

**MINUTES OF THE REGULAR MEETING OF COUNCIL
of the Town of Wembley, in the Province of Alberta,
held in the Wembley Municipal Office
this 27th day of May 2024.**

1. CALL-TO-ORDER

Present: Mayor Peterson called the meeting to order at 7:01 p.m.
CAO Noreen Zhang
Councillor Ketchum
Councillor Baker (via Zoom, left Zoom at 7:13 p.m.)
Councillor Skinner
Councillor Underwood
Councillor Johnson
Councillor Berlasty

2. APPROVAL OF AGENDA

MOTION #2024-0121

Moved by Councillor Ketchum Council approve Agenda with the addition of Item 11.4 Silver & Gold Parking Request.

CARRIED UNANIMOUSLY

3. ADOPTION OF MINUTES

3.1 Minutes of Council Committee of The Whole held on May 1st, 2024.

MOTION #2024-0122

Moved by Councillor Berlasty Council adopt the minutes of the Council Committee of The Whole held May 1st, 2024, as presented.

CARRIED UNANIMOUSLY

3.2. Minutes of Regular Meeting of Council held on May 13th, 2024.

MOTION #2024-0123

Moved by Councillor Skinner Council adopt the minutes of the Regular Meeting of Council held May 13th, 2024, as presented.

CARRIED UNANIMOUSLY

4. DELEGATIONS

4.1 GP Regional Transportation Project- Steering Committee

Kathleen Turner and Christina Ketchum were present to bring Council up to date on how the GP Regional Transportation Project was progressing and address any queries Council may have.

MOTION #2024-0124

Moved by Councillor Underwood Council defer information received to next Council meeting for further discussion and a decision.

CARRIED UNANIMOUSLY

4.2. Community Futures – Town Rebranding Strategy Discussion

Holly Sorgen addressed Council’s rebranding project and suggested meeting again on June 10, 2024, at 6:00 p.m. to further discuss “next steps” towards rebranding the Town of Wembley.

Initials

5. FINANCE

5.1. Bank Financials for April 2024

MOTION #2024-0125

Moved by Councillor Berlasty Council accept the bank financials for April 2024. for information.

CARRIED UNANIMOUSLY

6. PUBLIC HEARING

7. BYLAWS

7.1 Bylaw 763 - Bylaw Enforcement Officer

A Bylaw of the Town of Wembley in the Province of Alberta, to establish the position of Bylaw Enforcement Officer.

MOTION #2024-0126

Moved by Councillor Johnson Council give first reading to Bylaw 763 to establish the position of Bylaw Enforcement Officer.

CARRIED UNANIMOUSLY

Bylaw 763 was then read for the first time.

MOTION #2024-0127

Moved by Councillor Skinner Council give second reading to Bylaw 763.

CARRIED UNANIMOUSLY

Bylaw 763 was then read for the second time.

MOTION #2024-0128

Moved by Councillor Ketchum Council have third reading of Bylaw 763 at this meeting.

CARRIED UNANIMOUSLY

MOTION #2024-0129

Moved by Councillor Johnson Council give third and final reading to Bylaw 763.

CARRIED UNANIMOUSLY

Bylaw 763 was then read for the third time and finally passed.

8. POLICIES

9. CAO REPORT

9.1 Spray Park Opening Delayed

- Due to a minor repair to the spray park's main line, the opening is delayed to June 1st.

9.2 Regular Council Meeting for June 10th changed.

- The next Regular Council Meeting for June 10th will need to be rescheduled to June 12th or another date that is suitable for Council's availability. **Council will meet on June 17th, and June 24th Council meeting will be cancelled.**

9.3 Summer Staff for Public Works

- The Public Works Department have added 2 summer staff to their team and will have the rest start at a later date.

Initials

- 9.4 Meetings/Training Attended
- May 21, 2024 – Regional Emergency Management Committee Meeting (Cedar Point, Grande Prairie)
 - May 24, 2024 – Touch a Truck Event (Wembley)

MOTION #2024-0130

Moved by Councillor Johnson Council accept CAO report as presented.

CARRIED UNANIMOUSLY

10. OLD BUSINESS

- 10.1 Development Permit 24.02 – Home-Based Business (Powder Coating) Request for Decision

MOTION #2024-0131

Moved by Councillor Johnson Council approve Development Permit 24.02 with the conditions that the business core operating hours be from 9:00 a.m. to 5:00 p.m., Monday to Friday, and to adhere to the Noise Bylaw.

CARRIED UNANIMOUSLY

Councillor Ketchum left Chambers at 7:57 p.m. and abstained from voting due to conflict of interest. Returned to Chambers at 7:57 p.m.

11. NEW BUSINESS

- 11.1 Rural Renewal Stream Program – Request for Direction for Council

MOTION #2024-0132

Moved by Councillor Underwood Council write a Letter of Support to the County of Grande Prairie to pause the Rural Renewal Stream Program for an undetermined amount of time.

CARRIED UNANIMOUSLY

MOTION #2024-0133

Moved by Councillor Ketchum Council have a short recess – 8:07 p.m.

CARRIED UNANIMOUSLY

MOTION #2024-0134

Moved by Councillor Skinner Council resume – 8:09 p.m.

CARRIED UNANIMOUSLY

- 11.2 Establish an Appointed Assessor – Jessica Vanin from the County of Grande Prairie No.1

MOTION #2024-0135

Moved by Councillor Skinner Council establish Jessica Vanin as the appointed Assessor for the Town of Wembley.

