

**MINUTES OF THE REGULAR MEETING OF COUNCIL
of the Town of Wembley, in the Province of Alberta,
held in the Wembley Municipal Office
this 12th Day of August 2024.**

1. CALL-TO-ORDER

Present: Mayor Peterson called the meeting to order at 7:00 p.m.
CAO Noreen Zhang
Councillor Underwood
Councillor Berlasty
Councillor Ketchum (via Zoom)
Councillor Skinner

Regrets: Councillor Johnson
Councillor Baker

2. APPROVAL OF AGENDA

MOTION #2024-0186

Moved by Councillor Berlasty Council approve the Agenda with the addition of Item 10.3 - ICC/Rec Agreement, Item 10.4 - 2024 Alberta Municipalities Convention & Trade Show, and Item 11.4 - Third Dog Request.

CARRIED UNANIMOUSLY

3. ADOPTION OF MINUTES

3.1 Minutes of Council Committee of The Whole held on July 3rd, 2024.

MOTION #2024-0187

Moved by Councillor Skinner Council adopt the minutes of the Council Committee of The Whole held July 3rd, 2024, as presented.

CARRIED UNANIMOUSLY

3.2. Minutes of Regular Meeting of Council held on July 8th, 2024.

MOTION #2024-0188

Moved by Councillor Underwood Council adopt the minutes of the Regular Meeting of Council held July 8th, 2024, as presented.

CARRIED UNANIMOUSLY

3.3. Minutes of Special Council Meeting held on July 22nd, 2024.

MOTION #2024-0189

Moved by Councillor Underwood Council adopt the minutes of the Special Council Meeting held on July 22nd, 2024, as presented.

CARRIED UNANIMOUSLY

4. DELEGATIONS

5. FINANCE

5.1. Revenue & Expenses and Bank Financials for July 2024

Initials

MOTION #2024-0190

Moved by Councillor Berlasty Council accept the Revenue & Expenses and Bank Financials for July 2024, for information.

CARRIED UNANIMOUSLY

5.2 Three Year Operational and Five Year Capital Plan

MOTION #2024-0191

Moved by Councillor Underwood Council approve the Three Year Operational and Five Year Capital Plan as presented.

CARRIED UNANIMOUSLY

6. PUBLIC HEARING

Bylaw 733C – Land Use Bylaw Amendment

6.1 Call to Order

The Public Hearing was called to order at 7:12 p.m.

MOTION #2024-0192

Moved by Councillor Berlasty Council commence with the Public Hearing.

CARRIED UNANIMOUSLY

6.2 Introduction by Administration

Amendment of Bylaw 733 is as follows:

- a. Addition of Child Care Facility be added as Discretionary Use to Primary Commercial (CP) and Public Service (PS).
- b. Addition of a Direct Control (DC) District site-specific area. The purpose of this Direct Control District is to allow for the development of manufactured homes on an interim basis until such time as the subject lands are developed for commercial use. This District shall apply to Lots 4-8, Block 4, Plan 3255CL.
- c. To delete and replace Communication Towers and Antenna Systems content. The purpose of this section is to establish a procedure and recommended standards where a telecommunication carrier is required to consult with the Town for the siting of a new antenna system, or alteration of an existing system, that is regulated by Industry Canada.

6.3 Presentation/Submission

No one present to speak for or against the Land Use amendment.

6.4 Close Public Hearing

MOTION #2024-0193

Moved by Councillor Underwood Council adjourn the Public Hearing at 7:16 p.m.

CARRIED UNANIMOUSLY

6.5 Business Arising from the Hearing

MOTION #2024-0194

Moved by Councillor Underwood Council give second reading to Bylaw 733C.

CARRIED UNANIMOUSLY

Bylaw 733C was then read for a second time.

Initials

MOTION #2024-0195

Moved by Councillor Berlasty Council give third reading to Bylaw 733C.

CARRIED UNANIMOUSLY

Bylaw 733C was then read for the third time and finally passed.

7. BYLAWS

7.1 Animal Control Bylaw 768

A Bylaw of the Town of Wembley in the Province of Alberta to provide for the licensing, regulating and control of Dogs, and to establish regulations for Dogs, Cats, and other Animals within the Municipality.

