

**MINUTES OF THE REGULAR MEETING OF COUNCIL
of the Town of Wembley, in the Province of Alberta,
held in the Wembley Municipal Office
this 28th day of March 2022.**

1. CALL-TO-ORDER

Present: Mayor Peterson called the meeting to order at 7:01 p.m.
CAO Noreen Zhang
Councillor Ketchum
Councillor Skinner
Councillor Baker
Councillor McCallum

Regrets: Councillor Underwood
Councillor Johnson

2. APPROVAL OF AGENDA

MOTION #2022-0065

Moved by Councillor Ketchum Council approve the agenda as presented.

CARRIED UNANIMOUSLY

3. ADOPTION OF MINUTES

3.1 Minutes of Regular Meeting of Council held on March 14, 2022.

MOTION #2022-0066

Moved by Councillor Baker Council adopt the minutes of the Regular Meeting of Council held on March 14, 2022, as presented.

CARRIED UNANIMOUSLY

3.2 Minutes of Council Committee of the Whole Meeting held on March 8, 2022.

MOTION #2022-0067

Moved by Councillor Baker Council adopt the minutes of the Council Committee of the Whole meeting held on March 8, 2022.

CARRIED UNANIMOUSLY

4. DELEGATIONS

4.1 County of Grande Prairie No. 1 – Assessment Presentation

Ms. Tanya Plowman, Senior Assessor with the County of Grande Prairie, presented Council with a report addressing and expanding on the following:

- What is an Assessor?
- What is Taxation?
- What is an Assessment?
- Market Value vs Regulated Values
- What is a structure?
- Important Assessment Information
- Where to find Assessment Information

Initials

- 4.2 Grande Spirit Foundation
Mr. Steve Madden, CAO, presented an information package about the Grande Spirit Foundation outlining the following:
- Accommodations for Seniors and Families
 - Created under the provincial Housing Act as a Housing Management Body (HMB) with defined boundaries
 - Governed by a board of 11 municipal members
 - Economics of Social Housing vs Affordable Housing, and Provincial vs Lodge
 - Regional Needs Assessment
 - Current projects and funding
- 4.3 Aquatera Utilities– Rate Changes 2022/2023
Aquatera Utilities is a municipal corporation owned entirely by the City of Grande Prairie, County of Grande Prairie No. 1, the Town of Sexsmith, and the Town of Wembley. Ms. Lora Brenna, COO, Mr. Jeff Pieper, CFO, and Vaughn Bend, CEO, were all present to discuss Aquatera’s rate changes. Discussion centered around the following points:
- In 2022, customers will see a water rate increase of 5.0 per cent and a wastewater rate increase of 10.0 per cent.
 - In 2023, customers will see a water rate increase of 5.0 per cent and a wastewater rate increase of 10.0 per cent.
 - Costs associated with the necessary capital projects and upgrades are the largest determinant of how future rates are structured.
 - Rates are determined through a full-cost recovery rate model that measures the true cost of operating Aquatera which is funded equitably by both current and future customers.

5. FINANCE

6. PUBLIC HEARING

7. BYLAWS

- 7.1 Aquatera Rate Increases and Town of Wembley Cross Connection Control Policy (CCCP)
7.1.1 Bylaw 749 – Town of Wembley/ Aquatera Utilities
Being a Bylaw regulating and providing for the terms, conditions, rates and charges for the supply and use of Water and Wastewater Utilities provided by Aquatera Utilities Inc. in the Town of Wembley.

MOTION #2022-0068

Moved by Councillor Skinner Council give first reading to Bylaw 749, Being a Bylaw regulating and providing for the terms, conditions, rates and charges for the supply and use of Water and Wastewater Utilities provided by Aquatera Utilities Inc. in the Town of Wembley.

CARRIED UNANIMOUSLY

Bylaw 749 was then read for the first time.

MOTION #2022-0069

Moved by Councillor Ketchum Council give second reading to Bylaw 749.

CARRIED UNANIMOUSLY

Bylaw 749 was then read for the second time.

Initials

MOTION #2022-0070

Moved by Councillor Skinner Council have third reading of Bylaw 749 at this meeting.

CARRIED UNANIMOUSLY

MOTION #2022-0071

Moved by Councillor Baker Council give third reading to Bylaw 749.

CARRIED UNANIMOUSLY

Bylaw 749 was read for the third time and finally passed.

8. POLICIES

9. CAO REPORT

9.1 Bylaw Updates

- Administration is currently working on the following bylaws:
 - ✓ Tax Penalty Bylaw
 - ✓ General Traffic Bylaw
 - ✓ Speed Limit Bylaw

9.2 Public Works Foreman

- The position for the Public Works Foreman has been filled and the successful candidate will be starting on April 11, 2022.

