

**MINUTES OF THE REGULAR MEETING OF COUNCIL
of the Town of Wembley, in the Province of Alberta,
held in the Wembley Municipal Office
this 24th day of April 2023.**

1. CALL-TO-ORDER

Present: Mayor Peterson called the meeting to order at 7:00 p.m.
CAO Noreen Zhang
Councillor Ketchum
Councillor Skinner
Councillor Johnson
Councillor Berlasty
Councillor Baker
Councillor Underwood

2. APPROVAL OF AGENDA

MOTION #2023-0092

Moved by Councillor Underwood Council approve the Agenda as presented.

CARRIED UNANIMOUSLY

3. ADOPTION OF MINUTES

3.1 Minutes of Regular Meeting of Council held on April 11, 2023.

MOTION #2023-0093

Moved by Councillor Ketchum Council adopt the minutes of the Regular Meeting of Council held April 11, 2023, as presented.

CARRIED UNANIMOUSLY

4. DELEGATIONS

4.1 Fletcher Mudryk, LLP –Financial Statements
Mr. Jan Nutting, Auditor and Mr. Jesse Noppibul, Associate presented Council with the 2022 Financial Statements.

MOTION #2023-0094

Moved by Councillor Johnson Council accept the 2022 Financial Statements, as prepared by Fletcher Mudryk, LLP, as presented.

CARRIED UNANIMOUSLY

5. FINANCE

5.1 Revenue and Expenses for the Month of March 2023

MOTION #2023-0095

Moved by Councillor Baker Council accept the Revenue and Expenses for the month of March 2023, for information.

CARRIED UNANIMOUSLY

5.2 2022 Budget Amendment

Budget be amended to include amortization at a rate equal to 2021 results, as follows, in order to have better comparability to actual financial statement totals.

Initials

B1 12/31/2022 Amortization – Admin 612699 - \$2,202.72	
B1 12/31/2022 Amortization - Fire 623699 – \$115,585.47	
B1 12/31/2022 Amortization - Public Works 631699 - \$99,701.19	
B1 12/31/2022 Amortization - Road 632699 - \$114,552.83	
B1 12/31/2022 Amortization – Storm 637699 - \$6,337.65	
B1 12/31/2022 Amortization – Water 641699 -\$365,542.02	
B1 12/31/2022 Amortization – Sewer 642699 - \$824.04	
B1 12/31/2022 Amortization – Parks 672699 - \$25,657.59	
Total	\$730,404.00

MOTION #2023-0096

Moved by Councillor Ketchum Council accept the amendment to include amortization at a rate equal to 2021 results in order to have better comparability to actual financial statement totals.

CARRIED UNANIMOUSLY

- 5.2 2023 Operating and Capital Budget
Amend Budget to add amortization expense.

MOTION #2023-0097

Moved by Councillor Skinner Council accept the amendment to add the amortization expense of \$730,404.00 to the 2023 Operating and Capital Budget.

CARRIED UNANIMOUSLY

6. PUBLIC HEARING

7. BYLAWS

- 7.1 Bylaw 758 – 2023 Property Tax Rate
A Bylaw to authorize the rates of taxation to be levied against assessable property, within the Town of Wembley, for the 2023 Taxation Year.

MOTION #2023-0098

Moved by Councillor Johnson Council give first reading to Bylaw 758, being the 2023 Property Tax Bylaw.

CARRIED UNANIMOUSLY

Bylaw 758 was then read for the first time.

MOTION #2023-0099

Moved by Councillor Skinner Council give second reading to Bylaw 758.

CARRIED UNANIMOUSLY

Bylaw 758 was then read for the second time.

MOTION #2023-0100

Moved by Councillor Johnson Council have third reading of Bylaw 758 at this meeting.

CARRIED UNANIMOUSLY

MOTION #2023-0101

Moved by Councillor Underwood Council give third reading to Bylaw 758, being the 2023 Property Tax Bylaw.

CARRIED UNANIMOUSLY

Bylaw 757 was read for the third time and finally passed.

Initials

7.2 Bylaw 750 – Taxation Rate 2022 – Rescind

MOTION #2023-0102

Moved by Councillor Johnson Council rescind Bylaw 750 – Taxation Rate 2022.