MOTION #2024-0196

Moved by Councillor Skinner Council give first reading to Bylaw 768, being the Animal Control Bylaw.

CARRIED UNANIMOUSLY

Bylaw 768 was then read for the first time.

MOTION #2024-0197

Moved by Councillor Berlasty Council give second reading to Bylaw 768.

CARRIED UNANIMOUSLY

Bylaw 768 was then read for the second time.

MOTION #2024-0198

Moved by Councillor Skinner Council have third reading of Bylaw 768 at this meeting.

CARRIED UNANIMOUSLY

MOTION #2024-0199

Moved by Councillor Underwood Council give third and final reading to Bylaw 768.

CARRIED UNANIMOUSLY

Bylaw 768 was then read for the third time and finally passed.

8. POLICIES

9. CAO REPORT

10. OLD BUSINESS

10.1 Request for Tipping Fee – Clairmont Landfill letter

MOTION #2024-0200

Moved by Councillor Berlasty Council direct Administration write a letter to County of Grande Prairie requesting to allow Wembley residents to dispose of any waste, not collected by our contracted solid waste service provider, at the Clairmont Centre free of charge rather than at the West Grande Prairie Regional Landfill.

CARRIED UNANIMOUSLY

Initials

10.2. Northern and Regional Economic Development (NRED) Grant
MOTION #2024-0201
Moved by Councillor Ketchum Council use the funds from the NRED Grant for the Boulder Park and Dinosaur statues.

CARRIED UNANIMOUSLY

10.3 ICC Agreement
Formalization of the ICC Agreement presented by the County of Grande Prairie. Changes for this year are minimal and the County has accepted the changes the Town of Wembley requested other than fire services and converting part-time FCSS position into full-time. The increase to recreation was accepted starting January 2025 with a 2.50% accelerator on next year's budget.

MOTION #2024-0202

Moved by Councillor Skinner Council accept the proposed changes to the ICC Agreement.

CARRIED UNANIMOUSLY

10.4 2024 Alberta Municipalities Convention & Trade Show
MOTION #2024-0203
Moved by Councillor Skinner Council approve Councillors Ketchum and Underwood attending the AB Munis Convention and Trade Show, September 25 – 27, in Red Deer.

CARRIED UNANIMOUSLY

11. NEW BUSINESS

11.1 Extended Producer Responsibility (EPR) – New Recycling Program
MOTION #2024-0204
Moved by Councillor Underwood Council inform the Province the Town of Wembley will be **opting in** on the Extended Producer Responsibility (EPR) program.

CARRIED UNANIMOUSLY

11.2 Resident's Request for a 3rd dog - Emotional Support Animal
MOTION #2024-0205
Moved by Councillor Underwood Council approve the request for a 3rd dog as an emotional support dog.

CARRIED UNANIMOUSLY

11.3 CAO Noreen Zhang Request to join AB Munis Economic Strategy and Municipal Governance Committees
MOTION #2024-0206
Moved by Councillor Berlasty Council approve the CAO joining the AB Munis Economic Strategy and Municipal Governance Committees. Should there be a cost attached to the Committees, the item will be brought back to Council for further debate.

CARRIED UNANIMOUSLY

Initials

- 11.4 Resident - Third Dog Request
Resident asking for permission to have another dog due to a death in family and because it is a senior dog, there would be an issue with adoption. Family does not want to put dog down.

MOTION #2024-0207

Moved by Councillor Skinner Council approve the request for a 3rd dog.

