

**MINUTES OF THE REGULAR MEETING OF COUNCIL
of the Town of Wembley, in the Province of Alberta
held in the Philip J. Currie Museum
this 8th day of February 2021**

1. CALL-TO-ORDER

Present: Mayor Turnmire called the meeting to order at 7:03 p.m.
CAO Noreen Zhang
Councillor Peterson
Councillor Guimond (via Zoom)
Councillor Underwood

Regrets: Councillor Johnson
Councillor McCallum

Leave of Absence: Councillor Gundersen

2. APPROVAL OF AGENDA

MOTION # 2021-0029

Moved by Councillor Peterson Council approve the Agenda with the addition of Item 11.2 Sale of Sunset Park Trailer, under New Business.

CARRIED UNANIMOUSLY

3. ADOPTION OF MINUTES

3.1 Minutes of Regular Meeting of Council held on January 25th, 2021.

MOTION # 2021-0030

Moved by Councillor Underwood Council adopt the minutes of the regular January 25th^h, 2021 Council meeting as presented.

CARRIED UNANIMOUSLY

4. DELEGATIONS

4.1 None

5. FINANCE

5.1 Accounts Payable

MOTION #2021-0031

Moved by Councillor Peterson Council ratify the accounts payable, as identified in Schedule "A", cheque #20210012 to cheque #20210076, totaling \$141,826.87.

CARRIED UNANIMOUSLY

5.2 Revenue & Expenses and Monthly Statement for the Month of January 2021.

MOTION #2010-0032

Moved by Councillor Guimond Council accept the Revenue & Expenses and Monthly Statement for the month of January 2021, for information.

CARRIED UNANIMOUSLY

6. PUBLIC HEARING

6.1 None

7. BYLAW

7.1 Bylaw 734-A – To Amend Procedure for the Administration of Election Bylaw 734

MOTION #2021-0033

Moved by Councillor Peterson Council give first reading to Bylaw 734-A to Amend the Procedure for the Administration of Election Bylaw 734.

CARRIED UNANIMOUSLY

Bylaw 734-A was then read for the first time.

MOTION #2021-0034

Moved by Councillor Underwood Council give second reading to Bylaw 734-A.

CARRIED UNANIMOUSLY

Bylaw 734-A was then read for the second time.

Initials

MOTION #2021-0035

Moved by Councillor Guimond Council have third reading of Bylaw 734-A at this meeting.

CARRIED UNANIMOUSLY

MOTION #2021-0036

Moved by Councillor Peterson Council give third reading to Bylaw 734-A to Amend the Procedure for the Administration of Election Bylaw 734.

CARRIED UNANIMOUSLY

Bylaw 734-A was read for the third time and finally passed.

8. POLICIES

8.1 None

9. CAO REPORT

9.1 Municipal Governance and Financial Training – Administration and Elected Officials

- Virtual training is now available to both Administration and Council relating to municipal governance and finance. The training is presented by Tim Duhamel and quite informative. This virtual training is highly recommended for Administrative staff and elected officials wanting to further their understanding of various topics relating to governance and finance.

9.2 Fire Hall and Public Works Break-Ins

- The Fire Hall and Public Works Shop have both experienced break-ins within days of occurrence. The damages are minimal and very little contents were removed from both premises. Steps have been taken to secure both locations and all incidents have been reported to the RCMP. Each incident is still an active investigation.

9.3 Meetings Attended

- AUMA President’s Summit (virtually) – February 4, 2021
- COVID-19 Update for Alberta Municipalities from the Chief Medical Officer of Health (various dates and times).

MOTION #2021-0037

Moved by Councillor Underwood Council accept the CAO’s report as information

CARRIED UNANIMOUSLY

10. OLD BUSINESS

10.1 Municipal Fire Protection Agreement

MOTION #2021-0038

Moved by Councillor Peterson Council authorize the CAO to sign off on the Municipal Fire Protection Agreement with the County of Grande Prairie for a one-year term, effective January 1, 2021 and ending December 31, 2021.

CARRIED UNANIMOUSLY

10.2 Regional Handibus Feasibility Study

MOTION #2021-0039

Moved by Councillor Underwood Council direct CAO to continue discussions with the other municipalities involved in the Feasibility Study.

CARRIED UNANIMOUSLY

10.3 Recycling Poll Results

MOTION #2021-0040

Moved by Councillor Underwood Council direct Administration to proceed with curbside recycling only (64-gallon carts), effective April 1, 2021, and approve the recycling cost of \$7.50/month.

