

**MINUTES OF THE REGULAR MEETING OF COUNCIL
of the Town of Wembley, in the Province of Alberta,
held in the Wembley Municipal Office
this 13th day of March 2023.**

1. CALL-TO-ORDER

Present: Mayor Peterson called the meeting to order at 7:01 p.m.
CAO Noreen Zhang
Councillor Ketchum
Councillor Skinner
Councillor Underwood
Councillor Johnson
Councillor Baker (Cell)

Regrets: Councillor Berlasty

2. APPROVAL OF AGENDA

MOTION #2023-0054

Moved by Councillor Johnson Council approve the Agenda as presented.

CARRIED UNANIMOUSLY

3. ADOPTION OF MINUTES

3.1 Minutes of Regular Meeting of Council held on February 27, 2023.

MOTION #2023-0055

Moved by Councillor Underwood Council adopt the minutes of the Regular Meeting of Council held February 27, 2023, with the correction to Ms. Martina Brewer's name.

CARRIED UNANIMOUSLY

3.2 Minutes of Council Committee of the Whole Meeting held on July 6th, 2022.

MOTION #2023-0056

Moved by Councillor Johnson Council adopt the minutes of the Council Committee of the Whole Meeting held on July 6th, 2022, as presented.

CARRIED UNANIMOUSLY

4. DELEGATIONS

5. FINANCE

5.1 Monthly Statement for the Month of February 2023.

MOTION #2023-0057

Moved by Councillor Skinner Council accept the Monthly Statement for the month of February 2023, for information.

CARRIED UNANIMOUSLY

6. PUBLIC HEARING

7. BYLAWS

Initials

8. POLICIES

9. CAO REPORT

- 9.1 2023 Budget Preparations
- Administration has been reviewing the 2023 Interim Budget, passed by Council in December 2022, to adjust for the change in the assessment values for properties in the Town.
- 9.2 Town Rebranding
- Proposals to rebrand the Town, which could include a new logo, landmark, statement, etc., are currently being explored by Administration. The intent is to assess the benefits to the Town's future economic development and tourism.
- 9.3 Emergency Management OH&S Training
- Town staff are undergoing additional OH&S training covered by an ACP grant.
 - Emergency Management courses are also being taken by Town staff to increase the number of staff trained for responding to minor or major disasters/emergencies.
- 9.4 Meetings/Training Attended
- GPREP Tabletop Discussion – March 7, 2023 (Grande Prairie)
- MOTION #2023-0058**
Moved by Councillor Ketchum Council accept the CAO report as information.

CARRIED UNANIMOUSLY

10. OLD BUSINESS

11. NEW BUSINESS

- 11.1 To appoint Christina Ketchum as Deputy Director of Emergency Management for the Town of Wembley.
- MOTION #2023-0059**
Moved by Councillor Johnson Council table this decision until Ms. Ketchum has completed all the necessary emergency training.

CARRIED UNANIMOUSLY

- 11.2 Town of Wembley Assessor Removal and Addition
- MOTION #2023-0060**
Moved by Councillor Ketchum Council approve the removal of Adele Johnston as Town Assessor and add Jessica Vanin as Town of Wembley Assessor.

CARRIED UNANIMOUSLY

12. REPORTS

- 12.1 Audit Committee
- 12.2 Community Futures
- 12.3 Community and Protective Services Committee
- 12.3.1 National Public Works Week May 21–27, 2023 Proclamation.**
MOTION #2023-0061
Moved by Councillor Skinner Council have the Mayor proclaim May 21 – May 27, 2023 as National Public Works Week in the Town of Wembley.

CARRIED UNANIMOUSLY

Initials

12.3.2 March 2, 2023 Meeting Minutes

- 12.4 FCSS Advisory Board
- 12.5 Grande Prairie Regional Emergency Partnership
- 12.6 Grande Prairie Regional Emergency Partnership Committee
- 12.7 Grande Prairie Regional Tourism
- 12.8 Grande Spirit Foundation

12.8.1 Request for Resolution – Capital Funding Support for Housing Management Bodies

MOTION #2023-0062

Moved by Councillor Johnson Council endorse the resolution to be submitted for consideration at the 2023 Alberta Municipalities Conference this fall.

CARRIED UNANIMOUSLY

- 12.9 HR Committee
- 12.10 Healthy Communities Committee
- 12.11 Helen E. Taylor Advisory School Council
- 12.12 ICF & IDP Steering Committee
- 12.13 Joint Grande Prairie Area Recreation Committee
- 12.14 Parks and Recreation
- 12.15 Peace Airshed Zone Association (PAZA)
- 12.16 Peace Library System Board
- 12.16.1 Board Highlights February 25, 2023 Meeting**
- 12.17 West Grande Prairie County Regional Landfill
- 12.18 South Peace Physician Attraction & Retention Committee
- 12.19 Wapiti Area Synergy Group (WASP)
- 12.20 Wembley and District Agricultural Society
- 12.21 Wembley-Dimsdale-Saskatoon Lake Recreation Board
- 12.22 Wembley Elementary School
- 12.23 Wembley Public Library
- 12.24 911 and Emergency Service
- 12.25 Bylaw Enforcement Services
- 12.26 Beaverlodge RCMP Detachment

MOTION #2023-0063

Moved by Councillor Underwood Council accept the reports as information.

CARRIED UNANIMOUSLY

13. CORRESPONDENCE

- 13.1 Minister Rebecca Schulz, Alberta Municipal Affairs – Local Government Fiscal Framework
- 13.2 Minister Rebecca Schulz, Alberta Municipal Affairs – 2023 Budget

MOTION #2023-0064

Moved by Councillor Johnson Council accept correspondence as information.

CARRIED UNANIMOUSLY

14. NOTICE OF MOTION

15. COUNCIL REPORTS

Initials

16. ROUND TABLE

- CAO Zhang
Busy with budget.
- Councillor Underwood
Youth Drop In Centre is doing great.
- Councillor Skinner
Monthly Potluck supper at Martin Hein starting, and they wish to thank PW for the snow removal. Martin Hein will also be asking Grande Spirit Foundation, if possible, for covered parking. Seniors also concerned about Post Office rates for parcels, etc.
- Councillor Baker
Attended WASP meeting.
- Councillor Johnson
Regrets he will not be here for March 27, 2023 Council meeting.
- Councillor Ketchum
Attended Sourdough Workshop at Wembley Public Library. Received some queries as to where some of the items from the old Community Hall went. Also, if the Town cannot accommodate a self-awareness workshop for 6 to 11 year olds, the Library would be willing to assist. Yoga group also looking for more members.
- Mayor Peterson
Happy with job Public Works is doing.

17. CLOSED SESSION

17.1 FOIP Section 17 – HR Matter

MOTION #2023-0065

Moved by Councillor Johnson Council go into Closed Session – 7:44 p.m.

CARRIED UNANIMOUSLY

MOTION #2023-0066

Moved by Councillor Skinner Council come out of Closed Session – 7:58 p.m.

CARRIED UNANIMOUSLY

8. ADJOURNMENT

MOTION #2023-0067

MOVED by Councillor Ketchum Council adjourn the meeting at 7:59 p.m.

CARRIED UNANIMOUSLY

(SIGNED)

Mayor – Kelly Peterson

(SIGNED)

CAO – Noreen Zhang