

**MINUTES OF THE ORGANIZATIONAL MEETING  
of the Town of Wembley, in the Province of Alberta  
held in the Wembley Municipal Office  
this 28th day of October 2024**

**PRESENT:** Mayor Peterson  
Councillor Berlasty (6:38 p.m.)  
Councillor Underwood  
Councillor Baker  
Councillor Ketchum  
CAO Zhang

**REGRETS:** Councillor Johnson  
Councillor Skinner

**1. CALL-TO-ORDER**

The Organizational Meeting was called to order at 6:34 p.m. by Mayor Peterson.

**2. APPOINTMENT OF DEPUTY MAYOR**

2.1 Deputy Mayor schedule updated

**3. OATH OF OFFICE – DEPUTY MAYOR**

**4. BANKING**

**MOTION #2024-0254**

**Moved by** Councillor Ketchum Council direct Administration to continue with ATB Financial as the Town's financial institution.

**CARRIED UNANIMOUSLY**

**5. AUDITORS**

**MOTION #2024-0255**

**Moved by** Councillor Baker Council direct Administration to continue with Fletcher Mudryk LLP, Chartered Professional Accountant firm, as the Town's auditors.

**CARRIED UNANIMOUSLY**

**6. MUNICIPAL OFFICE**

**MOTION #2024-0256**

**Moved by** Councillor Ketchum Council direct Administration to continue to use the current Municipal Office location of 9940 – 101 Street, Wembley, Alberta.

**CARRIED UNANIMOUSLY**

**7. COMMITTEES**

- **Alberta Healthy Communities Committee**

- Councillor Ketchum
- Councillor Underwood

- **Audit Committee**

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Initials

- Mayor Peterson
- Councillor Ketchum
- Councillor Underwood
- CAO Zhang
- **Community & Protective Services Committee**
  - Mayor Peterson
  - Councillor Berlasty
  - CAO, Zhang (Chair)
- **Community Futures**
  - Councillor Berlasty
- **Economic Development Advisory Committee**
  - Mayor Peterson
  - Councillor Ketchum
- **FCSS Advisory Board**
  - Councillor Ketchum
  - Councillor Skinner
- **Grande Prairie Regional Emergency Partnership**
  - CAO Zhang
- **Grande Prairie Regional Emergency Partnership Committee**
  - Councillor Johnson
  - Councillor Berlasty (Alternate)
- **Grande Prairie Regional Tourism**
  - Councillor Ketchum
  - CAO Zhang (alternate)
- **Grande Spirit Foundation**
  - Councillor Skinner
- **HR Committee**
  - Mayor Peterson
  - Councillor Berlasty
  - Councillor Ketchum
- **Helen E. Taylor Advisory School Council**
  - Councillor Underwood
- **ICF & IDP Steering Committee**
  - Mayor Peterson
  - Councillor Berlasty
  - Councillor Skinner
- **Joint Grande Prairie Area Recreation Committee**
  - Mayor Peterson
  - Councillor Underwood
  - C. Ketchum, Community Services Director
- **Northern Alberta Elected Leaders**
  - Mayor Peterson
  - Councillor Ketchum (alternate)
- **Parks and Recreation**
  - Mayor Peterson
  - Councillor Underwood

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Initials

- **Peace Airshed Zone Association (PAZA)**
  - Councillor Berlasty
- **Peace Library System Board**

- Councillor Underwood
- **Regional Landfill**
  - CAO Zhang
  - Mayor Peterson (Alternate)
- **South Peace Physician Attraction & Retention Committee**
  - Councillor Underwood
  - Community Member Susan Moodie
- **Water North Coalition (WNC)**
  - Councillor Berlasty
- **Wapiti Area Synergy Group (WASP)**
  - Councillor Ketchum
  - Councillor Skinner (Alternate)
- **Wembley and District Agricultural Society**
  - Councillor Baker
  - Councillor Skinner (Alternate)
- **Wembley-Dimsdale-Saskatoon Lake Recreation Board**
  - Councillor Underwood
- **Wembley Elementary School Advisory Council**
  - Councillor Underwood
- **Wembley Public Library**
  - Councillor Baker
  - Councillor Ketchum
- **911 and Emergency Services**
  - District Fire Chief Smith

**MOTION #2024-0257**

**Moved by** Councillor Ketchum Council approve the Mayor's recommendations for appointment of Council members to Committees, as presented.

**CARRIED UNANIMOUSLY**

**10. ADJOURNMENT**

**MOTION #2024-0258**

**Moved by** Councillor Underwood the meeting be adjourned at 6:42 p.m.

**CARRIED UNANIMOUSLY**

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Mayor – Kelly Peterson

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CAO – Noreen Zhang

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Initials