

**MINUTES OF THE REGULAR MEETING OF COUNCIL
of the Town of Wembley, in the Province of Alberta
held in the Wembley Municipal Office/Zoom
this 9th day of November 2020.**

1. CALL-TO-ORDER

Present: Mayor Turnmire called the meeting to order at 7:00 p.m.
CAO Noreen Zhang
Councillor Peterson
Councillor Guimond
Councillor Underwood (Zoom)
Councillor McCallum

Regrets: Councillor Gundersen
Councillor Johnson

2. APPROVAL OF AGENDA

MOTION # 2020-0311

Moved by Councillor Peterson Council approve the Agenda with the addition of Item 13.3 – South Peace Rural Kids Early Development (SPARKED) under Correspondence.

CARRIED UNANIMOUSLY

3. ADOPTION OF MINUTES

3.1 Minutes of Regular Meeting of Council held on October 26, 2020.

MOTION # 2020-0312

Moved by Councillor Guimond Council adopt the minutes of the October 26, 2020 Council meeting as presented.

CARRIED UNANIMOUSLY

4. DELEGATIONS

4.1 Wembley and District Agricultural Society – Eric Sundstrom, President
Mr. Sundstrom brought Council up to date on the progress of negotiating with the insurance company regarding how much they will cover. The insurance company stated that there is approximately \$2 million in damages, and it is estimated at about \$2.5 million when it goes out to tender. There will be a 37% shortfall that insurance will not cover, which amounts to about \$1 million. AG Society approached the County for the shortfall and County suggested the Ag Society approach the Town of Wembley first. Mr. Sundstrom did not have numbers or information as to what would be replaced out of the \$2.5 million. Once the Ag Society gets more solid figures from insurance. Any request would be discussed at 2021 budget deliberations. The information will be forwarded to Town Council.

5. FINANCE

5.1 Accounts Payable

MOTION #2020-0313

Moved by Councillor McCallum Council ratify the accounts payable, as identified in Schedule "A", cheque #20200851 to cheque #20200917, totaling \$259,401.18.

CARRIED UNANIMOUSLY

5.2 Revenue & Expense and Monthly Statement for the Month of October 2020

MOTION # 2020-0314

Moved by Councillor Peterson Council accept the Revenue & Expense and Monthly Statement for the month of October 2020 for information.

CARRIED UNANIMOUSLY

6. PUBLIC HEARING

6.1 None

7. BYLAW

7.1 None

8. POLICIES

Initials

8.1 None

9. CAO REPORT

9.1 Insured Assets

- Currently assessing insurance coverage for Town assets to ensure that the appropriate coverage.

9.2 Sunset Lake Park Caretakers

- Notice was given by the caretakers that they are ending their rental agreement with the trailer they are currently occupying. They are vacating the premises by the end of November. Appropriate plans are being made on how to secure and utilize the trailer.

9.3 FCM Asset Management Application

- FCM advised that they are still currently looking at the asset management applications that were submitted. They are currently processing 30 applications a day and our application position is 478. They are processing applications 150 to 200.

9.4 Sale of Water Treatment Plants

- The 2 water treatment plants were sold at the Nisku Ritchie Bros auction, as per Council's recommendation, and gross proceeds were \$19,500 for both.

9.5 Election Packages

- In anticipation of the municipal election in October 2021, information is currently being put together for those wishing to participate as a candidate. Potential candidates can start submitting their applications beginning January 1, 2021.

9.6 Election Bylaws

- Administration is currently reviewing existing election bylaws, and bylaws and policies relating to election, to ensure that they are up-to-date and reflect the changes that were made this year.

9.7 Meetings Attended

- October 27, 2020
 - GPREP Advance Planning (Zoom)
- October 29, 2020
 - West County Regional Landfill Meeting (Zoom)
 - COVID-19 Telephone Town Hall with Dr. Hinshaw
- October 30, 2020
 - Alberta Municipal Clerks Association – Election Training (Zoom)
 - Wembley Arena Discussion with County and Wembley Ag Society (Zoom)
- November 4, 2020
 - Public Works Committee Meeting (Zoom)
- November 5, 2020
 - Intermunicipal Meeting (Zoom)
- November 6, 2020
 - COVID-19 Update for Alberta Municipalities from the Chief Medical Officer (Alberta)

MOTION #2020-0315

Moved by Councillor Peterson Council accept the CAO's report as information

CARRIED UNANIMOUSLY

10. OLD BUSINESS

10.1 Regional Handibus Study

MOTION #2020-0316

Moved by Councillor Underwood Council direct the Mayor to write a letter to the municipalities involved in the Study, thanking them for their interest in pursuing the recommendations from the Study.

CARRIED UNANIMOUSLY

11. NEW BUSINESS

11.1 Garbage and Recycling Rates for 2021

Discussion centered on the present garbage and recycling rates and the services the residents of Wembley are now receiving. Administration will do further research and this item will be brought back to Council.

Initials

12. REPORTS

- 12.1 Audit Committee
- 12.2 Community Futures
- 12.3 FCSS Advisory Board
- 12.4 Grande Prairie Regional Emergency Partnership
- 12.5 Grande Prairie Regional Emergency Partnership Committee
- 12.6 Grande Prairie Regional Tourism
- 12.7 Grande Spirit Foundation
- 12.8 HR Committee
- 12.9 Helen E. Taylor Advisory School Council
- 12.10 ICF & IDP Steering Committee
- 12.11 Joint Grande Prairie Area Recreation Committee
- 12.12 Parks and Recreation
- 12.13 Peace Airshed Zone Association (PAZA)
- 12.14 Peace Library System Board
- 12.15 Public Works

12.15.1 Meeting Minutes – November 4, 2020

12.15.1.1 ACTION: CAO Zhang recommended that the Committee support the request to purchase the \$8,800.00 Hotsy from the wildfire payments and present same to Council for approval.