CARRIED UNANIMOUSLY

- 11.3 Appoint Tracelle Hinze and Elizabeth Rojas as Town Weed Inspectors, from the County of Grande Prairie No.1, for the 2024 Season.

MOTION #2024-0136

Moved by Councillor Johnson Council appoint Tracelle Hinze and Elizabeth Rojas as Weed Inspectors for the 2024 season in the Town of Wembley.

CARRIED UNANIMOUSLY

Initials

- 11.4 Silver and Gold Club Parking Request

MOTION #2024-0137

Move by Councillor Berlasty Council extend the parking exemption request from the Silver and Gold Club, for club users on Tuesdays, from 1:00 p.m. – 4:00 p.m. to 9:00 a.m. – 4:00 p.m.

CARRIED UNANIMOUSLY

12. REPORTS

- 12.1 Audit Committee
12.2 Community Futures
12.3 Community and Protective Services Committee
12.4 FCSS Advisory Board

12.4.1 Seniors' Week Proclamation 2024

MOTION #2024-0138

Moved by Councillor Johnson Council proclaim June 3-9, 2024, as Seniors' Week.

CARRIED UNANIMOUSLY

- 12.5 Grande Prairie Regional Emergency Partnership

12.5.1 Regional Emergency Management Committee November 28, 2023, Meeting Minutes

- 12.6 Grande Prairie Regional Emergency Partnership Committee
12.7 Grande Prairie Regional Tourism
12.8 Grande Spirit Foundation

12.8.1 Invitation to Spirit River Grand Opening – June 1, 2024

12.8.2 Spirit River Grand Opening Volunteer Sign Up Form for June 1st.

- 12.9 HR Committee
12.10 Healthy Communities Committee
12.11 Helen E. Taylor Advisory School Council
12.12 ICF & IDP Steering Committee
12.13 Joint Grande Prairie Area Recreation Committee
12.14 Northern Alberta Elected Leaders
12.15 Parks and Recreation
12.16 Peace Airshed Zone Association (PAZA)
12.17 Peace Library System Board
12.18 South Peace Physician Attraction & Retention Committee
12.19 Wapiti Area Synergy Group (WASP)
12.20 Water North Coalition
12.21 Wembley and District Agricultural Society

12.21.1 Fall Fair Sponsorship package 2024 – Information

- 12.22 Wembley-Dimsdale-Saskatoon Lake Recreation Board

- 12.23 Wembley Elementary School

- 12.24 Wembley Public Library

- 12.25 West Grande Prairie County Regional Landfill

12.25.1 County Regional Landfill - Request for Decision

MOTION #2024-0139

Moved by Councillor Ketchum Council approve the transfer station option for the West Grande Prairie County Regional Landfill and make the same request as the Town of Sexsmith, that user fees be waived at the Clairmont Center for Recycling and Waste Management.

Initials

CARRIED UNANIMOUSLY

- 12.26 911 and Emergency Service
- 12.27 Bylaw Enforcement Services
- 12.28 Beaverlodge RCMP Detachment

MOTION #2024-0140

Moved by Councillor Skinner Council accept the above Committee reports as information.

CARRIED UNANIMOUSLY

13. CORRESPONDENCE

14. NOTICE OF MOTION

15. COUNCIL REPORTS

- Councillor Berlasty attended Community Futures and is part of the Advocacy Group, and recommended Community Futures Board come to some of the events in Wembley. Also asked if Administration would support Lemonade Day.
- Councillor Underwood attended Wembley, Dimsdale and Saskatoon Lake Recreation Board meeting. The Board also looked at community group applications asking for financial assistance.
- Councillor Ketchum attended GPRTA meeting where the AGM date was set. Also attended WASP meeting and Open House will be on June 11, 2024. Attended Victims Services Board meeting and is asking for community initiatives to support financial shortfall.

16. ROUND TABLE

- Councillor Underwood
Asked if Public Works could water the Community Garden as vegetables, etc. have now been planted. Dropped off plants and donuts to Dr. Luckham and staff for Rural Health Week to show appreciation for their services. Touch -A-Truck was amazing with a great turnout. Would like to have a meeting in the future pertaining to pharmacies not receiving much support to stay in rural communities. Suggested possibly presenting as a Resolution to AB Munis. Also had an issue with the County and the Dino Museum about not reaching out to the Town of Wembley when they have events. Councillor Underwood also queried if the Town was giving out scholarships to qualifying grads.
- Councillor Johnson
Queried about the Spring Clean-Up and the financial impact to the Town of Wembley.
- Councillor Skinner
Queried about economic development and rebranding and suggested maybe bringing other people in on the discussions such as long term highly investigated residents of Wembley.
- Councillor Berlasty
Nothing to report.
- CAO Zhang
Informed Council she now has her designation of Certified Local Government Manager (CLGM). Will be gone next week for the Canadian Administrative Association conference and Ms. Ketchum will be Acting CAO.
- Mayor Peterson
Was not impressed with upcoming FCM Conference speakers.

Initials

17. CLOSED SESSION

18. ADJOURNMENT

MOTION #2024-0141

Moved by Councillor Johnson Council adjourn the meeting at 8:57 p.m.

CARRIED UNANIMOUSLY

(SIGNED)

Mayor – Kelly Peterson

(SIGNED)

CAO – Noreen Zhang

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