

**MINUTES OF THE REGULAR MEETING OF COUNCIL
of the Town of Wembley, in the Province of Alberta,
held in the Wembley Municipal Office
this 11th day of October 2022.**

1. CALL-TO-ORDER

Present: Mayor Peterson called the meeting to order at 7:02 p.m.
CAO Noreen Zhang
Councillor Ketchum
Councillor Skinner
Councillor Underwood
Councillor Baker (via Zoom)

Regrets: Councillor Johnson
Councillor McCallum

2. APPROVAL OF AGENDA

MOTION #2022-0245

Moved by Councillor Ketchum Council approve the Agenda, as presented.

CARRIED UNANIMOUSLY

3. ADOPTION OF MINUTES

3.1 Minutes of Regular Meeting of Council held on September 26, 2022.

MOTION #2022-0246

Moved by Councillor Skinner Council adopt the minutes of the Regular Meeting of Council held September 26, 2022, as presented.

CARRIED UNANIMOUSLY

4. DELEGATIONS

4.1 Wembley & District Arts, Culture & Historical Society
Ms. Collen Holler and Mr. Brian Spofford updated Council on the current status of the Society and its projects. The Society is requesting \$20,000 from the Town of Wembley to go forward with having a company draw-up plans for an Event Facility. This Facility will house a kitchen area thereby giving the Society additional revenue through their volunteer catering for various events, and businesses, in the Community. Estimated costs of this Event Facility project will be approximately \$360,000. It is the Society's hope to begin construction in the Spring of 2023, conditional to sufficient funding for this project being in place.

5. FINANCE

5.1 Revenue & Expense and Monthly Statement for the Month of September 2022

MOTION #2022-0247

Moved by Councillor Skinner Council accept the Revenue & Expense and Monthly Statement for the month of September 2022 for information.

CARRIED UNANIMOUSLY

Initials

6. PUBLIC HEARING

7. BYLAWS

8. POLICIES

9. CAO REPORT

9.1 Asset Management Project

- Team members of ISL Engineering were on site October 6 -7, 2022 performing Town assets' assessment as part of the project majorly funded by the FCM grant and support by the Town.

9.2 Intermunicipal Meeting Date Set

- The next Intermunicipal Meeting that is being hosted by the Town of Beaverlodge is set for November 2, 2022.

9.3 Future Projects

- Administration is prioritizing future projects for the Town. The goal is to assess the impact of each project to the Town's future finance and operations.

9.4 Town's Christmas Card Design Contest

- Wembley youth are being encouraged to design this year's Town Christmas card. More information will be posted on the Town's social media, website and an issue of the Town and Country newspaper.

9.5 Remembrance Day Ceremony

- This year's Ceremony is being led by Town Administration. The Ceremony is going to be held outside with more details to follow. FCSS Director, Pam Decker, is assisting with the details of the ceremony.
- Administration is looking at presenting community groups, or members, the opportunity to take on the task of organizing the Ceremony.

9.6 Rural Renewal Stream Community Designation

- Council provided support to the County of Grande Prairie's application for the Alberta Advantage Immigration Program which provided the Rural Renewal Stream Community Designation. The Town of Wembley is now part of this initiative that encourages entrepreneurs and skilled workers to be a part of the Community.
- Administration is working with the County of Grande Prairie and Town of Sexsmith with this program.

9.7 Meetings/Training Attended

- September 29, 2022 – Creating Joint Use and Planning Agreements with Your School Board (webinar)
- October 4, 2022 – Preliminary ICF Discussion – Recreation
- October 6, 2022 – Alberta Community Policing Grant (webinar)

MOTION #2022-0248

Moved by Councillor Underwood Council accept the CAO report as information.

CARRIED UNANIMOUSLY

Initials

10. OLD BUSINESS

- 10.1 Regional Economic Development Strategy – Establishment of Administrative Working Group

MOTION #2022-0249

Moved by Councillor Underwood Council approve the establishment of an Administrative Working Group to explore the implementation of the Regional Economic Development Strategy.

CARRIED UNANIMOUSLY

- 10.2 Town of Wembley Corporate Sign

MOTION #2022-0250

Moved by Councillor Skinner Council direct Administration to remove top portion of sign which states “Corporate Limits” of the Town of Wembley sign. To be removed on all Town of Wembley signs.

CARRIED UNANIMOUSLY

- 10.3 Lightcatch – Request for Council Support

MOTION #2022-0251

Moved by Councillor Skinner Council not approve the request for support due to a number of concerns, one of them being the limited number of businesses in the Town of Wembley. Also directed Administration to contact Lightcatch and present Council’s concerns.

CARRIED UNANIMOUSLY

11. NEW BUSINESS

- 11.1 Wembley & District Arts, Culture & Historical Society – Request

MOTION #2022-0252

Moved by Councillor Ketchum Council direct Administration to add the request of \$20,000 to the next budget deliberations for consideration.

CARRIED UNANIMOUSLY

- 11.2 Town of Wembley Assessor Removal and Addition

MOTION #2022-0253

Moved by Councillor Underwood Council approve the removal of Tanya Plowman as Town Assessor and add Adele Johnston as the Town of Wembley’s Assessor.