MOTION #2020-0317

Moved by Councillor Peterson Council approve the purchase of the \$8,800.00 Hotsy for the Fire Department from the revenue of the wildfire payments as recommended by the Public Works Committee.

CARRIED

4 – 1

For: Mayor Turnmire, Councillors Peterson, Guimond, and Underwood

Opposed: Councillor McCallum

12.15.1.2 ACTION: Would like to add snow route signage continuing the length of 94 Street as well as add 99 Avenue, continuing to 92 Street. Chief Smith has mentioned it is a complaint from ambulance services as the Fire Department. After discussion, Christina recommended that this item be put on the next Council Agenda for approval.

MOTION #2020-0318

Moved by Councillor McCallum Council approve the addition of snow route signage continuing the length of 94 Street, as well as add 99 Avenue continuing to 92 Street, as recommended by the Public Works Committee.

CARRIED UNANIMOUSLY

CAO Zhang also informed Council that the Policy regarding the snow plowing routes has been updated.

MOTION #2020-0319

Moved by Councillor Guimond Council approve the updated Snow Removal Policy PW-15 and have it posted on social media and other public communication avenues.

CARRIED UNANIMOUSLY

- 12.16 West Grande Prairie County Regional Landfill
- 12.16.1 Meeting Minutes – June 8, 2020**
- 12.17 South Peace Physician Attraction & Retention Committee
- 12.18 Wapiti Area Synergy Group (WASP)
- 12.19 Wembley and District Agricultural Society
- 12.19.1 Meeting Minutes – October 6, 2020**
- 12.20 Wembley-Dimsdale-Saskatoon Lake Recreation Board
- 12.21 Wembley Public Library
- 12.22 911 and Emergency Services
- 12.23 Healthy Communities Committee
- 12.24 **RCMP Beaverlodge Detachment Report**

MOTION #2020-0320

Moved by Councillor McCallum Council accept the reports as information.

CARRIED UNANIMOUSLY

Initials

- 13.1 Northern Lights Show
13.2 ACFA Transition to GOA
13.3 SPARKED (South Peace Rural Kids Early Development)

MOTION #2020-0321

Moved by Councillor Peterson Council direct the Mayor to sign a Proclamation for SPARKED and post it on the Town's website and Facebook.

CARRIED UNANIMOUSLY

MOTION #2020-0322

Moved by Councillor Guimond Council accept correspondence as information.

CARRIED UNANIMOUSLY

14. COUNCIL REPORTS

14.1 Councillor McCallum queried if Council had heard anything from the Physicians' Clinic and it was suggested that Administration to contact them to get an update on how things are going.

15. ROUND TABLE

CAO Zhang

- Working on budget preparations for 2021.
- Gathering information for the Land Use Bylaw update. Will be coming up for first reading at the November 23rd Council meeting.
- Working on updating service with the County of Grande Prairie agreements and would like Council's input before finalizing agreements. Also working on procedures and protocols to make sure they are up to date, especially in this time of COVID, and Town operations will not be impacted to the point that it creates a safety issue for residents.
- Also finalizing the breakdown of expenses where the funds from the Province's Municipal Operating Support program will be utilized.
- Increasing COVID supplies (masks, sanitizers, etc.) in case there is an upsurge in cases as predicted.
- Also looking into acquiring electronic equipment for Council in case future Council meetings may have to be conducted remotely due to COVID.
- Working on the Town's assets and making sure there is the proper insurance in place.
- Preparing for year end and the upcoming municipal election in 2021.

Councillor Guimond

- Nothing to report.

Councillor Underwood

- Attended the Inter-Municipal meeting which was very informative. There was an update on the new hospital in Grande Prairie which will be hopefully opening in the Spring of 2021.
- Attended a meeting with Premier Kenney, MLA Travis Toews, and Minister Allard. Discussion centered on bringing businesses back and upcoming budget cuts.

Councillor McCallum

- Reiterated his concern about Fire Department spending and would like Council to invite the Fire Chief to attend the next Council meeting.

Councillor Peterson

- Was happy to be back on the Public Works Committee and impressed how reporting was set-up.
- Attended the Ag Society meeting.

Mayor Turnmire

- Just received the Fire Department report which will be put on the next Council meeting agenda.
- Also attended the Intermunicipal meeting with Councillor Underwood on November 5, 2020.
- There was a PowerPoint presentation, at the meeting, on the new Hospital and the CAO was instructed to forward a copy to Councillors.

MOTION #2020-0323

Moved by Councillor McCallum Council take a five-minute recess (8:59 p.m.).

CARRIED UNANIMOUSLY

MOTION #2020-0324

Moved by Councillor Guimond Council resume (9:04 p.m.).

CARRIED UNANIMOUSLY

16. CLOSE SESSION

16.1 Town Owned Lots for Development – FOIP Section 25

MOTION #2020-0325

Moved by Councillor Guimond Council move into closed session (9:05 p.m.).

CARRIED UNANIMOUSLY

MOTION #2020-0326

Moved by Councillor Guimond Council come out of closed session (9:32 p.m.).

CARRIED UNANIMOUSLY

MOTION #2020-0327

Moved by Councillor Peterson Council accept the proposal from 1968682 Alberta Ltd., as information, and direct Administration to seek out the appropriate resources to review the proposal and report back to Council on how to proceed.

CARRIED UNANIMOUSLY

17. ADJOURNMENT

MOTION #2020-0328

MOVED by Councillor McCallum the meeting be adjourned at 10:00 p.m.

CARRIED UNANIMOUSLY

Mayor – Chris Turnmire

CAO – Noreen Zhang