

**MINUTES OF THE REGULAR MEETING OF COUNCIL  
of the Town of Wembley, in the Province of Alberta  
held in the Philip J. Currie Museum  
this 11<sup>th</sup> day of January 2021**

1. CALL-TO-ORDER

Present: Mayor Turnmire called the meeting to order at 7:04 p.m.  
CAO Noreen Zhang  
Councillor Peterson  
Councillor Guimond (via Zoom)  
Councillor Underwood  
Councillor McCallum

Regrets: Councillor Johnson

2. APPROVAL OF AGENDA

**MOTION # 2021-0001**

**Moved by** Councillor McCallum Council approve the Agenda with the following additions: Correspondence – Item 13.2 Aquatera Letter of Support and Item 13.3 FCSS - Passionate Hearts Celebration.

**CARRIED UNANIMOUSLY**

3. ADOPTION OF MINUTES

3.1 Minutes of Regular Meeting of Council held on December 14, 2020.

**MOTION # 2021-0002**

**Moved by** Councillor Peterson Council adopt the minutes of the regular December 14, 2020 Council meeting as presented.

**CARRIED UNANIMOUSLY**

4. DELEGATIONS

4.1 STARS Foundation

Ms. Glenda Farnden, Sr. Municipal Relations Liaison, was present via Zoom, and outlined the work STARS does especially in this time of Covid-19. Ms. Farnden also focused on the economic hardship STARS is experiencing due to the pandemic closing some fundraising events. Purchase of new helicopters and high-tech equipment was also touched on.

**MOTION #2021-0003**

**Moved by** Councillor Underwood Council commit to another four (4) years, 2022 – 2025 inclusive, to assist STARS at \$2.00 per capita per year.

**CARRIED UNANIMOUSLY**

4.2 Wembley Recycling

Ms. Anouk Chaumont and Ms. Lucky Innis, residents of Wembley, were present via Zoom, to address the current recycling program issues of improper use of bins and limited bin capacity. Also presented was a couple of solutions that may assist with these issues and results of a short survey pertaining to curbside recycling.

5. FINANCE

5.1 Accounts Payable

**MOTION #2021-0004**

**Moved by** Councillor Peterson Council ratify the accounts payable, as identified in Schedule "A", cheque #20201021 to cheque #20201119, totaling \$387,197.99.

**CARRIED UNANIMOUSLY**

5.2 Revenue & Expense and Monthly Statement for the Month of December 2020.

**MOTION #2021-0005**

**Moved by** Councillor Guimond Council accept the Revenue & Expense and Monthly Statement for the month of December 2020.

**CARRIED UNANIMOUSLY**

6. PUBLIC HEARING

6.1 None

\_\_\_\_\_  
Initials

7. BYLAW

7.1 None

8. POLICIES

8.1 None

9. CAO REPORT

9.1 Election Information

- The Town website has been updated with election information for potential candidates and those seeking information relating to the October 18, 2021 municipal election.

9.2 Outstanding County Agreement

- The Fire Service Agreement which expired December 21, 2020 was extended for 30 days on the County of Grande Prairie's request and the only agreement that is still outstanding.

9.3 Town Facilities Operations

- The recent announcement by the provincial government and Chief Medical Officer, Dr. Deena Hinshaw, means that the current status of operations for Town facilities and staff is to remain in effect until January 21, 2021 or when new announcements are made.

9.4 Meetings Attended

- COVID-19 Update for Alberta Municipalities from the Chief Medical Officer of Health (various dates and times)

**MOTION #2021-0006**

**Moved by** Councillor McCallum Council accept the CAO's report as information

**CARRIED UNANIMOUSLY**

10. OLD BUSINESS

10.1 None

11. NEW BUSINESS

11.1 Request for Decision – Energy Manager

**MOTION #2021-0007**

**Moved by** Councillor Peterson Council accept the information provided and decline the proposal for an Energy Manager for the Town of Wembley at this time.

**CARRIED UNANIMOUSLY**

12. REPORTS

12.1 Audit Committee

12.2 Community Futures

12.3 Public Works

**12.3.1 Recycling Bins – Abuse (item for discussion)**

**MOTION #2021-0008**

**Moved by** Councillor Underwood Council maintain the status quo for the bins right now and Administration present a survey to residents, with a deadline of February 8, 2021, and bring back recommendations to Council based on results.

