

**MINUTES OF THE REGULAR MEETING OF COUNCIL  
of the Town of Wembley, in the Province of Alberta,  
held in the Wembley Municipal Office  
this 25th day of April 2022.**

1. CALL-TO-ORDER

Present: Mayor Peterson called the meeting to order at 7:01 p.m.  
CAO Noreen Zhang  
Councillor Ketchum  
Councillor Skinner  
Councillor Baker  
Councillor Johnson  
Councillor Underwood

Regrets: Councillor McCallum

2. APPROVAL OF AGENDA

**MOTION #2022-0102**

**Moved by** Councillor Johnson Council approve the agenda as presented.

**CARRIED UNANIMOUSLY**

3. ADOPTION OF MINUTES

3.1 Minutes of Regular Meeting of Council held on April 11<sup>th</sup>, 2022.

**MOTION #2022-0103**

**Moved by** Councillor Ketchum Council adopt the minutes of the Regular Meeting of Council held on April 11, 2022 with correction to Item 7.1, which under Motion #2022-0092 should read Bylaw 750.

**CARRIED UNANIMOUSLY**

3.2 Minutes of the Council Committee of the Whole Meeting held on April 6<sup>th</sup>, 2022.

**MOTION #2022-0104**

**Moved by** Councillor Baker Council adopt the minutes of the Council Committee of the Whole held on April 6<sup>th</sup>, 2022, as presented.

**CARRIED UNANIMOUSLY**

4. DELEGATIONS

4.1 County of Grande Prairie No. 1 – Bylaw Enforcement

Supt. Stuart Rempel, Sgt. Cory Rigler and Sgt. Stuart Fry were all present to answer any queries Council may have pertaining to the Regional Enforcement Services Department 2021 Annual Report. Other enforcement information and issues were also discussed.

4.2 Fletcher Mudryk, LLP – Draft Financial Statements

Mr. Jan Nutting, Auditor and Mr. Jesse Noppibul, Associate, presented the draft Financial Statements to Council and answered any queries Council may have had. Mr. Nutting also suggested the \$400,000 surplus be transferred into the Restricted Reserve.

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Initials

**MOTION #2022-0105**

**Moved by** Councillor Johnson Council accept the 2021 Financial Statements, as presented, and Council allocate the \$400,000 surplus into the restricted reserve fund. Use of monies to be determined at a later date.

**CARRIED UNANIMOUSLY**

5. FINANCE

5.1 Revenue & Expense and Monthly Statement for the Month of March 2022.

**MOTION #2022-0106**

**Moved by** Councillor Baker Council accept the Revenue & Expense and Monthly Statement for the month of March 2022, as presented.

**CARRIED UNANIMOUSLY**

6. PUBLIC HEARING

7. BYLAWS

7.1 Rescind Bylaw 738 – Rate of Taxation 2021

**MOTION #2022-0107**

**Moved by** Councillor Skinner Council rescind Bylaw 738 – Rate of Taxation 2021.

**CARRIED UNANIMOUSLY**

8. POLICIES

9. CAO REPORT

9.1 Garbage and Recycling Usage

- Curbside recycling usage is consistent and being utilized by residents. It was suggested to post curbside recycling information on the Town's website.

9.2 Meetings/Training Attended

- April 19 – 20, 2022 GPREP - ICS 200 Training (Grande Prairie)

**MOTION #2022-0108**

**Moved by** Councillor Underwood Council accept the CAO report as information.

**CARRIED UNANIMOUSLY**

10. OLD BUSINESS

11. NEW BUSINESS

12. REPORTS

12.1 Audit Committee

12.2 Community Futures

12.3 Community and Protective Services Committee

**12.3.1 Community & Protective Services April 13, 2022**

12.4 FCSS Advisory Board

12.5 Grande Prairie Regional Emergency Partnership

**12.5.1 GPREP Minutes December 2, 2021**

12.6 Grande Prairie Regional Emergency Partnership Committee

12.7 Grande Prairie Regional Tourism

12.8 Grande Spirit Foundation

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Initials

- 12.9 HR Committee
- 12.10 Healthy Communities Committee
- 12.11 Helen E. Taylor Advisory School Council
- 12.12 ICF & IDP Steering Committee
- 12.13 Joint Grande Prairie Area Recreation Committee
- 12.14 Parks and Recreation

**12.14.1 GPRRC (Grande Prairie Regional Recreation Committee) Administrative Contract RFD - Request for Decision – December 21, 2021**

**MOTION #2022-0109**

**Moved by** Councillor Underwood Council renew the GPRRC Coordinator position, at 0.75 FTE, for a one-year term in 2023 within the operating budget of \$76,795, pending the approval by all municipal partners.

