

**MINUTES OF THE REGULAR MEETING OF COUNCIL
of the Town of Wembley, in the Province of Alberta,
held in the Wembley Municipal Office
this 13th day of May 2024.**

1. CALL-TO-ORDER

Present: Mayor Peterson called the meeting to order at 7:00 p.m.
CAO Noreen Zhang (via Zoom)
Councillor Ketchum (via Zoom)
Councillor Baker
Councillor Skinner
Councillor Underwood
Councillor Johnson
Danielle Line, Admin Asst.

Regrets: Councillor Berlasty

2. APPROVAL OF AGENDA

MOTION #2024-0110

Moved by Councillor Skinner Council approve the Agenda as presented.

CARRIED UNANIMOUSLY

3. ADOPTION OF MINUTES

3.1 Minutes of Council Committee of The Whole held on April 17th, 2024.

MOTION #2024-0111

Moved by Councillor Underwood Council adopt the minutes of the Council Committee of the Whole, held on April 17, 2024, as presented.

CARRIED UNANIMOUSLY

3.2 Minutes of Regular Meeting of Council held on April 22nd, 2024.

MOTION #2024-0112

Moved by Councillor Baker Council adopt the minutes of the Regular Meeting of Council held April 22nd, 2024, as presented.

CARRIED UNANIMOUSLY

4. DELEGATIONS

5. FINANCE

6. PUBLIC HEARING

7. BYLAWS

8. POLICIES

Initials

9. CAO REPORT

9.1 Tax Notices Mailed Out – May 9, 2024

- This year's tax notices were mailed out May 9, 2024 along with the information on capital projects and breakdown of where every part is allocated.
- This year's requisition to the seniors' foundation has seen a significant increase to almost double previous year.
- Service levels in all areas were maintained with a moderate increase of approximately 3.85% for residential and 5.96% for non-residential properties.

9.2. Public Works Week – May 19 to 25, 2024

- It is a week to appreciate the indispensable role of public works in planning, constructing, and managing local communities. Recognizes their crucial contribution to ensuring our Town runs smoothly day in and day out."

9.3. Touch a Truck – May 24, 2024

- This exciting event is happening May 24th at the same location - Source Energy Arena and Recreation Centre.

9.4. Spring Clean Up – NEW LOCATION (Public Works Yard)

- The Spring Clean Up is May 24th to 25th (bins are located at Public Works Yard)
- Curbside pickup is May 25th.
- More info on Town Facebook page and Town website.

9.5. Teen Drop In – Soaring Grant Update

- The Teen Drop In group had been busy and able to have a plan for their proposal to Council for crosswalks in the Town to increase road awareness and safety.

9.6 Meetings/Training Attended

- May 7, 2024 – ABMunis Town West Director – Krista Gardner (Calmar Councillor) Wembley Visit
- May 8, 2024 – ABMunis Presentation on Bill 20 (Municipal Affairs Statues Amendment Act (Virtual)
- May 2, 2024 – GPREP Agency Meeting (Grande Prairie)

MOTION #2024-0113

Moved by Councillor Underwood Council accept CAO report as presented.

CARRIED UNANIMOUSLY

10. OLD BUSINESS

11. NEW BUSINESS

11.1 Development Permit 24.02 – Home-Based Business (Powder Coating) Request for decision.

Councillor Ketchum left Chambers due to conflict of interest - 7:07 p.m.

Councillor Ketchum returned to Chambers - 7:23 p.m.

Mr. Marc Moncrieff, applicant, was present via Zoom and answered Council's queries regarding the proposed powder coating business. Ms. Michelle Elderkin, resident, expressed her concerns regarding dust and noise limitations, etc. It was suggested the item be tabled until next Council meeting. Mr. Moncrieff would have to ask for an extension to the Development Permit should this happen.

MOTION #2024-0114

Moved by Councillor Johnson Council table this item until next Council meeting.

CARRIED UNANIMOUSLY

Initials

12. REPORTS

- 12.1 Audit Committee
- 12.2 Community Futures
- 12.3 Community and Protective Services Committee

12.3.1 CAPS Meeting Minutes – May 8, 2024

12.3.1.1 Fuel Tank Upgrade

MOTION #2024-0115

Moved by Councillor Underwood Council approve the fuel tank upgrade, with financial assistance from Fire Department and Public Works funds.

