

**MINUTES OF THE REGULAR MEETING OF COUNCIL
of the Town of Wembley, in the Province of Alberta,
held in the Wembley Municipal Office
this 13th Day of January 2025.**

1. CALL-TO-ORDER

Present: Mayor Peterson called the meeting to order at 7:01 p.m.
CAO Noreen Zhang
Councillor Berlasty
Councillor Skinner
Councillor Underwood
Councillor Ketchum

Regrets: Councillor Baker
Councillor Johnson

2. APPROVAL OF AGENDA

MOTION #2025-0001

Moved by Councillor Berlasty Council approve the agenda as presented.

CARRIED UNANIMOUSLY

3. ADOPTION OF MINUTES

3.1 Minutes of Regular Meeting of Council held on November 25, 2024.

MOTION #2025-0002

Moved by Councillor Skinner Council adopt the minutes of the Regular Meeting of Council held November 25, 2024, with amendments.

CARRIED UNANIMOUSLY

3.2 Minutes of Regular Meeting of Council held on December 9, 2024.
No Minutes as there was no quorum.

4. DELEGATIONS

4.1 Maskwa Medical Center

Mr. Ken Drysdale, Chairman of the Maskwa Medical Center Board and Mr. Wayne Drysdale, Maskwa Board Member were present to bring Council up to date on the proposed Maskwa Medical Center in the City of Grande Prairie. The gentlemen also asked for a Letter of Support from the Town of Wembley.

MOTION #2025-0003

Moved by Councillor Skinner, Council submit a Letter of Support for the proposed Maskwa Medical Center to the Ministry of Health and other health institutions.

CARRIED UNANIMOUSLY

Initials

5. FINANCE

5.1 Bank Financials for November 2024

MOTION #2025-0004

Moved by Councillor Underwood Council accept the bank financials for November 2024 for information.

CARRIED UNANIMOUSLY

6. PUBLIC HEARING

7. BYLAWS

7.1 Bylaw 771 - Sidewalk Clearing Bylaw

Being a Bylaw of the Town of Wembley in the Province of Alberta for the purpose of controlling and regulating the removal of snow, ice, dirt, debris, and waste materials from sidewalks in the Town of Wembley.

MOTION #2025-0005

Moved by Councillor Ketchum Council give first reading to Bylaw 771, being the Sidewalk Clearing Bylaw.

CARRIED UNANIMOUSLY

Bylaw 771 was then read for the first time.

MOTION #2025-0006

Moved by Councillor Underwood Council give second reading to Bylaw 771.

CARRIED UNANIMOUSLY

Bylaw 771 was then read for the second time.

MOTION #2025-0007

Moved by Councillor Berlasty Council have third reading of Bylaw 771 at this meeting.

CARRIED UNANIMOUSLY

MOTION #2025-0008

Moved by Councillor Skinner Council give third and final reading to Bylaw 771.

CARRIED UNANIMOUSLY

Bylaw 771 was then read for the third time and finally passed.

8. POLICIES

9. CAO REPORT

10. OLD BUSINESS

11. NEW BUSINESS

11.1 CAO 2025 Vacation Request

MOTION #2025-0009

Moved by Councillor Berlasty Council accept the CAO's Vacation Request as presented.

CARRIED UNANIMOUSLY

11.2 Appointing Noreen Zhang as Returning Officer and Danielle Line as Substitute Returning Officer for the 2025 Municipal Election.

Initials

MOTION #2025-0010

Moved by Councillor Ketchum Council appoint Noreen Zhang as Returning Officer and Danielle Line as Substitute Returning Officer for the 2025 Municipal Election.

CARRIED UNANIMOUSLY

- 11.3 Town of Wembley Organizational Chart
CAO Zhang asked that this item be tabled due to reclassification of a couple of positions at this time.

