

**MINUTES OF THE REGULAR MEETING OF COUNCIL  
of the Town of Wembley, in the Province of Alberta,  
held in the Wembley Municipal Office  
this 11th day of April 2022.**

1. CALL-TO-ORDER

Present: Mayor Peterson called the meeting to order at 7:00 p.m.  
CAO Noreen Zhang  
Councillor Ketchum  
Councillor Skinner  
Councillor Baker  
Councillor McCallum  
Councillor Underwood

Regrets: Councillor Johnson

2. APPROVAL OF AGENDA

**MOTION #2022-0086**

**Moved by** Councillor Skinner Council approve the agenda with Item 11.1, New Business, to be discussed in Item 4. Delegation.

**CARRIED UNANIMOUSLY**

3. ADOPTION OF MINUTES

3.1 Minutes of Regular Meeting of Council held on March 28, 2022.

**MOTION #2022-0087**

**Moved by** Councillor Baker Council adopt the minutes of the Regular Meeting of Council held on March 28, 2022, as presented.

**CARRIED UNANIMOUSLY**

4. DELEGATIONS

4.1 Wembley & District Arts, Culture and Historical Society  
Ms. Collen Holler, Treasurer, was present to bring Council up to date on the proposed construction of an Event Facility on their Heritage site. The Society was presented \$50,000.00 from the County of Grande Prairie towards the construction of the Event Facility. Two conditions were attached to these monies:

- a. funds to be used for bathrooms, utilities, basement, and
- b. conditional on receiving matching funds from the Town of Wembley to a maximum of \$50,000.00.

The Society feels that a “gift in kind” would be the best solution for both parties. Three areas for consideration could be mowing, plowing plus the requested access at the east end of the property. Also, the possible use of Town equipment and operators to strip, dig or move materials, as needed. The Society also requested permission from the Town to construct stand-alone water and sewer systems for the Heritage site.

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Initials

5. FINANCE

5.1 2022 Capital and Operating Budget

**MOTION #2022-0088**

**Moved by** Councillor Skinner Council accept the 2022 Capital and Operating Budget, as presented.

**CARRIED UNANIMOUSLY**

6. PUBLIC HEARING

7. BYLAWS

7.1 Rates of Taxation 2022 – Bylaw 750

A Bylaw to authorize the rates of taxation to be levied against assessable property within the Town of Wembley, for the 2200 taxation year.

**MOTION #2022-0089**

**Moved by** Councillor Ketchum Council give first reading to Bylaw 750, being the rates of taxation for the 2022 tax year.

**CARRIED UNANIMOUSLY**

Bylaw 750 was then read for the first time.

**MOTION #2022-0090**

**Moved by** Councillor Baker Council give second reading to Bylaw 750.

**CARRIED UNANIMOUSLY**

Bylaw 750 was then read for the second time.

**MOTION #2022-0091**

**Moved by** Councillor Skinner Council have third reading of Bylaw 750 at this meeting.

**CARRIED UNANIMOUSLY**

**MOTION #2022-0092**

**Moved by** Councillor Underwood Council give third reading to Bylaw 750.

**CARRIED UNANIMOUSLY**

Bylaw 750 was read for the third time and finally passed.

8. POLICIES

9. CAO REPORT

10. OLD BUSINESS

11. NEW BUSINESS

11.1 Wembley & District Arts, Culture and Historical Society Request

**MOTION #2022-0093**

**Moved by** Councillor McCallum Council approve the Historical Society's request for construction of the access road at the east end of the property.

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Initials

**CARRIED UNANIMOUSLY**

**MOTION #2022-0094**

**Moved by** Councillor Ketchum Council approve the Town of Wembley's \$50,000.00 "gift in kind" contribution to the Historical Society, thereby matching the County of Grande Prairie's \$50,000.00 grant, as per their request.

**CARRIED UNANIMOUSLY**

**MOTION #2022-0095**

**Moved by** Councillor Underwood Council give the Historical Society permission to construct stand-alone water and sewer systems for the Heritage site.

