

**MINUTES OF THE REGULAR MEETING OF COUNCIL
of the Town of Wembley, in the Province of Alberta,
held in the Wembley Municipal Office
this 11th day of October 2023.**

1. CALL-TO-ORDER

Present: Mayor Peterson called the meeting to order at 7:00 p.m.
CAO Zhang
Councillor Skinner
Councillor Berlasty
Councillor Ketchum
Councillor Baker (via Zoom)
Councillor Underwood

Regrets: Councillor Johnson

2. APPROVAL OF AGENDA

MOTION #2023-0218

Moved by Councillor Underwood Council approve the Agenda as presented.

CARRIED UNANIMOUSLY

3. ADOPTION OF MINUTES

3.1 Minutes of Regular Meeting of Council held on September 25th, 2023.

MOTION #2023-0219

Moved by Councillor Ketchum Council adopt the minutes of the Regular Meeting of Council held September 25th, 2023, as presented.

CARRIED UNANIMOUSLY

4. DELEGATIONS

5. FINANCE

5.1 Monthly Financial Statement for the Month of September 2023

MOTION #2023-0220

Moved by Councillor Berlasty Council accept the Monthly Financial Statement for the month of September 2023, for information.

6. PUBLIC HEARING

7. BYLAWS

8. POLICIES

9. CAO REPORT

10. OLD BUSINESS

Initials

11. NEW BUSINESS

12. REPORTS

- 12.1 Audit Committee
- 12.2 Community Futures
- 12.3 Community and Protective Services Committee
- 12.4 FCSS Advisory Board
 - 12.4.1 Seniors in Motion October 10 – December 14, 2023**
- 12.5 Grande Prairie Regional Emergency Partnership
- 12.6 Grande Prairie Regional Emergency Partnership Committee
- 12.7 Grande Prairie Regional Tourism
- 12.8 Grande Spirit Foundation
 - 12.8.1 Harvest Dine and Dance Poster 2023**
 - 12.8.2 Harvest Dinner Invitation Letter 2023 with Donation**
- 12.9 HR Committee
- 12.10 Healthy Communities Committee
- 12.11 Helen E. Taylor Advisory School Council
- 12.12 ICF & IDP Steering Committee
- 12.13 Joint Grande Prairie Area Recreation Committee
 - 12.13.1 September 20, 2023, Meeting Minutes**
- 12.14 Parks and Recreation
 - 12.14.1 Turkey Trot October 7th**
 - 12.14.2 Peaceful Babes Kids Yoga – October 11 to December 13, 2023**
 - 12.14.3 Drop-in Pickleball – October 10 – December 14, 2023**
 - 12.14.4 4th Annual Skeleton Crawl - October 20, 2023**
- 12.15 Peace Airshed Zone Association (PAZA)
- 12.16 Peace Library System Board
- 12.17 West Grande Prairie County Regional Landfill
- 12.18 South Peace Physician Attraction & Retention Committee
- 12.19 Wapiti Area Synergy Group (WASP)
- 12.20 Water North Coalition
- 12.21 Wembley and District Agricultural Society
- 12.22 Wembley-Dimsdale-Saskatoon Lake Recreation Board
- 12.23 Wembley Elementary School
 - 12.23.1 September 26, 2023, School Council AGM Meeting Minutes**
- 12.24 Wembley Public Library
- 12.25 911 and Emergency Service
 - 12.25.1 Wembley Firefighters Association letter – Transfer of Canada Day Festivities**
- 12.26 Bylaw Enforcement Services
 - 12.26.1 County of GP Bylaw Enforcement Monthly Report - September 2023**
- 12.27 Beaverlodge RCMP Detachment

MOTION #2023-0221

Moved by Councillor Ketchum Council accept the reports as information.

CARRIED UNANIMOUSLY

Initials

13. CORRESPONDENCE

13.1 Wembley Town Council Christmas Card Contest 2023

13.2 Wembley Community Society – Wembley Winter Market November 25 & 26, 2023

14. NOTICE OF MOTION

15. COUNCIL REPORTS

16. ROUND TABLE

- Councillor Ketchum
Missed WES meeting. Attended State of the Region luncheon, which was interesting.
- Councillor Berlasty
Community Futures is holding a Dreamers and Doers Gala on November 4, 2023 and is looking for attendees. Also sent in a proposal to Growing the North to be a speaker, on Leadership, at the next event in February 2024.
- Councillor Skinner
Has met a couple of times with the Grande Spirit Foundation Finance Committee. Has found these meetings very informative as they address a number of issues, one being low incoming housing. A Grande Spirit Foundation bus will be going to Spirit River on October 27 to view the progress on the new complex. Council is invited to go and attend the event in Spirit River. Also thanked Council for supporting the Grande Spirit's Harvest Dinner for seniors. Also mentioned very happy with some of the events the Heritage Society is undertaking. Suggested the dinos take part in the upcoming Skeleton Crawl. Council consented for the Town to purchase two (2) tickets for Council Skinner to attend the Grande Spirit Foundation Harvest Dinner with a guest along with donation for the silent auction.
- Councillor Baker
Slow on committee meetings due to other commitments.
- Councillor Underwood
The October 20 Skeleton Crawl needs more volunteers to help with this big event. Brought up an issue of poor drainage on the walking trail, near storm pond. The Wembley Fire Fighters Association has an event for the public pertaining to Fire Prevention and maybe Councillors could attend to show their support.
- CAO Zhang
Received two tickets for the Northern Lights Show Wine & Cheese Mixer on November 14, and to let her know if anyone was interested in attending. It was pointed out that was a Council night but maybe the tickets could be offered to staff. CAO Zhang had sent out information regarding a Municipal Law Seminar taking place in March 2024. Please let her know should you be interested. And just a reminder to keep your calendar up to date on conferences, events, training, vacation etc. Also, please let CAO Zhang know if you would be interested in attending the FCM Conference in Calgary from June 6 – 9, 2024.
- Mayor Peterson Would not be able to attend Ag Society meeting on October 12. As Councillor Skinner is an alternate on the Ag Society Committee, representing Town of Wembley, she will be attending on the Mayor's behalf.

17. CLOSED SESSION

17.1 FOIP Section 17: Disclosure Harmful to Personal Privacy

MOTION #2023-0222

Moved by Councillor Ketchum Council move into Closed Session – 7:50 p.m.

Initials

CARRIED UNANIMOUSLY

MOTION #2023-0223

Moved by Councillor Underwood Council come out of Closed Session – 7:51 p.m.

CARRIED UNANIMOUSLY

MOTION #2023-0224

Moved by Councillor Ketchum Council direct the Mayor to sign the CAO’s renewal of employment contract.

CARRIED UNANIMOUSLY

18. ADJOURNMENT

MOTION #2023-0225

M0ved by Councillor Berlasty Council adjourn the meeting at 7:52 p.m.

CARRIED UNANIMOUSLY

(SIGNED)

Mayor – Kelly Peterson

(SIGNED)

CAO – Noreen Zhang