**CARRIED UNANIMOUSLY**

- 12.15 Peace Airshed Zone Association (PAZA)
- 12.16 Peace Library System Board
- 12.17 West Grande Prairie County Regional Landfill
- 12.18 South Peace Physician Attraction & Retention Committee
- 12.19 Wapiti Area Synergy Group (WASP)
- 12.20 Wembley and District Agricultural Society
- 12.21 Wembley-Dimsdale-Saskatoon Lake Recreation Board
- 12.22 Wembley Elementary School
- 12.23 Wembley Public Library
- 12.24 911 and Emergency Services
- 12.25 Bylaw Enforcement Services

**12.25.1 Regional Enforcement Services 2021 Annual Report**

- 12.26 Beaverlodge RCMP Detachment

**MOTION #2022-0110**

**Moved by** Councillor Ketchum Council accept the reports as information.

**CARRIED UNANIMOUSLY**

**13. CORRESPONDENCE**

- 13.1 2022 Silver and Gold Club – Letter of Appreciation to Council
- 13.2 Pipestone Energy – February 2022
- 13.3 Public Works Week – May 15 to 21, 2022 - Proclamation

**MOTION #2022-0111**

**Moved by** Councillor Johnson Council direct the Mayor to proclaim May 15 to May 21, 2022 as Public Works Week.

**CARRIED UNANIMOUSLY**

- 13.4 Email – Call to Action re Alberta Provincial Policing

**MOTION #2022-0112**

**Moved by** Councillor Ketchum Council accept correspondence as information.

**CARRIED UNANIMOUSLY**

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Initials

14. COUNCIL REPORTS

14.1 Councillor Baker

Missed WASP meeting.

14.2 Councillor Skinner

Attended Silver & Gold Club meeting. Starting May 3, 2022, the Club will start holding their weekly (Tuesdays) social afternoons. Councillor Skinner also reminded Council of Seniors Week June 6 – June 12, 2022. It was also pointed out that the Silver & Gold Club has a new logo.

14.3 Councillor Underwood

Attended the SPPARC meeting and toured the Wembley Clinic.

15. ROUND TABLE

Councillor Johnson

- Nothing to report.

Councillor Baker

- Nothing to report.

Councillor Skinner

- Nothing to report.

Councillor Underwood

- The Helen E. Taylor school doing a program on how to keep your children safe when it comes to the internet and texting. There will be a session for the children and a separate one for the parents.

Mayor Peterson

- Attended the Intermunicipal Meeting and thought it was great. Thanked the organizers.

Councillor Ketchum

- Busy week coming up with the Volunteer Appreciation Dinner on April 26.
- Renaming of Sexsmith Civic Centre on April 27.
- Library meetings.
- Chamber of Commerce has a jackpot draw coming up.
- Tourism event on May 3.

CAO Zhang

- Volunteer Appreciation is on April 26 and CAO Zhang has tickets should you wish to attend.
- Renaming of Sexsmith Civic Centre on April 27.
- STARS “Check Out Our Helicopter” on May 3 in Grande Prairie.
- Nuvista Open House in Beaverlodge on May 5.
- Tourism Town Hall May 3.
- Airport Commission Meeting in Grande Prairie on April 28.
- Food Safety Training to be completed by May 4.

**MOTION #2202-0113**

**Moved by** Councillor Johnson Council recess for five minutes – 8:18 p.m.

**CARRIED UNANIMOUSLY**

**MOTION #2202-0114**

**Moved by** Councillor Skinner Council resume with meeting – 8:24 p.m.

**CARRIED UNANIMOUSLY**

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Initials

16. CLOSED SESSION

16.1 Economic or Other Interests – FOIP Section 25

**MOTION #2022-0115**

**Moved by** Councillor Baker Council go into Closed Session – 8:24 p.m.

**CARRIED UNANIMOUSLY**

**MOTION #2022-0116**

**Moved by** Councillor Ketchum Council come out of Closed Session – 9:15 p.m.

**CARRIED UNANIMOUSLY**

**MOTION #2022-0117**

**Moved by** Councillor Underwood Council counter offer and make changes to the Fire Service Agreement as they relate to the plan and timeline for a vehicle for the District Fire Chief as well as increasing the one-time contract base amount from \$25,000 to \$40,000.

**CARRIED UNANIMOUSLY**

17. ADJOURNMENT

**MOTION #2022-0118**

**MOVED by** Councillor Johnson Council adjourn the meeting at 9:15 p.m.

**CARRIED UNANIMOUSLY**

(SIGNED)

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Mayor – Kelly Peterson

(SIGNED)

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CAO – Noreen Zhang