

**MINUTES OF THE REGULAR MEETING OF COUNCIL
of the Town of Wembley, in the Province of Alberta,
held in the Wembley Municipal Office
this 17th day of June 2024.**

1. CALL-TO-ORDER

Present: Mayor Peterson called the meeting to order at 7:00 p.m.
CAO Noreen Zhang (via Zoom)
Councillor Ketchum
Councillor Skinner
Councillor Underwood
Councillor Johnson
Councillor Berlasty

Regrets: Councillor Baker

2. APPROVAL OF AGENDA

MOTION #2024-0142

Moved by Councillor Underwood Council approve the Agenda as presented.

CARRIED UNANIMOUSLY

3. ADOPTION OF MINUTES

3.1 Minutes of Regular Meeting of Council held on May 27th, 2024.

MOTION #2024-0143

Moved by Councillor Ketchum Council adopt the minutes of the Regular Meeting of Council held May 27th, 2024, as presented.

CARRIED UNANIMOUSLY

4. DELEGATIONS

4.1 Early Explorers Child Development Centre

Ms. Tanya Skinner, Executive Director, introduced members of the Child Development Centre Board and staff, and provided Council with an update of the project plus answered Council's queries.

5. FINANCE

5.1. Revenue & Expenses and Bank Financials for May 2024

MOTION #2024-0144

Moved by Councillor Johnson Council accept the Revenue & Expenses and Bank Financials for May 2024, for information.

CARRIED UNANIMOUSLY

6. PUBLIC HEARING

7. BYLAWS

8. POLICIES

Initials

9. CAO REPORT

9.1 Seniors' Tea 2024

- Attended the Seniors' Tea at the TARA Centre at Evergreen Park.
- It was well attended and the FCSS Administrators for the City of Grande Prairie, County of Grande Prairie, Town of Beaverlodge, Town of Sexsmith, and the Town of Wembley did an amazing job offering music, tea, and lunch to attendees.
- Council members and administrators from the participating municipalities served each attendee and everyone enjoyed the event.

9.2 Town Boulevard Trees

- Administration is looking at replacing trees on Town boulevards that are either dying or not thriving.
- Some of the trees have been replaced with fruit trees and ornamental trees.

9.3 Meetings/Training Attended

- June 3rd – 6th – Canadian Association of Municipal Administrators Conference (Banff)
- June 10th – Town Economic Development Meeting (Wembley)

MOTION #2024-0145

Moved by Councillor Ketchum Council accept CAO report as presented.

CARRIED UNANIMOUSLY

10. OLD BUSINESS

10.1 GP Regional Transportation Project- Steering Committee – **Request for Decision**

MOTION #2024-0146

Moved by Councillor Johnson Council take no action at this time and accept the proposed GP Regional Transportation Project as information.

CARRIED UNANIMOUSLY

11. NEW BUSINESS

11.1 Local Government Fiscal Framework **Capital** Program Memorandum of Agreement – Effective April 1, 2024, to March 31, 2025

MOTION #2024-0147

Moved by Councillor Underwood Council renew the Local Government Fiscal Framework Capital Program Memorandum of Agreement – Effective April 1, 2024, to March 31, 2025.

CARRIED UNANIMOUSLY

11.2 Local Government Fiscal Framework **Operating** Program Memorandum of Agreement – Effective April 1, 2024, to March 31, 2025

MOTION #2024-0148

Moved by Councillor Ketchum Council renew the Local Government Fiscal Framework Operating Program Memorandum of Agreement – Effective April 1, 2024, to March 31, 2025.

CARRIED UNANIMOUSLY

11.3 Alberta Municipalities – Award of Excellence Nomination – Councillor Anna Underwood. This award recognizes outstanding civic leadership by past and present municipal elected officials.

MOTION #2024-0149

Initials

Moved by Councillor Johnson Council endorse Councillor Underwood as nominee for the Alberta Municipalities' Award of Excellence.

CARRIED UNANIMOUSLY

- 11.4 Grande Spirit Foundation Housing Options June 2024 – **Request for Direction**
Administration is seeking Council's decision on how to proceed with the current low-income housing in the Town of Wembley.

MOTION #2024-0150

Moved by Councillor Berlasty Council take no action and that the existing low-income housing are status quo."

CARRIED UNANIMOUSLY

MOTION #2024-0151

Moved by Councillor Johnson Council direct Administration to explore grant funding options from Federal/Provincial resources which would enable the Town of Wembley to make decisions regarding low-income housing.