CARRIED UNANIMOUSLY

- 12.4 FCSS Advisory Board

12.4.1 Invitation to Dignitaries Senior Tea-Wembley (2024) RSVP by June 7, 2024

- 12.5 Grande Prairie Regional Emergency Partnership

12.5.1 Emergency Social Services (ESS) Level of Service March 27, 2024 Report

12.5.1.1 WHEREAS, all resolutions for Alberta Municipalities Convention must receive official endorsement from a seconding municipality before they are submitted; AND WHEREAS, the purpose of seeking a seconder is to confirm whether the resolution is of significant interest to other municipalities; AND WHEREAS, establishing a Provincial Level of Service for Emergency Social Services is a focus area of the Town of Wembley's strategic priorities.

MOTION #2024-0116

Moved by Councillor Johnson Council second the motion of the City of Grande Prairie's resolution for submission of Establishing a Provincial Level of Service for Emergency Social Services at the 2024 Alberta Municipalities Convention.

CARRIED UNANIMOUSLY

- 12.6 Grande Prairie Regional Emergency Partnership Committee
- 12.7 Grande Prairie Regional Tourism
- 12.8 Grande Spirit Foundation
- 12.9 HR Committee
- 12.10 Healthy Communities Committee
- 12.11 Helen E. Taylor Advisory School Council
- 12.12 ICF & IDP Steering Committee
- 12.13 Joint Grande Prairie Area Recreation Committee
- 12.14 Northern Alberta Elected Leaders
- 12.15 Parks and Recreation
- 12.16 Peace Airshed Zone Association (PAZA)
- 12.17 Peace Library System Board
- 12.18 West Grande Prairie County Regional Landfill
- 12.19 South Peace Physician Attraction & Retention Committee
- 12.20 Wapiti Area Synergy Group (WASP)
- 12.21 Water North Coalition
- 12.22 Wembley and District Agricultural Society
- 12.23 Wembley-Dimsdale-Saskatoon Lake Recreation Board
- 12.24 Wembley Elementary School
- 12.25 Wembley Public Library
- 12.26 911 and Emergency Service

Initials

- 12.27 Bylaw Enforcement Services
12.27.1 County of Grande Prairie No.1 – April 2024 Animal Control Report
12.27.2 County of Grande Prairie No.1 – April 2024 Peace Officer Control Service Report
- 12.28 Beaverlodge RCMP Detachment
MOTION #2024-0117
Moved by Councillor Skinner Council accept the above Committee reports as information.
CARRIED UNANIMOUSLY

13. CORRESPONDENCE

- 13.1 The Town of Sexsmith's Chautauqua Day Parade on June 1st, 2024 – Dignitaries are invited to participate in the parade.

14. NOTICE OF MOTION

15. COUNCIL REPORTS

- Councillor Skinner attended the Ag Society meeting with Councillor Berlasty. Councillor Skinner volunteered for the Mother's Day Brunch. The Ag Society struggling with Fall Fair sponsorships, etc.

16. ROUND TABLE

- Councillor Underwood
Attended Agi Society Pub Night
- Councillor Skinner
Will be attending grand opening of Grande Spirit Foundation's new seniors' lodge in Spirit River.
- Councillor Johnson
The Town Garage Sale was a success. GPREP meeting will be on Tuesday, May 21, 2023. Has also been firefighting wildfires in the Teepee Creek and Valhalla Center area.
- Councillor Baker
Nothing to report.
- Mayor Peterson
Attended the Firefighters' Shoot. Summer Caucus meeting in Falher this year June 12, 2024 or virtual June 14, 2024, asked if Council would be interested in attending and if so, reminded them of no travel and subsistence budgeted.
- CAO Zhang
Working on Land Use Bylaw updates re communication towers, fences, and Direct Control changes. If Council has any updates they would like to suggest, please let CAO Zhang know.

17. CLOSED SESSION

MOTION #2024-0118

Moved by Councillor Skinner Council move into Closed Session – 7:46 p.m.

CARRIED UNANIMOUSLY

MOTION #2024-0119

Moved by Councillor Baker Council come out of Closed Session – 7:52 p.m.

CARRIED UNANIMOUSLY

Initials

18. ADJOURNMENT

MOTION #2024-0120

M0ved by Councillor Underwood Council adjourn the meeting at 7:52 p.m.

CARRIED UNANIMOUSLY

(SIGNED)

Mayor – Kelly Peterson

(SIGNED)

CAO – Noreen Zhang

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Initials