CARRIED UNANIMOUSLY

8. POLICIES

9. CAO REPORT

10. OLD BUSINESS

11. NEW BUSINESS

12. REPORTS

- 12.1 Audit Committee
- 12.2 Community Futures
- 12.3 Community and Protective Services Committee
- 12.4 FCSS Advisory Board
- 12.5 Grande Prairie Regional Emergency Partnership
- 12.6 Grande Prairie Regional Emergency Partnership Committee
- 12.7 Grande Prairie Regional Tourism
- 12.8 Grande Spirit Foundation
- 12.9 HR Committee
- 12.10 Healthy Communities Committee
- 12.11 Helen E. Taylor Advisory School Council
- 12.12 ICF & IDP Steering Committee
- 12.13 Joint Grande Prairie Area Recreation Committee
- 12.14 Parks and Recreation
- 12.15 Peace Airshed Zone Association (PAZA)
- 12.16 Peace Library System Board
- 12.17 West Grande Prairie County Regional Landfill
 - 12.17.1 Meeting Minutes March 31, 2023**
- 12.18 South Peace Physician Attraction & Retention Committee
- 12.19 Wapiti Area Synergy Group (WASP)
 - 12.19.1 WASP Open House Invitation – May 16, 2023**
- 12.20 Water North Coalition
 - 12.20.1 Meeting Minutes October 13, 2022**
- 12.21 Wembley and District Agricultural Society
- 12.22 Wembley-Dimsdale-Saskatoon Lake Recreation Board
- 12.23 Wembley Elementary School
- 12.24 Wembley Public Library
- 12.25 911 and Emergency Service
- 12.26 Bylaw Enforcement Services
 - 12.26.1 County Bylaw Enforcement Report March 2023**
- 12.27 Beaverlodge RCMP Detachment

MOTION #2023-0103

Moved by Councillor Ketchum Council accept the reports as information.

CARRIED UNANIMOUSLY

Initials

13. CORRESPONDENCE

- 13.1 Wembley Firefighters Association request to close 100 Street, from 99 Avenue to 100 Avenue, for the Canada Day celebrations (9:00 a.m. to 3:00 p.m.)

MOTION #2023-0104

Moved by Councillor Ketchum Council approve the Wembley Firefighters Association request to close 100 Street, from 99 Avenue to 100 Avenue, for the Canada Day celebrations from 9:00 a.m. to 3:00 p.m.

CARRIED UNANIMOUSLY

- 13.2 Alberta Municipal Affairs Intermunicipal Framework Agreement (ICF)
Information regarding extending the review period as per Ministerial Order No. MSD:24/23.

- 13.3 Relics & Bones – Pay to Play Tours & Marketing Galore!
Sponsorship request.

MOTION #2023-0105

Moved by Councillor Johnson Council accept sponsorship request as information.

CARRIED UNANIMOUSLY

MOTION #2023-0106

Moved by Councillor Skinner Council accept correspondence as information.

14. NOTICE OF MOTION

15. COUNCIL REPORTS

16. ROUND TABLE

- Councillor Johnson
Library Grand Re-opening was well put together and attended.
- Councillor Skinner
Did not attend Library Re-opening but heard good things. Wanted to know if Council had more thoughts on Town participating in Ag Fall Fair.
- Councillor Underwood
Was very happy with crowd turnout and community participation. Was also very pleased with the set-up of the Firefighters Association community barbecue trailer. What's Up Wembley was also very well attended.
- CAO Zhang
Read to children at the Library's Re-opening. Also manned the What's Up Wembley table and was pleased with turnout. Asset Management project is nearing its completion.
- Mayor Peterson
Was impressed with the attendance of What's Up Wembley and the Library Re-opening.
- Councillor Ketchum
Attended What's Up Wembley and Library re-opening. Also attend joint Council meeting where guest speaker addressed Kid/Parent mental health issues. Also attended Tourism Association car show and Gala Dinner.
- Councillor Baker
Participated in Glow Walk. Took part in the Library Re-opening and barbecued approximately 300 hotdogs. Good turnout.

Initials

- Councillor Berlasty
Attended first ICF meeting, everything new at the moment.

17. CLOSED SESSION

17.1 FOIP Section 27 – Legal Matter

17.2 FOIP Section 17 – HR Matters – CAO Performance Review – excused herself from Chambers at 8:35 p.m. and returned at 8:45 p.m.

MOTION #2023-0107

Moved by Councillor Johnson Council move into Closed Session – 8:24 p.m.

CARRIED UNANIMOUSLY

MOTION #2023-0108

Moved by Councillor Ketchum Council move out of Closed Session – 8:45 p.m.

CARRIED UNANIMOUSLY

18. ADJOURNMENT

MOTION #2023-0109

MOVED by Councillor Baker Council adjourn the meeting at 8:45 p.m.

CARRIED UNANIMOUSLY

Mayor – Kelly Peterson

CAO – Noreen Zhang

Initials