**CARRIED UNANIMOUSLY**

12. REPORTS

- 12.1 Audit Committee
- 12.2 Community Futures
- 12.3 Community and Protective Services Committee
- 12.4 FCSS Advisory Board
- 12.5 Grande Prairie Regional Emergency Partnership
- 12.6 Grande Prairie Regional Emergency Partnership Committee
- 12.7 Grande Prairie Regional Tourism
- 12.8 Grande Spirit Foundation
- 12.9 HR Committee
- 12.10 Healthy Communities Committee
- 12.11 Helen E. Taylor Advisory School Council
- 12.12 ICF & IDP Steering Committee
- 12.13 Joint Grande Prairie Area Recreation Committee
- 12.14 Parks and Recreation
- 12.15 Peace Airshed Zone Association (PAZA)
- 12.16 Peace Library System Board
- 12.17 West Grande Prairie County Regional Landfill
  - 12.17.1 November 30, 2021 Meeting Minutes**
  - 12.17.2 March 22, 2022 Meeting Minutes**
- 12.18 South Peace Physician Attraction & Retention Committee
- 12.19 Wapiti Area Synergy Group (WASP)
  - 12.19.1 March 15, 2022 Meeting Minutes**
- 12.20 Wembley and District Agricultural Society
- 12.21 Wembley-Dimsdale-Saskatoon Lake Recreation Board
- 12.22 Wembley Elementary School
- 12.23 Wembley Public Library
- 12.24 911 and Emergency Services
- 12.25 Bylaw Enforcement Services
  - 12.25.1 County of Grande Prairie Bylaw – Monthly Report March 2022**
- 12.26 Beaverlodge RCMP Detachment

**MOTION #2022-0096**

**Moved by** Councillor Baker Council accept the reports as information.

**CARRIED UNANIMOUSLY**

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13. CORRESPONDENCE

13.1 Parking Sign Removal Request on 98 Avenue

**MOTION #2022-0097**

**Moved by** Councillor Ketchum Council direct Administration to address this request.

**CARRIED UNANIMOUSLY**

13.2 Letter to Alberta Utilities Commission re Increasing Utility Fees

**MOTION #2022-0098**

**Moved by** Councillor McCallum Council direct Administration to write a letter to the Alberta Utilities Commission in support of the Town of Fox Creek's concern regarding utility fee increases and cc the Honourable Sonya Savage, Minister of Energy and MLA Travis Toews.

**CARRIED UNANIMOUSLY**

13.3 Petition for Allowing Chickens, Ducks – Ms. Rosemary Nicols

**MOTION #2022-0099**

**Moved by** Councillor Underwood Council direct Administration research other municipalities bylaws regarding chickens, ducks being allowed in an urban environment.

**CARRIED UNANIMOUSLY**

13.4 Silver & Gold Pioneer 2021 Financials

13.5 Wembley Community Society – Color Run June 4<sup>th</sup>, 2022

**MOTION #2022-0100**

**Moved by** Councillor Ketchum Council accept correspondence as information.

**CARRIED UNANIMOUSLY**

14. COUNCIL REPORTS

15. ROUND TABLE

**Councillor Ketchum**

- Said the Glow Walk was a big success with 167 registered.
- Easter Egg Hunt

**Councillor Baker**

- Easter Egg Hunt for Saturday, April 16, was sold out with 200 registered.

**Councillor McCallum**

- Has a Citizens on Patrol (COP) meeting on April 20<sup>th</sup>. Could use more volunteers.
- Would also like to see COP members assist Law Enforcement.
- There has also been a lot of interest in establishing a Block Parent Program.

**Councillor Skinner**

- Will be attending Silver & Gold meeting.
- Concern about threatening Facebook chatter.

**Councillor Underwood**

- Good to be back.
- Was impressed with how a young RCMP Constable defused a situation with a group of young people at the Skateboard Park and how he continued to interact with them.
- On April 6th attended Small Committees meeting in Edmonton. Discussion centered on the following:

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- Code of Conduct and how they will be enforcing that and redeveloping it for Councils.
- Focus was also on Asset training.
- \$780 million to go towards expanding broadband in Alberta.
- EMS issues were also discussed as they pertain to ambulances.
- Nurse practitioners waiting to get on a sustainable funding model, the same as doctors.
- In the future will also be doing a Convention session.

**CAO Zhang**

- The new Public Works foreman has started.
- Spring clean-up will be on May 27. Dates also on Facebook and Town of Wembley’s website.
- Reminded Council of the Intermunicipal meeting on April 12 and to bring their laptops. There will be 42 attendees.

**Mayor Peterson**

- Reminder to Council that if you get an invite to an event, please answer it.
- If Councillors wish to share thoughts, ideas, etc. please feel free to contact each other, including the Mayor.
- Each Councillor always has a voice at the table, so please speak up. Whether you disagree with something or would like more information, your opinion, thoughts, and ideas count.

16. CLOSED SESSION

17. ADJOURNMENT

**MOTION #2022-0101**

**MOVED by** Councillor Underwood Council adjourn the meeting at 8:28 p.m.

**CARRIED UNANIMOUSLY**

\_\_\_\_\_(SIGNED)\_\_\_\_\_  
Mayor – Kelly Peterson

\_\_\_\_\_(SIGNED)\_\_\_\_\_  
CAO – Noreen Zhang