CARRIED UNANIMOUSLY

12. REPORTS

- 12.1 Audit Committee
- 12.2 Community Futures
- 12.3 Community and Protective Services Committee
- 12.4 FCSS Advisory Board
 - 12.4.1 FCSS Advisory Board Meeting Minutes May 22nd, 2024**
- 12.5 Grande Prairie Regional Emergency Partnership
- 12.6 Grande Prairie Regional Emergency Partnership Committee
- 12.7 Grande Prairie Regional Tourism
- 12.8 Grande Spirit Foundation
- 12.9 HR Committee
- 12.10 Healthy Communities Committee
- 12.11 Helen E. Taylor Advisory School Council
- 12.12 ICF & IDP Steering Committee
- 12.13 Joint Grande Prairie Area Recreation Committee
- 12.14 Northern Alberta Elected Leaders
- 12.15 Parks and Recreation
 - 12.15.1 Town of Wembley 2024 Water Fight**
- 12.16 Peace Airshed Zone Association (PAZA)
- 12.17 Peace Library System Board
 - 12.17.1 Board Meeting Highlights - May 25, 2024**
- 12.18 South Peace Physician Attraction & Retention Committee
- 12.19 Wapiti Area Synergy Group (WASP)
- 12.20 Water North Coalition
- 12.21 Wembley and District Agricultural Society
- 12.22 Wembley-Dimsdale-Saskatoon Lake Recreation Board
- 12.23 Wembley Elementary School
 - 12.23 .1 School Council Meeting Minutes May 21st, 2024**
- 12.24 Wembley Public Library
- 12.25 West Grande Prairie County Regional Landfill
- 12.26 911 and Emergency Service

Initials

12.27 Bylaw Enforcement Services

12.27.1 County of Grande Prairie No.1 Bylaw Enforcement May 2024 Report for Wembley

12.28 Beaverlodge RCMP Detachment

MOTION #2024-0152

Moved by Councillor Skinner Council accept the above Committee reports as information.

CARRIED UNANIMOUSLY

13. CORRESPONDENCE

13.1 Philip J Currie Dinosaur Museum Announcement of Their Event: Palaeo Palooza to be held on August 10th and 11th, 2024 and Sponsorship Information.

MOTION #2024-0153

Moved by Councillor Johnson Council agree to the Museum's use of the dinosaur animatronic with the condition that the dinosaur will be delivered, monitored and returned to Wembley by Town staff to minimize any damages. Council also agreed not to provide a bus for those wishing to attend the event.

CARRIED UNANIMOUSLY

13.2 Thank You from the Wembley Elementary School – Trees & Landscaping

13.3 Councillor Ketchum presented the Town Awards to the Students.

MOTION #2024-0154

Moved by Councillor Berlasty Council accept correspondence as information.

14. NOTICE OF MOTION

15. COUNCIL REPORTS

16. ROUND TABLE

- Councillor Berlasty
Attended the Commemoration of D-Day and the Battle of Normandy Ceremony on June 8.
Also gave a speech at this Ceremony.
- Councillor Ketchum
Attended Library Board meeting and attended 4 different AGMs this week. Meetings wrapping up for the Summer.
- Mayor Peterson
Attended Grande Spirit Foundation's Pleasant View Lodge grand opening on June 1st.
- Councillor Skinner
Attended the Grande Spirit Foundation Pleasant View Grand Opening on June 1st. Was a great event, and the Town of Spirit River had community spirit. Tanya thanked Anna for the Cotton Candy machine that she borrowed for the Grande Spirit Foundation Pleasant View Grand Opening.
- Councillor Underwood
Heading to Vancouver for a couple of weeks on personal business. Wembley Public Library will be hosting Street Performers on July 16th.
- Councillor Johnson
Attended the Oilmen's' Petroleum Association Golf Tournament. Were kind enough to donate the 50/50 raffle proceeds to the Helen E. Taylor Travel Club.

Initials

- CAO Zhang
Reminded Council that next Council meeting is July 8th and possibility of Council Committee of the Whole to discuss certain matters. There will only be one Council meeting in August too. Staff will begin talking budget in August/September and would appreciate Council giving Administration a heads-up in order for them to do any necessary research. ICC meeting on July 16th with County and Town of Wembley.

17. CLOSED SESSION

18. ADJOURNMENT

MOTION #2024-0155

M0ved by Councillor Berlasty Council adjourn the meeting at 8:05 p.m.

CARRIED UNANIMOUSLY

(SIGNED)

Mayor – Kelly Peterson

(SIGNED)

CAO – Noreen Zhang