)
- 12.16 Peace Library System Board
- 12.17 West Grande Prairie County Regional Landfill
- 12.18 South Peace Physician Attraction & Retention Committee
- 12.19 Wapiti Area Synergy Group (WASP)
- 12.20 Wembley and District Agricultural Society
 - 12.20.1 Wembley & District Ag Society – Sept. 2022 Unaudited Financial**
 - 12.20.2 WDAS Winter Gala – December 3, 2022**
- 12.21 Wembley-Dimsdale-Saskatoon Lake Recreation Board
- 12.22 Wembley Elementary School
- 12.23 Wembley Public Library
- 12.24 911 and Emergency Service
- 12.25 Bylaw Enforcement Services
 - 12.25.1 County of GP – Wembley Weed Inspection - August 2022**
- 12.26 Beaverlodge RCMP Detachment
 - MOTION #2022- 0242**
 - Moved by** Councillor Ketchum Council accept the reports as information.

CARRIED UNANIMOUSLY

13. CORRESPONDENCE

- 13.1 Call to Action to the Government of Alberta – information
- 13.2 Platinum Jubilee Medal (Alberta) | Program Nominations
Council may nominate a member of the Community.
 - MOTION #2022-0243**
 - Moved by** Councillor Ketchum Council accept the correspondence as information.

CARRIED UNANIMOUSLY

14. COUNCIL REPORTS

- Councillor Johnson attended the GPREP meeting. Deployment was again discussed, and deployment kits will be distributed to the people who are leaving. Also discussed was the \$179,000 in trust that was allocated last year but due to training was not allocated for training, etc. Monies to be utilized for ESS coordinator position.
- Councillor Ketchum attended first FCSS meeting after summer hiatus. Was also appointed Chair of the Library Committee, and renovations are almost done. Grand Opening will be on November 5, 2022, with celebrity readings. Also attended the Alberta Municipalities Convention and took part in a couple of sessions.

Initials

- Councillor McCallum reported on attending Community Futures meeting. Grande Prairie's Community Futures is one of the larger committees in western Canada and doing well. Has not been able to attend PAZA meetings lately due to work.
- Councillor Skinner will be attending a Grande Spirit Foundation meeting on September 30.
- Councillor Baker will be attending an upcoming WASP meeting.
- Mayor Peterson attended the Ag Society meeting, and an update was presented on the proposed Youth Drop-In Center.

15. ROUND TABLE

Councillor Johnson

- Wembley corporate limits sign is misleading, and Administration will look into it.

Councillor Skinner

- Ag Society Arena looking good.

Councillor Baker

- Nothing to report.

Councillor McCallum

- Nothing to report.

Councillor Ketchum

- Queried if Mayor Peterson had talked to Mayor Potter regarding the potential for a group get together. Administration will coordinate this.

CAO Zhang

- Nothing to report.

Mayor Peterson

- Alberta Municipalities Convention was informative and interesting. Several dignitaries spoke.
- Kudos to CAO Zhang for organizing everyone who attended.

16. CLOSED SESSION

17. ADJOURNMENT

MOTION #2022-0244

MOVED by Councillor Johnson Council adjourn the meeting at 8:05 p.m.

CARRIED UNANIMOUSLY

(SIGNED)

Mayor – Kelly Peterson

(SIGNED)

CAO – Noreen Zhang