CARRIED

3-1

12. REPORTS

- 12.1 Audit Committee
- 12.2 Community Futures
- 12.3 Community and Protective Services Committee
- 12.4 FCSS Advisory Board
- 12.5 Grande Prairie Regional Emergency Partnership
- 12.6 Grande Prairie Regional Emergency Partnership Committee
- 12.7 Grande Prairie Regional Tourism
- 12.8 Grande Spirit Foundation
- 12.9 HR Committee
- 12.10 Healthy Communities Committee
- 12.11 Helen E. Taylor Advisory School Council
- 12.12 ICF & IDP Steering Committee
- 12.13 Joint Grande Prairie Area Recreation Committee
- 12.14 Northern Alberta Elected Leaders
- 12.15 Parks and Recreation
- 12.16 Peace Airshed Zone Association (PAZA)
- 12.17 Peace Library System Board
- 12.18 South Peace Physician Attraction & Retention Committee
- 12.19 Wapiti Area Synergy Group (WASP)
- 12.20 Water North Coalition
- 12.21 Wembley and District Agricultural Society

12.21.1 September 21, 2024 Fall Fair Parade Route Request – Same as last year’s route. Also, Council is invited to participate in the Parade. Note: Greenspace usage will be consulted directly with Community Services Director Christina Ketchum. Request letter attached for reference of parade route.

MOTION #2024-0208

Moved by Councillor Underwood Council accept the Fall Fair route and Council members participate in the Parade on September 21, 2024.

CARRIED UNANIMOUSLY

- 12.22 Wembley-Dimsdale-Saskatoon Lake Recreation Board
- 12.23 Wembley Elementary School
- 12.24 Wembley Public Library
- 12.25 West Grande Prairie County Regional Landfill
- 12.25.1 **Solid Waste Authority Minutes – December 11, 2023**
- 12.25.2 **Solid Waste Authority Minutes – April 17, 2023**

Initials

- 12.26 911 and Emergency Service
12.27 Bylaw Enforcement Services
 12.27.1 County of Grande Prairie - Wembley June 2024 Bylaw Enforcement Report
 12.27.2 County of Grande Prairie - Wembley July 2024 Bylaw Enforcement Report
12.28 Beaverlodge RCMP Detachment
 MOTION #2024-0209
 Moved by Councillor Berlasty Council accept the above Committee reports as information.

CARRIED UNANIMOUSLY

13. CORRESPONDENCE

- 13.1 Proclamation – Alberta Development Officers’ Week – September 22 to September 28, 2024.
 MOTION #2024-0210
 Moved by Councillor Skinner Council direct the Mayor proclaim September 22 to September 28, 2024 as Alberta Development Officers’ Week.

CARRIED UNANIMOUSLY

- 13.2 Proclamation – Rail Safety Week – September 23 to September 29, 2024
 MOTION #2024-0211
 Moved by Councillor Berlasty Council direct the Mayor proclaim September 23 to September 29, 2024 as Rail Safety Week.

CARRIED UNANIMOUSLY

- 13.3 Intersection Highway 43 and 43X – Brock Smith
 E-mail requesting Council to lobby the Provincial Government for a safer intersection.
 MOTION #2024-0212
 Moved by Councillor Underwood Council direct Administration write Alberta Transportation expressing concern regarding the intersection.

CARRIED UNANIMOUSLY

14. NOTICE OF MOTION

15. COUNCIL REPORTS

16. ROUND TABLE

- Councillor Ketchum
 Suggested putting a small article on Town of Wembley website stating Eric Stamp had passed away and to recognize him for his contribution to the Town and initiating the Ag Society.
- Councillor Skinner
 Participated in Paleo Palooza at the Daycare. Also helping organize Ag Society Fall Fair Parade.
- Councillor Underwood
 Good to be back. Took a walk around Wembley and everything looks great. Appreciates the good job of person doing the minutes.
- Councillor Berlasty
 Nothing to report.

Initials

- Mayor Peterson
The Fire Department has good people working for the Town. Through a personal experience found them very professional, courteous and kind. Councillor Skinner also recounted an incident where the Fire Department was called and how professional they were.
- CAO Zhang
Vacation August 17 – September 2 and Community Services Director and Public Works Foreman will be stepping in as Acting CAO. Preliminary budget talks will be starting in September. Election coming up next year.

17. CLOSED SESSION

18. ADJOURNMENT

MOTION #2024-0213

M0ved by Councillor Ketchum Council adjourn the meeting at 8:55 p.m.

CARRIED UNANIMOUSLY

(SIGNED)

Mayor – Kelly Peterson

(SIGNED)

CAO – Noreen Zhang