CARRIED UNANIMOUSLY

11. NEW BUSINESS

11.1 Community Economic Development Advisory Committee

MOTION #2021-0041

Moved by Councillor Underwood Council table the Economic Development Advisory Committee’s Terms of Reference until next Council meeting.

CARRIED UNANIMOUSLY

Initials

- 11.2 Sale of Sunset Park Trailer
CAO Zhang informed Council that the Town has received an offer on the trailer and recommends Council accept the offer.
MOTION #2021-0042
Moved by Councillor Underwood Council accept the offer and recommend Administration proceed with the sale.

CARRIED UNANIMOUSLY

12. REPORTS

- 12.1 Audit Committee
12.2 Community Futures
12.3 Public Works
12.4 FCSS Advisory Board
12.4.1 Meeting Minutes – January 27, 2021
12.5 Grande Prairie Regional Emergency Partnership
12.6 Grande Prairie Regional Emergency Partnership Committee
12.7 Grande Prairie Regional Tourism
12.8 Grande Spirit Foundation
12.9 HR Committee
12.10 Healthy Communities Committee
12.10.1 Meeting Minutes – January 27, 2021
12.11 Helen E. Taylor School Council
12.11.1 Meeting Minutes – January 13, 2021
12.12 ICF & IDP Steering Committee
12.13 Joint Grande Prairie Area Recreation Committee
12.14 Parks and Recreation
12.15 Peace Airshed Zone Association (PAZA)
12.16 Peace Library System Board
12.17 West Grande Prairie County Regional Landfill
12.18 South Peace Physician Attraction & Retention Committee
12.19 Wapiti Area Synergy Group (WASP)
12.20 Wembley and District Agricultural Society
12.20.1 Meeting Minutes – January 2020
12.20.2 Meeting Minutes – February 2020
12.20.3 Meeting Minutes – March 2020
12.20.4 Meeting Minutes – May 2020
12.20.5 Meeting Minutes – July 2020
12.20.6 Meeting Minutes – August 2020
12.20.7 Meeting Minutes – October 2020
12.20.8 Meeting Minutes – January 2021
12.20.9 Letter of Request for Payroll Assistance
MOTION #2021-0043
Moved by Councillor Underwood Council approve the Wembley and District Agricultural Society's request of \$1,650 per month for payroll assistance, effective until September 30, 2021 for eight (8) months and if the Society is successful in receiving monies from grants these monies will be applied to the payroll assistance received from the Town as a payback.

CARRIED UNANIMOUSLY

- 12.21 Wembley-Dimsdale-Saskatoon Lake Recreation Board
12.22 Wembley Public Library
12.23 911 and Emergency Services
12.24 Bylaw Enforcement Services – January 2021
MOTION #2021-0044
Moved by Councillor Peterson Council accept the reports as information.

CARRIED UNANIMOUSLY

13. CORRESPONDENCE

- 13.1 Letter to Premier of Alberta from Mackenzie County Reeve Re: Reopening of Recreational and Business Services
13.2 Letter from Mayor of High River Re: Reinstatement of the 1976 Coal Development Policy
13.3 Letter from Mayor of MD of Bonnyville No. 87 Re: Need for a Stronger Western Canadian Municipal Advocate

Initials

13.4 Zoom Town Hall – Beaverlodge R.C.M.P.

MOTION #2021-0045

Moved by Councillor Peterson Council accept correspondence as information.

CARRIED UNANIMOUSLY

14. COUNCIL REPORTS

14.1 None

15. ROUND TABLE

Councillor Peterson

- Nothing to report.

CAO Zhang

- Busy week dealing with the break-ins.
- Working on preliminary budget for presentation in March.
- Ongoing discussions regarding training of staff.
- Discrepancies in HR Policy being updated.

Councillor Guimond

- Attended SPARC (South Peace Physician Attraction & Retention Committee). Things have slowed down a bit due to COVID-19 pandemic.

Councillor Underwood

- Was present for AUMA President’s Summit and looking forward to next one.

Mayor Turnmire

- Thanked Administration for the work on the Election Handbook which contains a lot of valuable information for both present and future Mayors and Council.

16. CLOSE SESSION

16.1 None

17. ADJOURNMENT

MOTION #2021-0046

MOVED by Councillor Guimond the meeting be adjourned at 8:19 p.m.

CARRIED UNANIMOUSLY

Mayor – Chris Turnmire

CAO – Noreen Zhang

Initials