

**MINUTES OF THE REGULAR MEETING OF COUNCIL  
of the Town of Wembley, in the Province of Alberta,  
held in the Wembley Municipal Office  
this 11th day of July 2022.**

1. CALL-TO-ORDER

Present: Mayor Peterson called the meeting to order at 7:01 p.m.  
CAO Noreen Zhang  
Councillor Ketchum  
Councillor Skinner  
Councillor Baker (arr. 7:05 p.m.)  
Councillor McCallum  
Councillor Underwood  
Councillor Johnson (via Zoom 7:04 p.m. – 7:56 p.m.)

2. APPROVAL OF AGENDA

**MOTION #2022-0187**

**Moved by** Councillor Ketchum Council approve the agenda with the addition of Item 10.2 R.C.M.P. Issues under Old Business.

**CARRIED UNANIMOUSLY**

3. ADOPTION OF MINUTES

3.1 Minutes of Regular Meeting of Council held on June 27th, 2022.

**MOTION #2022-0188**

**Moved by** Councillor Skinner Council adopt the minutes of the Regular Meeting of Council held on June 27th, 2022.

**CARRIED UNANIMOUSLY**

4. DELEGATIONS

4.1 The Great Canadian Playwright Showcase Conference

Ms. Jen England, producer, presented to Council background information pertaining to the Playwright Showcase Conference. This year's Conference theme is "The Trading Post" which brings together languages, cultures, perspectives, and ideas. One idea presented was the "Stake It to Take It Treasure Hunt". This Treasure Hunt provides fun activities with prizes for families, couples and friends that put customers in County of Grande Prairie shops, bars, restaurants, and attractions while raising money for charity.

**MOTION #2022-0189**

**Moved by** Councillor Underwood Council direct Administration to write a Letter of Support for this project.

**CARRIED UNANIMOUSLY**

5. FINANCE

5.1 Revenue & Expense and Monthly Statement for the Month of June 2022.

**MOTION #2022-0190**

**Moved by** Councillor Ketchum Council accept the Revenue & Expense and Monthly Statement for the month of June 2022 for information.

**CARRIED UNANIMOUSLY**

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Initials

6. PUBLIC HEARING

7. BYLAWS

8. POLICIES

9. CAO REPORT

9.1 Outstanding Tax Revenue Update

- Total Outstanding is \$2,250,220.93
  - Current \$ 2,055,273.93
  - 1 Year \$ 158,069.53
  - 2 Year \$ 30,887,98
  - 3 Year \$ 5,989.49

9.2 Meetings/Training Attended

- June 29, 2022 – Economic Developers Elected Officials Course (TARA Centre, County of Grande Prairie)

**MOTION #2022-0191**

**Moved by** Councillor McCallum Council accept the CAO report as information.

**CARRIED UNANIMOUSLY**

10. OLD BUSINESS

10.1 Fire Service Agreement – County of Grande Prairie/Town of Wembley Fire

**MOTION #2022-0192**

**Moved by** Councillor Ketchum Council ratify the Fire Service Agreement as presented.

**CARRIED UNANIMOUSLY**

10.2 R.C.M.P. Issues

**MOTION #2022-0193**

**Moved by** Councillor McCallum Council direct Administration pursue the possibility of working with another R.C.M.P. detachment, other than the Beaverlodge R.C.M.P. Detachment, for the Town of Wembley.

**CARRIED UNANIMOUSLY**

11. NEW BUSINESS

11.1 Rogers Communications Proposal

Rogers is interested in leasing space for the construction and maintenance of a 30m Self-Support style Telecommunications Facility (tower) on Wembley land legally described as LINC 0015585724. After discussion, Council felt this location was not appropriate for the erection of a tower and suggested Rogers investigate other locations in the Town of Wembley.

**MOTION #2022-0194**

**Moved by** Councillor Baker Council advise Rogers Communications this is not a favourable location and to pursue other location options in the Town of Wembley.