CARRIED UNANIMOUSLY

12. REPORTS

- 12.1 Audit Committee

- 12.2 Community Futures

- 12.3 Community and Protective Services Committee

12.3.1 Community Protective Services Minutes – August 3, 2022

- 12.4 FCSS Advisory Board

- 12.5 Grande Prairie Regional Emergency Partnership

- 12.6 Grande Prairie Regional Emergency Partnership Committee

- 12.7 Grande Prairie Regional Tourism

- 12.8 Grande Spirit Foundation

- 12.9 HR Committee

- 12.10 Healthy Communities Committee

- 12.11 Helen E. Taylor Advisory School Council

Initials

- 12.12 ICF & IDP Steering Committee
- 12.13 Joint Grande Prairie Area Recreation Committee
- 12.14 Parks and Recreation
- 12.15 Peace Airshed Zone Association (PAZA)
- 12.16 Peace Library System Board

12.16.1 Highlights from the PLS Board Meeting – September 17, 2022

- 12.17 West Grande Prairie County Regional Landfill
- 12.18 South Peace Physician Attraction & Retention Committee
- 12.19 Wapiti Area Synergy Group (WASP)
- 12.20 Wembley and District Agricultural Society
- 12.21 Wembley-Dimsdale-Saskatoon Lake Recreation Board
- 12.22 Wembley Elementary School
- 12.23 Wembley Public Library
- 12.24 911 and Emergency Service
- 12.25 Bylaw Enforcement Services

12.25.1 County of GP Regional Enforcement Services – September 2022

- 12.26 Beaverlodge RCMP Detachment

MOTION #2022- 0254

Moved by Councillor Ketchum Council accept the reports as information.

CARRIED UNANIMOUSLY

13. CORRESPONDENCE

- 13.1 DATA LENS AB – Your Census News Update – September 2022
- 13.2 AB Indigenous Games – Grande Prairie – Invitation to Join in Support of Regional Bid

MOTION #2022-0255

Moved by Councillor Skinner Council approve Mayor Peterson write a Letter of Support, without financial commitment, at this time.

CARRIED UNANIMOUSLY

- 13.3 Health Engagement Tour Update – September 2022
- 13.4 Letter from Minister Shandro – Alberta Human Rights Act – prohibiting discrimination information.

MOTION #2022-0256

Moved by Councillor Ketchum Council approve the recommendation by the Government of Alberta to accept and amend Town bylaws with the definition of antisemitism.

CARRIED UNANIMOUSLY

- 13.5 NorthStar – Alberta Health Services – Recruitment Update – September 2022
- 13.6 Water Earth Innovation Conference Registration Information – February 7 – 9, 2023

MOTION #2022-0257

Moved by Councillor Underwood Council accept correspondence as information.

CARRIED UNANIMOUSLY

Initials

14. COUNCIL REPORTS

- Councillor Skinner reported on attending the Grande Spirit Foundation Board meeting at the Clairmont facility, which was very impressive. Board Members were also updated on the progress of the Spirit River facility and informed the project is over-budget. The Town housing project is still on hold and reminded Council that the Friends of the Grande Spirit Foundation Dine & Dance is on October 22, 2022.
- Councillor Ketchum
Attended FCSS meeting and discussion centered on new gazebo and decorating it for the holidays.

15. ROUND TABLE

Councillor Baker

- Committee meetings are picking up. Will be attending next WASP meeting.

Councillor Underwood

- Attended the Turkey Trot which was very well done and kudos to Charmaine. There will be an upcoming conversation pertaining to dogs being allowed at the Turkey Trot.
- The Sunset walking path is great.
- Skating lessons started on Monday.
- School doing their 5K run Wednesday (Oct. 13) at 10:45 a.m.
- Fundraising group for new playground society are having their AGM on October 18, 2022. Asking for volunteers.
- Basketball courts being used frequently by the Community.
- Has applied to be on the Alberta Small Communities Committee. Also applied for Safe and Healthy Communities.
- Took part in the RRHAP Conference and will do up a written report for next Council meeting.
- Would like to discuss, in the near future, monies being paid for attending meetings not covered in honorarium.
- November 2nd is Preceptor Day and Councillor Underwood would like to see a "Thank You to Our Preceptors" in the local Town & Country paper, from the Town of Wembley.
- Library Grand Opening November 5, 2022.

Councillor Skinner

- Queried about the Urban Hen Bylaw and pilot project. Estimated to be presented in November.
- Also questioned what the old G.P. Hospital is now being used for.

Councillor Ketchum

- Informed Council COPA (Peace Aviation) is a free event in which parents can enroll their children.

Mayor Peterson

- Thanked Councillor Underwood for her time with Health Minister Copping.

CAO Zhang

- Upcoming IDP Steering Committee meeting, CCW (November 7) and budget deliberations.
- Elaborated on the different Community events that can be advertised on the Wembley Events page in Town & Country, free of charge to Community groups.

16. CLOSED SESSION

17. ADJOURNMENT

MOTION #2022-0258

Initials

MOVED by Councillor Baker Council adjourn the meeting at 9:18 p.m.

CARRIED UNANIMOUSLY

(SIGNED)

Mayor – Kelly Peterson

(SIGNED)

CAO – Noreen Zhang