**CARRIED UNANIMOUSLY**

**12.3.2 Spring/Fall Clean-up 2021**

**MOTION #2021-0009**

**Moved by** Councillor Peterson Council continue with the Spring and Fall Clean-ups with May 27 – 29 (with May 29<sup>th</sup> being curbside) and September 16 – 18 (with September 18<sup>th</sup> being curbside).

**CARRIED UNANIMOUSLY**

12.4 FCSS Advisory Board

12.5 Grande Prairie Regional Emergency Partnership

12.6 Grande Prairie Regional Emergency Partnership Committee

12.7 Grande Prairie Regional Tourism

12.8 Grande Spirit Foundation

12.9 HR Committee

12.10 Helen E. Taylor Advisory School Council

12.11 ICF & IDP Steering Committee

---

Initials

- 12.12 Joint Grande Prairie Area Recreation Committee
- 12.13 Parks and Recreation
- 12.14 Peace Airshed Zone Association (PAZA)
- 12.15 Peace Library System Board
- 12.16 West Grande Prairie County Regional Landfill
- 12.17 South Peace Physician Attraction & Retention Committee
- 12.18 Wapiti Area Synergy Group (WASP)
- 12.19 Wembley and District Agricultural Society
- 12.20 Wembley-Dimsdale-Saskatoon Lake Recreation Board
- 12.21 Wembley Public Library
- 12.22 911 and Emergency Services
  - 12.22.1 Wembley Fire Department- 2020 Year End Report**
- 12.23 **Bylaw Enforcement Services Report – December 2020**
- 12.24 **Beaverlodge RCMP Detachment – Rural Crime Prevention & Community Safety Training**
- 12.25 Healthy Communities Committee
  - MOTION #2021-0010**
  - Moved by** Councillor Peterson Council accept the reports as information.

**CARRIED UNANIMOUSLY**

13. CORRESPONDENCE

- 13.1 Letter of Support – Wembley & District Arts, Culture & Historical Society
  - MOTION #2021-0011**
  - Moved by** Councillor McCallum Council provide a Letter of Support to the Wembley & District Arts, Culture & Historical Society.

**CARRIED UNANIMOUSLY**

- 13.2 Letter of Reference – Aquatera - Water Treatment Plant Services for Town of Jasper
  - MOTION #2021-0012**
  - Moved by** Councillor Guimond Council provide a Letter of Reference to Aquatera for the provision of water treatment services to the Town of Jasper.

**CARRIED UNANIMOUSLY**

- 13.3 FCSS – Passionate Heart Invitation
  - Open invitation to Council and will be a Zoom event.

14. COUNCIL REPORTS

- 14.1 Nothing to report.

15. ROUND TABLE

Councillor McCallum

- Has a concern regarding the big snow pile (behind the old Hotel) due to potential of run-off affecting properties in the area. Was informed that Public Works is aware of the issue and is in the process of hauling the snow away.

Councillor Underwood

- Thought the fireworks were awesome and the Christmas lights were beautiful this year.
- Also very pleased with Public Works diligence in keeping the sidewalks clear of snow.

Councillor Guimond

- Nothing to report.

Councillor Peterson

- Missed fireworks but felt there was more of a community feel to Christmas this year.

CAO Zhang

- Looking forward to 2021 and all the challenges, especially the upcoming municipal election.

Mayor Turnmire

- The Christmas light-up and judging was very well received, and the fireworks were excellent.

\_\_\_\_\_  
Initials

- The Mayor also reminded Councillors to fill out the forms they received and submit to Administration within the next couple of days.
- Mayor Turnmire made a formal declaration to Council that he will not be running in the 2021 municipal election.

16. CLOSE SESSION

16.1 HR Matter – CAO Remuneration (Section 17)

**MOTION #2021-0013**

**Moved by** Councillor Underwood Council go into Closed Session at 8:41 p.m.

**CARRIED UNANIMOUSLY**

**MOTION #2021-0014**

**Moved by** Councillor McCallum Council move out of Closed Session at 9:18 p.m.

**CARRIED UNANIMOUSLY**

**MOTION #2021-0015**

**Moved by** Councillor McCallum Council approve the payout of the CAO's 15.5 vacation days accrued in 2020 with no further carry-over request.

**CARRIED UNANIMOUSLY**

17. ADJOURNMENT

**MOTION #2021-0016**

**MOVED by** Councillor Underwood the meeting be adjourned at 9:19 p.m.

**CARRIED UNANIMOUSLY**

---

Mayor – Chris Turnmire

---

CAO – Noreen Zhang