12. REPORTS

- 12.1 Audit Committee
- 12.2 Community Futures
- 12.3 Community and Protective Services Committee
- 12.4 FCSS Advisory Board
- 12.5 Grande Prairie Regional Emergency Partnership
- 12.6 Grande Prairie Regional Emergency Partnership Committee
- 12.7 Grande Prairie Regional Recreation Committee
- 12.8 Grande Prairie Regional Tourism
 - 12.8.1 Appointment of New Executive Director – Ms. Jasmin Greavett**
- 12.9 Grande Spirit Foundation
- 12.10 HR Committee
- 12.11 Healthy Communities Committee
- 12.12 Helen E. Taylor Advisory School Council
- 12.13 ICF & IDP Steering Committee
- 12.14 Northern Alberta Elected Leaders
- 12.15 Parks and Recreation
- 12.16 Peace Airshed Zone Association (PAZA)
- 12.17 Peace Library System Board
- 12.18 South Peace Physician Attraction & Retention Committee
- 12.19 Wapiti Area Synergy Group (WASP)
- 12.20 Water North Coalition
- 12.21 Wembley and District Agricultural Society
- 12.22 Wembley-Dimsdale-Saskatoon Lake Recreation Board
- 12.23 Wembley Elementary School
- 12.24 Wembley Public Library
- 12.25 West Grande Prairie County Regional Landfill
 - 12.25.1. July 10th, 2024 - Meeting Minutes**
- 12.26 911 and Emergency Service
- 12.27 Bylaw Enforcement Services
 - 12.27.1. County of Grande Prairie Bylaw Enforcement - November 2024 Monthly Report**
 - 12.27.2 County of Grande Prairie Bylaw Enforcement - December 2024 Monthly Report**
- 12.28 Beaverlodge RCMP Detachment
 - 12.28.1. November 2024 Beaverlodge RCMP Wembley Occurrences**

MOTION #2025-0011

Moved by Councillor Underwood Council accept Committee reports as information.

CARRIED UNANIMOUSLY

Initials

13. CORRESPONDENCE

13.1. 2024 Council Christmas Card

13.2 2024 Christmas Light Contest Winners

MOTION #2025-0012

Moved by Councillor Ketchum Council accept correspondence as information.

CARRIED UNANIMOUSLY

14. NOTICE OF MOTION

15. COUNCIL REPORTS

16. ROUND TABLE

- Councillor Underwood

Brought forward a concern regarding garbage pick-up over Christmas. There was no garbage picked up the entire length of 97th on regular scheduled day. Called disposal company, who said they would be out that day but never showed up. Called again but no one phoned back or picked up garbage. Also had an issue with the inflatables that were still up but that has been resolved.

- Mayor Peterson

Basically nothing – family is doing good.

- Councillor Ketchum

Attended GPRTA meeting where new Executive Director was presented. The sub-committee for the Alberta Culinary Tourism should be receiving their deliverables shortly. FCSS event for the seniors was awesome. There was an issue with the cleanliness of the arena, where event was held, and dirty dishes were still strewn around. The Christmas Parade put on by Parks & Rec was great. Also attended the Wembley Firefighters Association Awards and Christmas Party.

- Councillor Skinner

Grande Spirit Foundation will have 3 full days of strategic planning in January. The Grande Spirit Foundation will also be celebrating their 65th Anniversary in June this year. The Seniors Dinner was amazing. Day Care is coming along, and Passionate Heart will be on February 14, 2025.

- Councillor Berlasty

Community Futures had a half-day workshop in December where a number of good things came out. In the coming year Community Futures is planning on having more of an impact on smaller communities.

- CAO Zhang

Municipal Law Seminar is in February and please let her know if you are interested in joining up. CAO Zhang has already registered some Councillors for “Growing the North”, if interested please contact her to be registered. No topics or dates yet for the Intermunicipal meeting. Please let her know dates that may work for you. There is also a Water Earth Innovation Convention on February 5, 2025, put on by Aquatera. Each municipality is allotted 45 – 60 minutes to give a speech, from a select list of topics, how Aquatera has impacted their municipality. And, on January 21st, there will be a Community Groups Planning Night. The goal is to plan out community events so that they do not conflict with each other, or they might be able to combine their events. Also working on the idea of how to break the world record for number of people wearing dinosaur costumes in the Town of Wembley.

MOTION #2025-0013

Moved by Councillor Underwood Council take a short break – 8:28 p.m.

CARRIED UNANIMOUSLY

MOTION #2025-0014

Moved by Councillor Berlasty Council resume – 8:32 p.m.

CARRIED UNANIMOUSLY

17. CLOSED SESSION

17.1. Economic or Other Interest – Property - FOIP Section 25

17.2 Third Party/Personal Privacy – HR Matter - FOIP Section 17

MOTION #2025-0015

Moved by Councillor Underwood Council go into Closed Session – 8:32 p.m.

CARRIED UNANIMOUSLY

MOTION #2025-0016

Moved by Councillor Berlasty Council come out of Closed Session – 9:31 p.m.

CARRIED UNANIMOUSLY

18. ADJOURNMENT

MOTION #2025-0017

Moved by Councillor Berlasty Council adjourn at 9:31 p.m.

CARRIED UNANIMOUSLY

Mayor – Kelly Peterson

CAO – Noreen Zhang

Initials