

**MINUTES OF THE REGULAR MEETING OF COUNCIL  
of the Town of Wembley, in the Province of Alberta,  
held in the Wembley Municipal Office  
this 23rd day of May 2023.**

1. CALL-TO-ORDER

Present: Mayor Peterson called the meeting to order at 7:00 p.m.  
CAO Noreen Zhang  
Councillor Ketchum  
Councillor Skinner  
Councillor Berlasty  
Councillor Baker  
Councillor Underwood

Regrets: Councillor Johnson

2. APPROVAL OF AGENDA

**MOTION #2023-0122**

**Moved by** Councillor Ketchum Council approve the Agenda with the addition of Item 17.1 under Closed Session – Legal Matter.

**CARRIED UNANIMOUSLY**

3. ADOPTION OF MINUTES

3.1 Minutes of Regular Meeting of Council held on April 24th, 2023.

**MOTION #2023-0123**

**Moved by** Councillor Baker Council adopt the minutes of the Regular Meeting of Council held April 24th, 2023, as presented.

**CARRIED UNANIMOUSLY**

3.2 Minutes of Council Committee of the Whole held on May 3rd, 2023.

**MOTION #2023-0124**

**Moved by** Councillor Berlasty Council adopt the minutes of the Council Committee of the Whole held on May 3rd, 2023, as presented.

**CARRIED UNANIMOUSLY**

3.3 Minutes of Regular Meeting of Council held on May 8th, 2023.

**MOTION #2023-0125**

**Moved by** Councillor Underwood Council adopt the minutes of the Regular Meeting of Council held May 8<sup>th</sup>, 2023, as presented.

**CARRIED UNANIMOUSLY**

4. DELEGATIONS

5. FINANCE

6. PUBLIC HEARING

7. BYLAWS

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Initials

8. POLICIES

9. CAO REPORT

- 9.1 AB Municipalities Summer 2023 Municipal Leaders' Caucus
- Wembley is hosting this year's event in the region. We are expecting up to 50 attendees and it will be held at the Philip J. Currie Dinosaur Museum.
- 9.2 AB Municipalities Fall 2023 Convention Resolutions
- Two resolutions that were brought forward by the Council relating to nurse practitioners and capital funding support for housing management bodies, which have been seconded by the Town of Sexsmith Council and forwarded to AB Municipalities.
- 9.3 Sunset Park Spray Park
- The Spray Park is now open for the Community to enjoy. The hours are from 9:00 a.m. to 9:00 p.m.
- 9.4 Name That Equipment Contest Winners
- Winners for the contest have been selected and the names of the equipment will be revealed at
- 9.5 Tax Notices and Inserts
- Tax notices were mailed May 18, 2023, with inserts that explain the 2023 Capital and Operating Budget.
- 9.6 Meetings/Training Attended  
**MOTION #2023-0126**  
**Moved by** Councillor Skinner Council accept the CAO Report as information.

**CARRIED UNANIMOUSLY**

10. OLD BUSINESS

11. NEW BUSINESS

- 11.1 2023 Wembley Community Award Nomination  
**MOTION #2023-0127**  
**Moved by** Councillor Underwood Council recognize Pam Decker's volunteer contributions to the Community.
- CARRIED UNANIMOUSLY**
- 11.2 Natural Gas Contract  
**MOTION #2023-0128**  
**Moved by** Councillor Baker Council authorize the execution of a one (1) year Agreement with Alberta Municipalities for procurement of natural gas, for the Town of Wembley, starting January 1, 2024.
- CARRIED UNANIMOUSLY**

12. REPORTS

- 12.1 Audit Committee
- 12.2 Community Futures
- 12.3 Community and Protective Services Committee  
**12.3.1 Minutes – May 3, 2023, Meeting**

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Initials

- 12.4 FCSS Advisory Board
- 12.5 Grande Prairie Regional Emergency Partnership
- 12.6 Grande Prairie Regional Emergency Partnership Committee
- 12.7 Grande Prairie Regional Tourism
- 12.8 Grande Spirit Foundation
- 12.9 HR Committee
- 12.10 Healthy Communities Committee
- 12.11 Helen E. Taylor Advisory School Council
- 12.12 ICF & IDP Steering Committee
- 12.13 Joint Grande Prairie Area Recreation Committee
- 12.14 Parks and Recreation
- 12.15 Peace Airshed Zone Association (PAZA)
- 12.16 Peace Library System Board
- 12.17 West Grande Prairie County Regional Landfill
- 12.18 South Peace Physician Attraction & Retention Committee
- 12.19 Wapiti Area Synergy Group (WASP)
- 12.20 Water North Coalition
- 12.21 Wembley and District Agricultural Society
- 12.22 Wembley-Dimsdale-Saskatoon Lake Recreation Board
- 12.23 Wembley Elementary School
- 12.24 Wembley Public Library
- 12.25 911 and Emergency Service
- 12.26 Bylaw Enforcement Services
- 12.27 Beaverlodge RCMP Detachment

**MOTION #2023-0129**

**Moved by** Councillor Baker Council accept the reports as information.

**CARRIED UNANIMOUSLY**

13. CORRESPONDENCE

14. NOTICE OF MOTION

15. COUNCIL REPORTS

- Councillor Underwood  
Attended Wembley, Dimsdale and Saskatoon Lake Recreation Board meeting. The Board is presently looking at applying for grants from the County of Grande Prairie.

16. ROUND TABLE

- Councillor Berlasty  
Nothing to report.
- Councillor Baker  
Glad for the rain and thank you to the Fire Department for protecting Town and surrounding areas from the wildfires.
- Councillor Ketchum  
Spoke to Councillor Zimmerman and received good feedback.

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Initials

- Mayor Peterson  
Thank you to all who assisted with the wildfires. The Mayor also suggested sending letters of appreciation to all who were in any way involved in helping fight the wildfires. Public Works doing a good job in keeping Town looking good.
- CAO Zhang  
Coordinating with the Dinosaur Museum for the Paleo Palooza Days which will run from August 11 – August 13, 2023. This event will not only be held at the Museum but will also involve the Town. Also, the Business Retention and Expansion International Conference, to be held in Grande Prairie from June 21 to 23, 2023 at Evergreen Park. If you wish to attend, please let CAO Zhang know. Also needs to know who will be attending the 2023 Municipal Leaders’ Caucus. Please let CAO Zhang know who will be attending the Public Works barbeque.
- Councillor Underwood  
Will not be able to attend barbeque. Queried if Wembley has ever hosted the Municipal Leaders Caucus and was impressed that Wembley is now being recognized. Pam Decker’s retirement party was nicely done. Maureen Stamp’s memorial was held at Lake Saskatoon Hall and Councillor Underwood wondered if the Town could donate to the Food Bank, in her name, for all she has done for the Community.
- Councillor Skinner  
Things are very busy at Daycare and going well. Rented the Mercantile Room from the Ag Society for July and August for their out-of-school programs, Monday to Friday.

17. CLOSED SESSION

17.1 Legal Matter

**MOTION #2023-0130**

**Moved by** Councillor Underwood Council move into Closed Session at 7:51 p.m.

**CARRIED UNANIMOUSLY**

**MOTION #2023-0131**

**Moved by** Councillor Skinner Council come out of Closed Session at 8:06 p.m.

**CARRIED UNANIMOUSLY**

18. ADJOURNMENT

**MOTION #2023-0132**

**MOVED by** Councillor Baker Council adjourn the meeting at 8:06 p.m.

**CARRIED UNANIMOUSLY**

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Mayor – Kelly Peterson

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CAO – Noreen Zhang

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Initials