**CARRIED UNANIMOUSLY**

12. REPORTS

12.1 Audit Committee

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Initials

- 12.2 Community Futures
- 12.3 Community and Protective Services Committee
- 12.4 FCSS Advisory Board
- 12.5 Grande Prairie Regional Emergency Partnership
- 12.6 Grande Prairie Regional Emergency Partnership Committee
- 12.7 Grande Prairie Regional Tourism
- 12.8 Grande Spirit Foundation
- 12.9 HR Committee
- 12.10 Healthy Communities Committee
- 12.11 Helen E. Taylor Advisory School Council
- 12.12 ICF & IDP Steering Committee
- 12.13 Joint Grande Prairie Area Recreation Committee
- 12.14 Parks and Recreation
- 12.15 Peace Airshed Zone Association (PAZA)
- 12.16 Peace Library System Board
- 12.17 West Grande Prairie County Regional Landfill
  - 12.7.1 June 21, 2022, Meeting Minutes**
- 12.18 South Peace Physician Attraction & Retention Committee
- 12.19 Wapiti Area Synergy Group (WASP)
- 12.20 Wembley and District Agricultural Society
- 12.21 Wembley-Dimsdale-Saskatoon Lake Recreation Board
- 12.22 Wembley Elementary School
- 12.23 Wembley Public Library
- 12.24 911 and Emergency Service
- 12.25 Bylaw Enforcement Services
  - 12.25.1 Monthly Report June 2022**
- 12.26 Beaverlodge RCMP Detachment
  - MOTION #2022-0195**
  - Moved by** Councillor Ketchum Council accept the reports as information.

**CARRIED UNANIMOUSLY**

13. CORRESPONDENCE

- 13.1 Tour Group – July 26, 2022
- 13.2 Rail Safety Week
  - MOTION #2022-0196**
  - Moved by** Councillor Johnson Council declare September 19 – 25, 2022 as Rail Safety Week.

**CARRIED UNANIMOUSLY**

- 13.3 Wembley Garbage and Recycling Dwelling Unit Count – June 2022
  - MOTION #2022-0197**
  - Moved by** Councillor Ketchum Council accept the correspondence as information.

**CARRIED UNANIMOUSLY**

14. COUNCIL REPORTS

- Councillor Underwood

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Initials

- Attended Healthy Community Committee and met at a gazebo near the Ag Society Community Garden. The garden boxes have been cleaned up and look great. Another gazebo will be installed in the green space across from the corner store.

15. ROUND TABLE

Councillor Johnson

- Asked about an update on the Spray Park as several people have asked when it will be operational.
- Asked if the owner of the old hotel has replied to the Town's safety concerns regarding ongoing vandalism.
- When will damaged gazebo at Sunset Park be repaired?

Councillor Skinner

- Nothing to report.

Councillor Underwood

- Nothing to report.

Mayor Peterson

- Tentatively a dinner with Mayor City of Grande Prairie on July 15, 2022.

Councillor Ketchum

- Will be going on vacation shortly.

Councillor McCallum

- Nice write up in Crime Report (Province wide circulation) on how Wembley's crime rate has come down.
- Where is the Youth Drop-In Centre discussion at? More needs to be done for the 13+ age group. FCSS is currently researching options regarding the setting up of a Youth Drop-In Centre.

Councillor Baker

- Nothing to report.

CAO Zhang

- Part of the road work for Range Road 83 is being spearheaded by Source Energy including the ditches.
- All signage for new speed limit now completed except for other large signboards on 97 Street.
- Budgeting process will be starting in August and Council is being encourage by Administration to bring potential projects forward for the upcoming year.
- Positive Rewards in progress, just waiting for R.C.M.P and Bylaw to pick up their reward tickets for distribution. Councillors would also like to have some to hand out.

16. CLOSED SESSION

17. ADJOURNMENT

**MOTION #2022-0198**

**MOVED by** Councillor Underwood Council adjourn the meeting at 8:05 p.m.

**CARRIED UNANIMOUSLY**

(SIGNED)

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Mayor – Kelly Peterson

(SIGNED)

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CAO – Noreen Zhang