

**MINUTES OF THE REGULAR MEETING OF COUNCIL
of the Town of Wembley, in the Province of Alberta,
held in the Wembley Municipal Office
this 11th day of September 2023.**

1. CALL-TO-ORDER

Present: Mayor Peterson called the meeting to order at 7:00 p.m.
CAO Zhang
Councillor Skinner
Councillor Berlasty
Councillor Ketchum
Councillor Johnson
Councillor Underwood

Regrets: Councillor Baker

2. APPROVAL OF AGENDA

MOTION #2023-0192

Moved by Councillor Underwood Council approve the Agenda with the addition of 11.3 Letter of Support – Aquatera.

CARRIED UNANIMOUSLY

3. ADOPTION OF MINUTES

3.1 Minutes of Regular Meeting of Council held on August 14th, 2023.

MOTION #2023-0193

MOVED by Councillor Berlasty Council adopt the minutes of the Regular Meeting of Council held August 14th, 2023, as presented.

CARRIED UNANIMOUSLY

4. DELEGATIONS

4.1 STARS

Glenda Farden, Senior Municipal Relations Liaison, was present to update Council on STARS achievements over the past year and plans for the future. Ms. Farden also presented the Town of Wembley with a STARS helicopter picture thanking the Town for fifteen (15) years of support and partnership.

5. FINANCE

5.1 Monthly Financial Statement for the Month of July 2023

MOTION #2023-0194

Moved by Councillor Skinner Council accepts the Financial Statement for the month of July 2023, for information.

CARRIED UNANIMOUSLY

Initials

5.2 Monthly Financial Statement for the Month of August 2023

MOTION #2023-0195

Moved by Councillor Johnson Council accept the Financial Statement for the month of August 2023, for information.

CARRIED UNANIMOUSLY

6. PUBLIC HEARING

7. BYLAWS

8. POLICIES

9. CAO REPORT

10. OLD BUSINESS

11. NEW BUSINESS

11.1 2023 Town of Wembley Quality Management Plan – Safety Codes

MOTION #2023-0196

Moved by Councillor Berlasty Council adopt the 2023 Town of Wembley Quality Management Plan – Safety Codes as presented.

CARRIED UNANIMOUSLY

11.2 Rogers Communications Inc. – Letter of Concurrence - wireless communications tower site including allowed road use and temporary approach to the proposed telecommunications site.

MOTION #2023-0197

Moved by Councillor Johnson Council move into Closed Session – 7:57 p.m.

CARRIED UNANIMOUSLY

MOTION #2023-0198

Moved by Councillor Johnson Council come out of Closed Session – 8:03 p.m.

CARRIED UNANIMOUSLY

Administration will be writing a letter to Rogers Communications Inc. expressing concerns regarding the site location and the aesthetics of the tower.

11.3 Letter of Support – Aquatera

Aquatera is requesting a Letter of Support from the Town of Wembley for a Waste to Energy Project utilizing IQ Energy's technology.

MOTION #2023-0199

Moved by Councillor Johnson Council direct Administration write a Letter of Support regarding this Waste to Energy Project.

CARRIED UNANIMOUSLY

Initials

12. REPORTS

- 12.1 Audit Committee
 - 12.2 Community Futures
 - 12.3 Community and Protective Services Committee
 - 12.4 FCSS Advisory Board
 - 12.5 Grande Prairie Regional Emergency Partnership
 - 12.6 Grande Prairie Regional Emergency Partnership Committee
 - 12.7 Grande Prairie Regional Tourism
 - 12.8 Grande Spirit Foundation
 - 12.9 HR Committee
 - 12.10 Healthy Communities Committee
 - 12.11 Helen E. Taylor Advisory School Council
 - 12.12 ICF & IDP Steering Committee
 - 12.12.1 Intermunicipal Development Plan (IDP) Open House**
 - 12.13 Joint Grande Prairie Area Recreation Committee
 - 12.14 Parks and Recreation
 - 12.14.1 2023 Fall What's Up Wembley Letter**
 - 12.15 Peace Airshed Zone Association (PAZA)
 - 12.16 Peace Library System Board
 - 12.17 West Grande Prairie County Regional Landfill
 - 12.18 South Peace Physician Attraction & Retention Committee
 - 12.19 Wapiti Area Synergy Group (WASP)
 - 12.20 Water North Coalition
 - 12.21 Wembley and District Agricultural Society
 - 12.22 Wembley-Dimsdale-Saskatoon Lake Recreation Board
 - 12.23 Wembley Elementary School
 - 12.24 Wembley Public Library
 - 12.25 911 and Emergency Service
 - 12.26 Bylaw Enforcement Services
 - 12.26.1 Town of Wembley August 2023 County of Grande Prairie Weed Inspection Report**
 - 12.26.2 County of Grande Prairie Bylaw Enforcement Wembley Month End Report - August 2023**
 - 12.27 Beaverlodge RCMP Detachment
- MOTION #2023-0200**
Moved by Councillor Underwood Council accept the reports as information.

CARRIED UNANIMOUSLY

13. CORRESPONDENCE

14. NOTICE OF MOTION

15. COUNCIL REPORTS

16. ROUND TABLE

Initials

- Councillor Berlasty
Had concerns regarding stop signs that were taken down during construction not being re-installed. Public Works to go around and make sure the stop signs are all in place.
- Councillor Johnson
Informed Council the Fire Association are looking at handing the event planning for Canada Day activities to the Town but will be a support system. GPREP passed budget virtually due to busy season.
- Councillor Skinner
Had volunteered for As Society's Fall Fair and Demolition Derby. Discussion centered on how best to get upcoming events out to the Community.
- Councillor Underwood
Has received a few grievances regarding the Ag Society from some community groups. First videos of Municipals tours will be out soon and also took part in the SPPARC tour.
- CAO Zhang
The Heritage Society and the Youth Drop-In Center group took part in Alberta Day and put on a very nice events. Construction of walking trails and sidewalks is underway and already being utilized. Also, budget talks with the individual departments are taking place. Will be applying for a grant to assist with the Sunset Park restoration. The office repairs are now complete and there is more space for the offices. Due to Municipal Affairs audit, a couple of bylaws need some administrative corrections.
- Councillor Ketchum
Attended the GPRTA meeting and is waiting for follow-up from that meeting. Went to Fall Fair and found it great.
- Mayor Peterson
Attended Dino Derby and took part in one of the events. Will also be attending an upcoming Ag Society meeting. Mayor Peterson would like to appoint Councillor Berlasty to the Community and Protective Services Committee. Councillor Johnson is currently on the CAPS Committee but as he is out of town a lot due to work, he feels he cannot give his full attention to this Committee.

MOTION #2023-0201

Moved by Councillor Underwood Council approve the appointment of Councillor Berlasty to the Community and Protective Services Committee.

CARRIED UNANIMOUSLY

17. CLOSED SESSION

17.1 FOIP Section 17: Disclosure Harmful to Personal Privacy

MOTION #2023-0202

Moved by Councillor Johnson Council move into Closed Session – 8:47 p.m.

CARRIED UNANIMOUSLY

MOTION #2023-0203

Moved by Councillor Johnson Council come out of Closed Session – 9:03 p.m.

CARRIED UNANIMOUSLY

Initials

18. ADJOURNMENT
MOTION #2023-0204

Moved by Councillor Johnson Council adjourn the meeting at 9:03 p.m.

CARRIED UNANIMOUSLY

(SIGNED)

Mayor – Kelly Peterson

(SIGNED)

CAO – Noreen Zhang

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Initials