9.3 Meetings/Training Attended

- GPREP Mobile ECC Setup – (March 15, 2022) – in person, Beaverlodge
- Alberta Provincial Police Transition Study – (March 16, 2022), virtual
- Aquatera Shareholders' Dinner – (March 22, 2022) – in person, Grande Prairie

MOTION #2022-0072

Moved by Councillor McCallum Council accept the CAO report as information.

CARRIED UNANIMOUSLY

10. OLD BUSINESS

10.1 Water North Coalition Membership/Council Representative Appointment

Discussion centered around rejoining the Water North Coalition under the condition that there will be no membership fees.

MOTION #2022-0073

Moved by Councillor Baker that Council rejoin Water North Coalition under the condition there are no membership fees.

CARRIED UNANIMOUSLY

MOTION #2022-0074

Moved by Councillor Ketchum that Council assign Councillor Baker to sit on the Water North Coalition.

CARRIED UNANIMOUSLY

11. NEW BUSINESS

Initials

12. REPORTS

- 12.1 Audit Committee
- 12.2 Community Futures
- 12.3 Community and Protective Services Committee
- 12.4 FCSS Advisory Board

12.4.1 FCSS Minutes – March 2022

Action Item – Request for Council to declare Volunteer Appreciation Week – April 24 to 30, 2022

MOTION #2022-0075

Moved by Councillor Ketchum Council declare April 24 – 30, 2022 as Volunteer Appreciation Week.

CARRIED UNANIMOUSLY

- 12.5 Grande Prairie Regional Emergency Partnership
- 12.6 Grande Prairie Regional Emergency Partnership Committee
- 12.7 Grande Prairie Regional Tourism
- 12.8 Grande Spirit Foundation
- 12.9 HR Committee
- 12.10 Healthy Communities Committee
- 12.11 Helen E. Taylor Advisory School Council
- 12.12 ICF & IDP Steering Committee
- 12.13 Joint Grande Prairie Area Recreation Committee

12.13.1 GPRRC Minutes March 10, 2022

- 12.14 Parks and Recreation
- 12.15 Peace Airshed Zone Association (PAZA)
- 12.16 Peace Library System Board
- 12.17 West Grande Prairie County Regional Landfill
- 12.18 South Peace Physician Attraction & Retention Committee
- 12.19 Wapiti Area Synergy Group (WASP)
- 12.20 Wembley and District Agricultural Society
- 12.21 Wembley-Dimsdale-Saskatoon Lake Recreation Board
- 12.22 Wembley Elementary School
- 12.23 Wembley Public Library

12.23.1 Wembley Public Library Minutes – January 2021

12.23.2 Wembley Public Library Minutes – August 2021

- 12.24 911 and Emergency Services
- 12.25 Bylaw Enforcement Services
- 12.26 Beaverlodge RCMP Detachment

MOTION #2022-0076

Moved by Councillor Skinner Council accept the reports as information.

CARRIED UNANIMOUSLY

13. CORRESPONDENCE

- 13.1 City of Grande Prairie – 2024 Alberta Winter Games

MOTION #2022-0077

Moved by Councillor McCallum Council direct Administration to write a Letter of Support for the City of Grande Prairie’s bid to host the 2024 Alberta Winter Games.

CARRIED UNANIMOUSLY

Initials

14. COUNCIL REPORTS

14.1 Councillor Baker reported on attending the WASP meeting.

15. ROUND TABLE

Councillor Skinner

- Reported on an incident she had with some teenagers at the Skateboard Park.

Councillor McCallum

- Addressed the enforcement of road bans. CAO Zhang informed Council that enforcement of road bans will be addressed in the Traffic Bylaw. Road maintenance issues will be addressed at next CCW meeting.

Councillor Baker

- Nothing to report.

Councillor Ketchum

- Nothing to report.

CAO Zhang

- Encourages everyone to attend the workshop addressing harassment in the workplace and anti-bullying on April 6, 2022, at the Dino Museum.

Mayor Peterson

- Nothing to report.

16. CLOSED SESSION

16.1 FOIP Section 17 – Personnel (CAO Evaluation)

MOTION #2022-0078

Moved by Councillor Skinner Council move into Closed Session – 9:40 p.m.

CARRIED UNANIMOUSLY

MOTION #2022-0079

Moved by Councillor Ketchum Council move out of Closed Session – 10:09 p.m.

CARRIED UNANIMOUSLY

MOTION #2022-0080

Moved by Councillor Skinner Council increase CAO Zhang’s yearly salary to \$121,684.20 for 2022.

CARRIED UNANIMOUSLY

17. ADJOURNMENT

MOTION #2022-0081

MOVED by Councillor McCallum Council adjourn the meeting at 10:12 p.m.

CARRIED UNANIMOUSLY

_____(SIGNED)_____
Mayor – Kelly Peterson

_____(SIGNED)_____
CAO – Noreen Zhang